

WELLINGTON PARISH COUNCIL
Annual Parish Council Meeting held at the Community Centre
at 7.30pm on Thursday 12th May 2011

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
	<p>Present</p> <p>Parish Cllr's: Mr B Prince (Chairman), Mr JR Makin (Vice), Mrs J Gowan, Mrs L Langford, Mrs M Shields and Mr D Wood.</p> <p>Also in attendance: Ward Cllr AJM Blackshaw and 13 members of the public</p>	
1.0	<p>To Elect a Chairman & Sign Declaration of Office</p> <p>The Vice Chairman invited nominations for the position of Chair for the year 2011/12. Resolved: Cllr B Prince was re elected to the office of Chairman with grateful thanks for his leadership during the last year. Cllr Prince signed the Declaration of Acceptance of Office which Cllr J Gowan countersigned.</p>	
2.0	<p>To Elect a Vice Chair</p> <p>Cllr J Gowan was nominated. Resolved: Cllr J Gowan was elected as Vice Chair. The chairman thanked Cllr Makin for his assistance and commitment as Vice Chairman.</p>	
3.0	<p>To Accept Apologies for Absence</p> <p>Apologies were received from Mr MJ Hopkins (Parish Clerk due to change of date)</p>	
4.0	<p>To Consider the Co-option of a Parish Councillor</p> <p>RESOLVED: Mrs Karen Mayne addressed the meeting and underlined her commitment to the village. The Council agreed to co-opt Mrs Karen MAYNE to fill the vacancy on the Parish Council. Mrs Mayne was present and took her seat as a Parish Councillor. The relevant paperwork supplied by the Electoral Registration Office was completed by Cllr Mayne and to be countersigned by the Parish Clerk.</p>	MJH
5.0	<p>To Receive Declaration of Member's Interest</p> <p>Declaration of Interest from Cllr Mr JR Makin re Item 12.1</p>	
6.0	<p>To Elect Officers or Working Groups</p> <p>6.1 Finance Working Group: Chairman, Cllrs L Langford, M Shields and Parish Clerk.</p> <p>6.2 Footpaths and Public Right of Way Officers: Chairman with the option to co-opt others.</p> <p>6.3 Emergency Co-ordinator Cllrs Chairman, Cllrs JR Makin and K Mayne</p> <p>6.4 Parish Plan Working Group Cllr D Wood</p> <p>6.5 Two Representatives to Southern Area Meeting (SAM) of HALC: Cllr L Langford plus one other Cllr as available</p>	
7.0	<p>To Adopt Minutes of Thursday 7th April 2011</p> <p>Resolved: The Minutes were confirmed and signed by the Chairman.</p>	
8.0	<p>To Receive Brief Reports:</p> <p>The chairman congratulated Cllr A Blackshaw on his re-election as Ward Councillor</p>	

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8.0	<p>To Receive Brief Reports cont..</p> <p>8.1 Herefordshire Council - Cllr Blackshaw: Cllr Blackshaw thanked everyone for their continued support. In brief he reported on: Hereford Food Partnership - strategy being prepared. Herefordshire Council is in a state of limbo with no executive and no leader. Leader to be chosen on 13th May and a cabinet formed. Resolved: Cllr Blackshaw's report noted and he was thanked accordingly. The PC wished him well with the leadership election. Cllr Blackshaw left the meeting to attend another Parish Council meeting.</p> <p>8.2 Local Police Officers: No report this month Resolved: PC Pam Epton is still off work sick. The chairman reported that he had spoken to CSO Dean Wall whose area has now doubled and so limiting the time he can spend in the village. There had been thefts from the quarry and minor disturbances at the top of the village.</p>	
9.0	<p>Open Time</p> <p>Saffrons Recovery, Haywood Lane: Accident vehicles are being stored on the site and there is concern of the possibility of oil leaking into the ground. Suggestion to contact the Environmental Department with a request to assess the situation.</p> <p>Trading from premises at the Marsh on Wellington side of the bend on the A49. Suggestion to ask CSO Dean Wall for the Police and Road Safety Officer to assess if it is a road safety issue.</p> <p>Clerk to contact the Parish Clerks in Cllr Blackshaw's Ward to try and limit the clash of dates of Parish Council meetings.</p> <p>Chairman to speak to Cllr Blackshaw re A49 road junction</p>	<p>BP/ MJH</p> <p>MJH</p> <p>BP</p>
10.0	<p>Financial Matters</p> <p>10.1 Bank Balances: Treasurer's Account £1,004.36 (11/04/11) and the Business Instant Access Account £17,382.17 (18/04/11). Payments received £1,450 (29 weeks rent) for Shop at Wellington</p> <p>10.2 To consider Payments of:</p> <p>10.2.1 Clerks Salary</p> <p>10.2.2 Outstanding Invoices - £150 rent on the shop and Wellington School £3.00 for printing (SWAG)</p> <p>10.3 To Approve the Renewal of the Insurance Policy The quote received for renewal was £542.18</p> <p>Resolved: Bank balances noted and payments agreed. It was also agreed that the insurance be renewed unless a lower price for the same cover can be obtained and sanctioned by the finance working group.</p>	<p>MJH</p>
11.0	<p>To Consider Planning Matters</p> <p>Planning Application: DMN/111060/K - Avallon, Bridge Lane, HR4 8AY - Work to trees no issues</p> <p>Decisions Received: DMS/110397/FH - Land adjacent to Wellington Chapel - Granted</p>	

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12.0	<p>To Receive Updates</p> <p>12.1 Post Office and Shop: Proposals for a letter drop to whole village, to form a 'Focus Group' and an item to be placed in the Welcome.</p> <p>Cllr Mayne to arrange with the school for a competition to give a name to the new shop and design a sign with the winner(s) being invited to open the shop.</p> <p>Resolved: Above proposals and suggestions noted and agreed. Chairman pledged the help of the PC wherever possible.</p>	<p>All</p> <p>KM</p>
13.0	<p>To Consider Highway Matters</p> <p>Damaged Bus Shelter</p> <p>The Clerk had reported the incident to the Insurance company who required two quotes for repair. Chairman reported he was waiting on two quotes for repair.</p> <p>Resolved: The chairman to provide two quotes for submission to the Insurance Company</p>	<p>BP/ MJH</p>
14.0	<p>To Note the Information Sheet</p> <p>The Information sheet had been circulated to all Parish Councillors prior to the meeting</p> <p>Resolved: Information sheet noted.</p>	<p>All</p>
15.0	<p>To Raise Matters for Next Scheduled Meeting (No Discussion)</p> <p>All items referred from this meeting including update on the shop</p> <p>Resolved - All above items will appear on June agenda</p>	<p>MJH</p>
16.0	<p>To Note the Date and Time of next Parish Council Meeting</p> <p>Resolved: The June Parish Meeting would start at 7.30pm on Thursday 9th June 2011</p> <p>Meeting Closed at 8.20pm</p> <p>Signed Date 9th June 2011 Chairman of Wellington Parish Council</p>	