

## WELLINGTON PARISH COUNCIL

**Parish Council Meeting held at the Community Centre  
at 7.30pm on Thursday 2<sup>nd</sup> June 2011**

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
	<p><b>Present</b></p> <p>Parish Cllr's: Mr B Prince (Chairman); Mrs J Gowan (Vice); Mrs K Mayne; Mr G Porter; Mrs M Shields and Mr D Woods</p> <p>Also in attendance: Ward Cllr AJM Blackshaw; Mr MJ Hopkins (Parish Clerk) plus 5 members of the public.</p>	
1.0	<p><b>To Accept Apologies for Absence</b></p> <p>Apologies were received from Cllr Mrs L Langford; Mr JR Makin; PC P Epton and CSO D Wall</p>	
2.0	<p><b>To Adopt Minutes of Thursday 12<sup>th</sup> May 2011</b></p> <p><b>Resolved:</b> The Minutes were confirmed and signed by the Chairman.</p>	
3.0	<p><b>To Receive Brief Reports:</b></p> <p><b>3.1 Herefordshire Council - Cllr Blackshaw:</b></p> <p>Still early days for a full report from the newly elected Council. In brief: Cllr Blackshaw is now cabinet member for Highways &amp; Transportation - to focus on relief road, bus services and schools. Regeneration - Butter Market to sell local produce within 18 months. New Planning Committee - The Ward Cllr unable to vote but can open &amp; close the debate on a planning application. LDF - more discussions including a public poll on the east or west ring road.</p> <p><b>3.2 Local Police Officers:</b></p> <p>West Mercia Police Update circulated.</p> <p><b>Resolved:</b> Reports noted</p>	
4.0	<p><b>Open Time</b></p> <p>Questions included more information on the east/west relief road and the future of the ESG. Cllr Blackshaw reported that a Group called 'Hereford Futures' has now taken over the ESG with new stores such as Waitrose, a departmental store and a multi screen cinema planned for the old cattle market site.</p>	
5.0	<p><b>To Consider the Co-option of a Parish Councillor</b></p> <p>Cllr G Porter, absent from the Annual Parish Council meeting in May, completed the Declaration of Acceptance of Office as a Councillor and the Register of Interest form. Cllr K Mayne had already completed the above which had been submitted to the electoral office.</p> <p><b>Resolved:</b> All vacancies now filled.</p>	
6.0	<p><b>To Receive Declaration of Member's Interest</b></p> <p>None</p>	
7.0	<p><b>Financial Matters</b></p> <p><b>7.1 To Receive a Report from the RFO</b></p> <p>Bank balances: Treasurer's Account £956.25 (23/05/11) and Business Instant Access £18,832.17 (23/05/11).</p> <p><b>Resolved:</b> report noted.</p>	

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7.0	<p><b>Financial Matters cont...</b></p> <p><b>7.2 To Present for Approval the Accounts for 2010/11</b> For personal reasons Cllr Langford had been unable to examine the accounts and submit them to the internal auditor. The unaudited accounts had been circulated. <b>Resolved:</b> Agreed that Cllr Shields would examine the accounts. On a satisfactory audit by the internal auditor and verified by Cllrs Langford/Shields the accounts would be circulated and submitted to the external auditor.</p> <p><b>7.3 To Approve the Governance Statement for 2010/11</b> <b>Resolved:</b> as per item 7.2</p> <p><b>7.4 To Consider Payments of:</b></p> <p><b>7.4.1 Clerks Salary</b></p> <p><b>7.4.2 Payments made since last Meeting</b> Came &amp; Co £456.60 (Insurance)</p> <p><b>7.4.3 To Consider Payments of Outstanding Invoices:</b> HALC course £20 and £3.00 Wellington School (Photocopying for SWAG). <b>Resolved:</b> All payments approved.</p>	MJH
8.0	<p><b>Planning Matters</b></p> <p><b>Works to Trees</b></p> <p>DMN/111182/K - Long Orchard, The Row, Wellington HR4 8AP DMN/111186/K - Claremont, Wellington HR4 8AT DMN/111302/K - The White House, Wellington HR4 8AU</p> <p><b>Comments:</b> No objections <b>Resolved:</b> Comments noted</p>	
9.0	<p><b>To Receive Updates</b></p> <p><b>9.1 The Community Building - Village Shop:</b> Draft leases between the Parish Council and Mr Robert Ruck the new owner circulated for confirmation. Village shop to be officially opened by children from the school at 9am on Sunday 12<sup>th</sup> June and then normal opening hours from Monday 13<sup>th</sup> June 2011. <b>Resolved:</b> Report noted</p> <p><b>9.2 A49 Road Junction</b> Now that the two quotes for repairing the bus shelter had been received the claim can be submitted to the insurer - AON. The Chairman stated that the improvement of the A49 junction with the village road was his priority for this year. <b>Resolved:</b> It was agreed that Cllr's Blackshaw, Prince and Gowan would now consult with the appropriate authorities.</p> <p><b>9.3 Notice Boards</b> The clerk reported that the old shop notice board had not yet been erected and that the notice board at the Marsh was in a desperate state. <b>Resolved:</b> Cllr Makin to be asked to agree an appropriate site for the old notice board to be sited. Quotes to be obtained on a new notice board for the Marsh.</p>	All/ MJH  AB/ BP/ JG
10.0	<p><b>To Consider the Consultation of Future of Local Public Audit Questionnaire</b> <b>Resolved:</b> Comments from PC to Cllr Wood and clerk for submission by 30<sup>th</sup> June</p>	All

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11.0	<p><b>To Consider Adopting 12(2) of the Local Authorities (Model Code of Conduct) Order 2007</b>  <b>Resolved:</b> It was agreed to adopt section 12(2) as above</p>	MJB
12.0	<p><b>To Note the Resignation of the Parish Clerk</b>  The resignation was accepted.  <b>Resolved:</b> It was agreed that the clerk would contact HALC to find suitable replacements for recommendation to the PC</p>	MJB
13.0	<p><b>To Note the Information Sheet</b>  <b>Resolved:</b> The Information sheet, which had been circulated to all Parish Councillors prior to the meeting, was noted.</p>	
14.0	<p><b>To Raise Matters for Next Scheduled Meeting (No Discussion)</b>  <b>Resolved:</b> Agenda items referred from this meeting, PC website, Shop/Post Office and Notice Boards.</p>	
15.0	<p><b>To Note the Date and Time of next Parish Council Meeting</b>  <b>Resolved:</b> The July Parish Council Meeting would start at 7.30pm on Thursday 7<sup>th</sup> July 2011   Meeting Closed at 8.45pm</p> <p>Signed ..... Date 7<sup>th</sup> July 2011  Chairman of Wellington Parish Council</p>	