

WELLINGTON PARISH COUNCIL

**Parish Council Meeting held at the Community Centre
at 7.30pm on Thursday 6th October 2011**

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
	<p>Present</p> <p>Parish Cllr's: Mr B Prince (Chairman); Mrs J Gowan (Vice); Mrs L Langford; Mr JR Makin; Mr G Porter; and Mr D Wood.</p> <p>Also in attendance: CSO D Wall and 10 members of the public.</p>	
1.0	<p>To Accept Apologies for Absence</p> <p>Apologies were received from Cllrs Mrs K Mayne; M Shields; Ward Cllr A Blackshaw; PC P Epton; CSO D Wall and Mr MJ Hopkins (Parish Clerk)</p>	
2.0	<p>To Receive Declaration of Member's Interest</p> <p>Cllr JR Makin prejudicial re item 7 (works to trees)</p>	
3.0	<p>To Adopt Minutes of Thursday 1st September 2011</p> <p>Resolved: The Minutes were confirmed and signed by the Chairman.</p>	
4.0	<p>To Receive Brief Reports:</p> <p>4.1 Herefordshire Council - Cllr Blackshaw:</p> <p>No Report this month</p> <p>4.2 Local Police Officers:</p> <p>On the evening of 1st September a vehicle was damaged in the Wellington area, several panels were scratched.</p> <p>Following reports that the Neighbourhood watch messaging system was breaking down he would be calling all coordinators to find the fault and rectify.</p> <p><u>Information from the Clerk:</u></p> <ul style="list-style-type: none"> • Herefordshire Council - the Cabinet decision clarifies that the preferred option for the Hereford Bypass is the Western route • Wormsley Ridge Meeting to Discuss LDF Core Strategy will be held on Tuesday 8th November (7pm) at Canon Pyon Village Hall. Cllr Blackshaw urged all Parish Cllr's and interested parishioners to attend. • Boundary Commission - has launched the '<i>2013 Review and Consultation on proposals to Parliamentary constituencies in England</i>'. Closing dates for comments from all constituents is the 5th December 2011. Wormsley Ridge ward falls within the Leominster & Ludlow constituency. <p>Resolved: Reports noted</p>	
5.0	<p>Open Time</p> <p>Member of public queried footpaths and stiles especially along the brook from church to Bridge Lane. Cllr Porter advised that he has spoken with Amey who advise that stiles are the responsibility of the landowner. Amey will supply the stiles for the landowner to erect or if the landowner requests gates, they will supply and erect. Cllr Porter is to ensure that this information is received in writing. The clerk is to write to the owner of the land in question, Richard Rees of Wellington Court, and request repair of the stiles, or action as above.</p>	

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5.0	<p>Open Time cont.... A member of the public commented that gates would be preferred to make access easier for everyone.</p> <p>A member of the public spoke regarding footpath WG26 and Cllr Prince explained that if someone's hedge encroaches on a footpath, the landowner should be notified, and if there is no action, the PC can approach Amey. Strimming of paths is Amey's responsibility.</p>	
6.0	<p>Financial Matters</p> <p>6.1 To Receive a Report from the RFO Bank balances: 23/09/11 - Treasurer's Account ££285.85 and Business Instant Access £23,855.77. Received - 2nd part of Precept £6,750 Resolved: report noted.</p> <p>6.2 To Consider and Agree Payments:</p> <p>6.2.1 Payments made since Last Meeting: DC Gardening £625.00 (598) 6.2.2 Invoices Due for Payment - Makin & Sons September rent £200 (599), Mazars Auditors £162 (600) and WCA (July/Sept) £26 Resolved: All payments approved.</p>	MJJ
7.0	<p>To Consider Planning Matters</p> <p>Decisions/Notifications Received from Hereford Planning Department: DMN/111170/FH - 2 Auberrow Cottage, Wellington HR4 8AL - Granted DMN/111484/F & 111485/L - Stocks House Farm, Wellington HR4 8AZ - Granted DMN/111634/F - Stocks Farm, Wellington HR4 8AZ - Granted DMN/111484/F - Stocks House Farm, Wellington HR4 8AZ - Granted DCCW2008/2946/F - Church House Farm, Wellington HR4 8AZ - Granted</p> <p>Planning Applications with Comments: DMN/112401/F - Rear of The Brick House, Wellington HR4 8AT - Proposed new bungalow. Comments - As per the original planning permission, no trucks/vans/construction traffic should be parked anywhere at all other than in the curtilage of the site. Brick House itself should have a turntable within the barn as per the original planning permission so that no one has to back out into the village road.</p> <p>Works to Trees DMN/112422/K - Meadow View Cottage, Bridge Lane, Wellington HR4 8AY Comments - No objections DMN/112682/K - Stocks House Farm, Wellington HR4 8AZ - Works to trees Comments - No objections on confirmation that new planting would take place. DMN/112683/K - 2 Bridge Cottages, Wellington HR4 8AY - Works to trees Comments - No objections DMN/112711/K - The Tan House, Wellington HR4 8AZ - Works to trees Comments - would prefer the tree not to be felled but it is appreciated its size in such a small garden. The owners to replace it with other trees of a more appropriate size. Resolved: Comments noted</p>	MJJ

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8.0	<p>To Consider Highway Matters: Sandbags requirements for the village Resolved: Parish Clerk has submitted request for 100 sandbags for delivery to Stock Farm</p> <p>Request received from Wellington School to support a 20mph speed limit during school time Resolved: The Parish Council agreed to support the 20mph speed limit on the road past the school during school start and finish time. Further discussion at next PC meeting.</p> <p>A49 Junction. Cllr Gowan updated meeting on a conversation with Cllr Blackshaw Resolved: The Parish Council agreed that there is no interest in a meeting with Clive Hall. Cllr Blackshaw to be asked to pursue Mr R Ball for a meeting at which all Councillors can put their concerns. This matter is urgent.</p>	<p>MJH</p> <p>JG/ AB</p>
9.0	<p>Report on Footpaths and the Causeway: The letter received in connection with the footpath over the railway line to Marden Church had not been attended to. Cllr Porter has visited the site and confirms that the stile is now perfectly accessible. It is also Railtrack's policy to use stone along tracks and this is not a footpath issue. Resolved: Report noted</p> <p>Causeway Resolved: Clerk to establish who the Definitive Map Officer of Herefordshire Council is so that we can make contact to take this matter further.</p>	<p>GP</p>
10.0	<p>To Receive Brief Updates:</p> <p>10.1 The Village Shop Cllr Gowan updated the meeting regarding the Post Office by confirming that Mr Ruck has now completed his application but opening is unlikely until December or possibly January. Cllr Makin requested permission for a Church coffee event to be held in the parish room and will advise the clerk of the date to make sure no meeting are booked. Resolved: Report noted and coffee morning agreed</p> <p>10.2 Village Website Resolved: No new update this month.</p> <p>10.3 Library Service Update received from Cllr Mrs M Shields: About a dozen ladies attended a meeting on Monday 26 September and were unanimously in favour of trying to set up a community-run library in the parish room at the shop, with plenty of volunteers to run it. Tricia Hatton-Smith and Cllr Shields to complete the 'Expression of Interest' form and will return it to the Libraries Unit. It would then be necessary to set up a meeting to take the matter further. Mr Ruck welcomes the idea. Resolved: A copy of the 'Expression of Interest' form will be sent to the Parish Clerk and he will be the initial point of contact.</p>	<p>All</p> <p>DW</p> <p>MS/ MJH</p>

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11.0	<p>To Consider Supporting the Football Pavilion Extension The Clerk reported that there appears to be conflicting information and advice. We were informed by HALC that if the PC made the planning application we should pay the fee and not seek to reclaim it. However Kevin Price, Planning Department team leader, suggests that the PC should ask for the money or part money from the applicant upfront then submit the application on their behalf at the reduced fee.</p> <p>Also to note, any responsibility in terms of the conditions of an application lies with the land/building not the applicant</p> <p>Unsure at present when the Football Club will have the funds available to go ahead with the scheme</p> <p>Resolved: Cllr Wood to confirm final cost and report back at a future meeting.</p>	MJH/ DW
12.0	<p>Parking at Queenswood Cllr Makin updated the meeting regarding the plan to introduce parking charges and asked for support in taking this matter to the MP and Mr Hemblade of the Country Parks Department. He also mentioned the concerns of the cafe owner.</p> <p>Resolved: The PC offered full support and the clerk is to contact Cllr Makin to arrange for appropriate letters to be sent.</p>	RM/ MJH
13.0	<p>Emergency Co-ordinator Cllr Gowan raised the point that the Charter document recently issued by Herefordshire Council refers to 'Herefordshire Council's Emergency Procedures' and also the preparation of a 'Community Resilience File'.</p> <p>Resolved: Clerk to be asked to obtain a copy of the emergency procedures referred to and the community resilience file. To update before or at the PC meeting.</p>	JG/ MJH
14.0	<p>To Note the Information Sheet Cllr Wood urged all members of the public to complete the broadband survey</p> <p>Resolved: The Information sheet, which had been circulated to all Parish Councillors prior to the meeting, was noted.</p>	All
15.0	<p>To Raise Matters for Next Scheduled Meeting (No Discussion) Resolved: Agenda items referred from this meeting i.e. Library, Website, Football Pavilion, Notice Board(s) and Queenswood. Plus Cemetery Tender and Lengthsman scheme.</p>	MJH
16.0	<p>To Note the Date and Time of next Parish Council Meeting Resolved: The next Parish Council Meeting is scheduled for Thursday 3rd November 2011 at 7.30pm</p> <p><i>The Council passed a Resolution to exclude Members of the Public for Agenda Items 17 due to the Confidential Nature</i></p>	
17.0	<p>To review the Funding Implications with the Community Office/Village Shop Resolved: Confidential minutes of this item are to be issued separately</p> <p>Meeting Closed at 8.30pm</p> <p>Signed Date 3rd November 2011 Chairman of Wellington Parish Council</p>	