

WELLINGTON PARISH COUNCIL

Regular Meeting of the Parish Council held at the Community Centre
at 7.30pm on Thursday 2nd February 2017

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
	<p>Present Parish Cllrs: Mrs L Langford (Chair), Mr B Prince, Mr D Wood Also in attendance: Ward Cllr Pauline Crockett, Mrs Chris Bucknell (Parish Clerk) and 17 members of the public.</p> <p>The Chair explained that due to unforeseen circumstances the meeting would need to finish by 8.45pm and therefore some items would be deferred to the March meeting.</p> <p>1.0 To Accept Apologies for Absence – Cllr A Campbell, Cllr S Crane</p> <p>Cllr Wood notified the Parish Council and the Public that he would be standing down as a Parish Councillor with effect from Thursday 11th April, saying he had given the Clerk a letter to this effect. The Chair thanked Cllr Wood both for all his hard work over the years and for giving sufficient notice to allow an effective handover of his duties.</p> <p>2.0 To Receive Declarations of Interest - None 2.1 To Consider Requests for Dispensations There were no requests for dispensation</p> <p>3.0 To Adopt the Minutes of the Regular Meeting of the Parish Council held on Thursday 1st December 2016 Resolved: The Minutes were confirmed and signed by the Chair</p> <p>4.0 To Receive Brief Reports from 4.1 Ward Cllr Pauline Crockett Cllr Crockett gave her report:</p> <ul style="list-style-type: none"> • Herefordshire Council was delighted to have been awarded £285,500 from the Department of Health to help residents with learning disabilities live more independently across the county. The funding, which was part of the Department of Health’s housing and technology capital fund, aimed to encourage the expansion of suitable housing for people with learning disabilities and would enable the Council to provide assistive technology such as automated doors, video door entry and personal lifeline systems. • Working jointly with its nine housing partners, Herefordshire Council was supporting a proposal to develop a new approach to how the county’s lettings system for social and affordable housing would operate. The new approach aims to give greater choice and more direct access for customers to homes managed by housing providers, whilst being more responsive and appropriate for the modern world, such as being mobile friendly, as well as making the operation of the lettings process more affordable for housing providers. There will be an eight-week consultation period from January 2017 and all residents of Herefordshire are encouraged to have their say. • Herefordshire Council and Hereford Football Club have negotiated an extended lease term which will assure Hereford FC’s tenancy for a minimum of 10 years from the commencement date. The club’s stadium and surrounding area continue to improve following the opening of the new 	

shopping development and the construction of the new City Link Road. There is also an opportunity for the redevelopment of the Blackfriars Terrace end, as part of the proposed 'Urban Village' project.

- The 2017/18 provisional local government finance settlement for Herefordshire was announced by central government this week. As a result of announcements made in the 2016 Autumn Statement, Herefordshire will receive £0.9m to support the delivery of adult social care. The council's New Home Bonus will reduce by £1.1m to fund this. Central government has also sanctioned a rise in council tax precepts to a total of 6% over the next three years to fund adult social care across the country, details of which will be confirmed locally in March 2017.
- Parsonage Field residents have concerns regarding the construction of the road surface at the entrance to the estate, Cllr Crockett had organised and attended a site meeting with the concerned residents, Herefordshire Council and Balfour Beatty and had now identified these formally. Herefordshire Council will liaise with the developers to get resolution prior to the adoption of the site and Cllr Crockett promised she would ensure this happened.

Cllr Crockett encouraged residents with any issues or concerns to contact her.

5.0 Communications and Updates (not requiring decision)

5.1 Wellington Primary School

Cllr Crockett reported that she had received the minutes from a meeting at Wellington School, between Herefordshire Council, engineers and school representatives regarding the plan for the much-needed replacement boilers. Cllr Crockett said she was awaiting further advice from the Cabinet member for Young People & Children's Wellbeing and would continue to monitor this.

5.2 Parish Newsletter

The Chair noted that a further Parish Newsletter would be issued around April and any ideas for content should be brought to the March meeting.

5.3 Update on Watermill Issues

Cllr Prince reported that following the Parish Council intervention all residents of Watermill had been sent a letter saying that it was proposed to renew the door and windows on all properties by March.

6.0 Open Time

A resident of Church Close queried which version of the NDP on the Parish website was the latest as one mentioned phasing of future development and one didn't. He also asked about the designated RST5 land which was being considered for a play area. It was clarified that there was phasing built in to the original NDP but that the Examiners had said this could not be included and it had been removed in the final version which went to referendum. It was confirmed that even if a site was designated in the NDP it would still be subject to the usual Planning Rules. The WELPAC group added that a questionnaire about the proposed play area would be delivered within the next week. Jenni Gowan, ex Chair of the Parish Council and the NDP Steering Group said she would look at the website and let the resident know which was the final adopted version.

7.0 Financial Matters

7.1 Bank balances: Treasurer's Account £35,377.66 Business Instant Access £58,408.42.

Income since December meeting – £1,261.40	Wellington Delights December rent	£650.00
	HMRC – VAT Claim 01/04/16 – 30/09/16	£606.52
	December and January Interest	£4.88

Payments Awaited: Invoice 004/16 (Robert Ruck for 50% of cost of electrical work) - £190.00
Invoice 006/16 (PCC for share of Cemetery Maintenance) - £736.25

7.2 To Agree Payments made since last meeting

Payment	Expenditure	Amount
Chq 1003	Richard Mills invoice 3105. Clearing WG7. £44.50 + VAT	£53.40
BACS	Wellington School invoice #JAN11. Hire of Community Hall October – December 2016	£45.00
BACS	HMRC Payment Quarter 3 as per salary summary sheet	£248.60

Resolved: Payments approved

7.3. To agree payment of outstanding invoices

Payment	Expenditure	Amount
BACS	50 second class stamps	£27.50
BACS	Jane McNeill Invoice 21 and 22. Cleaning of Parish Room December and January	£70.00
BACS	Clerks Net Salary October – December 2016 as per salary sheet	£994.96
BACS	SLCC Membership 01/03/2017 – 28/01/18. 50% to be reclaimed form DMGPC	£121.00
BACS	Clerks Expenses Qtr 3 as per Expenses Sheet	£68.02
BACS	PIP Printing invoice 63525. Questionnaire for WELPAC £159.67 + VAT	£191.60
BACS	Viking Direct. Ink Cartridges (50% to be reclaimed form DMGPC) £122.87 + VAT	£147.44
Chq	Richard Mills invoice 3126 Various works £98.85 + VAT	£118.62

Resolved: Payments approved

7.4 To Consider End of Year Lengthsman and P3 Budget 2016/17

The Clerk reported that at this point there was £3,679.50 of grant remaining (£899.50 from the core grant and £1,390 of additional grant which must be matched by the Parish). Only £44.50 of expenditure has been incurred in quarter 3 so this period would be invoiced together with quarter 4 expenditure. Balfour Beatty were requesting that the Parish Council give an indication of whether all this grant will be expended by the end of March 2017 or if there will be any remaining. There were outstanding pothole work and also a need for the Lengthsman to check and clear drains around the village before 31st March. Quotations had also been received for stoning the footpath at Auberrow and to erect Beware of Horses signage on the North Road. It was thought that with this work the residual grant would be largely used up. The Chair said she would contact Phil Pankhurst. The Clerk was asked to confirm with Richard Mills that all work must be invoiced by 31st March 2017.

The Annual Plan for 2017/18 must be completed and returned to Balfour Beatty by the end of February if the Parish Council were to access the grant in 2017/18. It was agreed the Chair and Clerk would review the 2016/17 Annual Plan and liaise regarding finalizing the 2017/18 plan.

LL
Clerk

LL/
Clerk

8.0	<p>To Consider Planning Matters</p> <p>8.1 To Consider any Planning Applications</p> <p>The planning applications below were received in between meetings and comments submitted in line with recommendations from Councillors and the Tree Wardens.</p> <table border="1"> <thead> <tr> <th>Reference Number</th> <th>Application</th> </tr> </thead> <tbody> <tr> <td>163990</td> <td>Flambards, Auberrow Road – proposal to remove Acer Tree and replace with smaller tree.</td> </tr> <tr> <td>170024</td> <td>13 Brookside, Wellington – Fell Alder Buckthorn and Hazelnut.</td> </tr> </tbody> </table> <p>The 2 planning applications above were passed to Jenny Guille and Shirley Edgar who visited the site and support the proposals.</p> <table border="1"> <tbody> <tr> <td>164009</td> <td>Moreton Business Park – variation/removal of conditions</td> </tr> </tbody> </table> <p>This Planning Application was circulated to Councillors who had no objections to the proposals to remove the conditions.</p> <p>8.2: To Note any Decisions/Notifications Received</p> <table border="1"> <thead> <tr> <th>Ref Number</th> <th>Application</th> <th></th> </tr> </thead> <tbody> <tr> <td>163990</td> <td>Flambards, Auberrow Road – proposal to remove Acer Tree and replace with smaller tree.</td> <td>Approved</td> </tr> <tr> <td>170024</td> <td>13 Brookside, Wellington – Fell Alder Buckthorn and Hazelnut.</td> <td>Approved</td> </tr> <tr> <td>164009</td> <td>Moreton Business Park – variation/removal of conditions</td> <td>Awaiting decision</td> </tr> <tr> <td>163708</td> <td>St Margarets Church, Wellington. Tree Works.</td> <td>Approved</td> </tr> <tr> <td>163275</td> <td>Chelwood, Wellington – to remove Conference Pear Tree and Hazelnut Tree.</td> <td>Approved</td> </tr> <tr> <td>163369</td> <td>The Birches, Auberrow Road, Wellington – to fell Cherry tree</td> <td>Approved</td> </tr> <tr> <td>163413</td> <td>Kingfishers, 3 Queenswood Close, Wellington – to fell Acacia tree</td> <td>Approved</td> </tr> </tbody> </table> <p>8.3: Other Planning Issues</p> <p>163546 – Wellington Community Centre planning application for Sports Field Signage has been approved.</p> <p>Section 106 monies – there was nothing further to report</p>	Reference Number	Application	163990	Flambards, Auberrow Road – proposal to remove Acer Tree and replace with smaller tree.	170024	13 Brookside, Wellington – Fell Alder Buckthorn and Hazelnut.	164009	Moreton Business Park – variation/removal of conditions	Ref Number	Application		163990	Flambards, Auberrow Road – proposal to remove Acer Tree and replace with smaller tree.	Approved	170024	13 Brookside, Wellington – Fell Alder Buckthorn and Hazelnut.	Approved	164009	Moreton Business Park – variation/removal of conditions	Awaiting decision	163708	St Margarets Church, Wellington. Tree Works.	Approved	163275	Chelwood, Wellington – to remove Conference Pear Tree and Hazelnut Tree.	Approved	163369	The Birches, Auberrow Road, Wellington – to fell Cherry tree	Approved	163413	Kingfishers, 3 Queenswood Close, Wellington – to fell Acacia tree	Approved	Clerk
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9.0	<p>To Consider Highways Issues</p> <p>9.1 A49 Issues</p> <p>9.1.1 Blocked Footpath at Old Comrade</p> <p>Cllr Crockett said she was continuing to lobby for removal of railing blocking the pathway outside The Old Comrade, Cllr Crockett said she had contacted Bill Wiggin MP and was awaiting a reply/resolution. The Chair expressed the opinion that there was little benefit in continuing to chase Highways England as their possible solution was not what the Parish desired. Following discussion it was agreed to write to the resident to arrange a meeting with himself, the Chair of Wellington Parish Council and Ward Cllr Crockett, noting that a way forward had previously been agreed and there was now a need to put those proposals into practice.</p>	LL/ Clerk																																

	<p>9.1.2 Report on Lorries Turning Right out of Haywards Lane Cllr Tony Campbell had carried out an on-site survey of lorries turning right out of Hayward Lane which had produced some very valuable information about a significant amount of traffic. The Chair had sent the ensuing report to Ian Connolly, Traffic Management Advisor at West Mercia Police who had visited the area and agreed that the number of large vehicles entering on and exiting from the A49 was considerable. Kier (Highways England managing agent for the A49) had confirmed that any spend on highway alterations was based on there being injury collisions at a location and in the last 3 years there had only been one injury collision, not as a result of a large vehicle entering onto the A49, and on this basis it would be hard for any spend to be justified. Ian Connolly felt that the current road layout offered good forward visibility for vehicles proceeding south on the A49, and allowed drivers time to see any large vehicles that were in the central reserve, waiting to turn right. His recommendation was to raise the concerns with Highways England although he felt that they would probably not be in a position to make any alterations to the junction. The Chair would take this forward.</p> <p>9.2 To Receive Other Highways Issues</p> <p>9.2.1 Drainage at The Marsh and Auberrow Cllr Langford read out an update email that she had received from Welsh Water saying that their Options Report had now been completed and it confirmed their previous conclusions (outlined in the December minutes). Welsh Water felt there were three principal options to remove the risk of any further flooding – identifying and removing the source of infiltration, providing additional storage to increase capacity during storm conditions or increasing the level of pumping from Wellington to Moreton on Lugg. Welsh Water promised to explore the feasibility of their options and to determine a preferred solution which they would pass to the Chair by 3rd April 2017.</p> <p>9.2.2 Traffic Issues on North Road</p> <p>9.2.3 To Consider Installation of Beware of Horses Signs A quotation had been received from Richard Mills for £415 + VAT. Before this could be taken forward the permission of the landowners to erect the sign in the hedge needed to be obtained. Cllr Langford would look at where the signs were most needed and contact the landowners. The Clerk was asked to confirm with Richard Mills that the work would go ahead once this permission had been obtained.</p> <p>9.3 Identification of work to be carried out and any other updates The post had still not been erected on footpath WG33 at Holland Land behind the Garden Centre. The Clerk was asked to check if this was something Cllr Crane was doing or whether the Lengthsman needed to be contacted.</p> <p>Updates from the December Meeting The Lengthsman had been asked to provide a quotation to stone the lane by the allotments in Auberrow, where the ground was very wet. The landowners had been asked for their permission; Richard Langford had written and given permission and Dick Makin had spoken to the Chair saying that while he did not have a problem with it being done he felt the stones would soon disappear. The quotation received was for £615 + VAT and talked about applying a final layer of tarmac plainings which would be compacted. It was felt this could adversely affect the drainage of the footpath. As Cllr Crane was not in attendance it was agreed to defer any decision until the March meeting when Cllr Crane could put forward his recommendation.</p>	<p>LL</p> <p>Clerk</p> <p>Clerk</p>
10.0	<p>Report on Footpaths</p> <p>10.1 Update on Footpath Maintenance As agreed at the December meeting 4 letters had been sent to the residents of The Shrubbery about the Leylandii cuttings and the issue of the fence. 2 replies had been received one from a resident who stated that they employed a tree contractor to trim their hedges and remove the trimmings</p>	<p>LL</p>

12.3 Ford Meadow – Progress and Opening Event

Shirley Edgar explained that Ford Meadow was the new name for the area being developed into a wild flower meadow behind the Church and by the Ford. The competition held to arrive at the name was won by Lizzie and Lydia. Great progress had been made and thanks were given to Dick Makin for clearing the ground and to the many other volunteers who came along to deal with the remaining brambles and nettles. More volunteers would be called upon for planting and people were asked to watch out for notices on the Community Notice Board. John Allender was busy making the 2 benches and a “Grand Opening” would take place sometime in May. The Clerk asked that proposals for this opening be brought to the Parish Council in March so that the funding implications could be considered. The Clerk also confirmed that this event would be covered by the Parish Council insurance and more details were known these would be forwarded to the Insurance Company.

12.4 Bulb Planting

This had been included in Item 12.3

12.5 Neighbourhood Watch

The new “lite” NHW was working well with emails being received by those who had signed up to receive them. If anyone wished to be part of this, they should contact Dave Willis or any other member of the team. A member of the public noted that if they did not have email access they would not receive NHW information and it was agreed to consider a ‘Buddy Scheme’ whereby information could be delivered to those who were not on email.

12.6 Pavement/Pedestrian Access

Whilst this was not within the remit of the Implementation Team the CLP had shown that residents would value better pavement access throughout the village. The CLP Group queried whether the new development where the old shop used to be could have a pavement on the frontage. The Chair said that this may already be included in the planning application. The IMP Group had also discussed the possibility of including the need for pavement provision in any other appropriate development and planning request in the future.

12.7 Other Issues and Updates

Cycle Track – there had been no response from the article in the Welcome magazine but the group were still planning to talk to other Parishes and investigate potential links to Hereford.

Speeding – The group were checking on the availability and cost of a permanent “Community Speedwatch Area” sign. No formalisation of the 30mph in Auberrow Road had been received and this continued to be followed up.

Benches – Whilst benches had been put on the footpaths the group had been unable to respond to the request for benches along the Main Street due to the regulations in place. This will be deferred and reviewed in 12 months.

IT – Access to the Internet sessions have been provided for a period of 4 Wednesday afternoons but there has been little take up.

Parish Map – The group had drawn peoples’ attention to the maps on the Website and to the booklet at the shop. John Palmer had volunteered to keep the existing map up to date. The group are looking into the possibility of putting together a Welcome Pack for new people to the Parish, which would incorporate a map. This would be put on the agenda for the March meeting.

Community Noticeboard – This was up and running and well used.

12.8 To Consider any Expenditure**Printing of WELPAC Questionnaire** – agreed under agenda item 7.3**Ford Meadow Grand Opening** – costed proposals to be brought to the March meeting**Noticeboard Map** – proposals to be brought to the Parish Council**Printing Welcome Pack** – proposals to be brought to the Parish Council**13.0 To Note the Information Sheet (February 2017) and any other updates****Resolved:** The Information sheet was noted.**14.0 To Raise Items for the next Scheduled Parish Council Meeting**

Pavement Parking, Parking at the Bottom of Watermill

15.0 To Note Date and Time of the next Regular Meeting of the Parish CouncilThursday 2nd March 2017 at 7.30pm in the Community Centre.

The meeting closed at 8.45 pm

Signed Date 2nd March 2017

Chairman of Wellington Parish Council