

WELLINGTON PARISH COUNCIL

Parish Council Meeting held at the Community Centre
at 7.30pm on Thursday 3rd October 2013

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
	<p>Present Parish Cllrs: Mrs J Gowan (Chair); Mr S Crane, Mrs L Langford; Mr J Morrison, Mr D Wood</p> <p>Also in attendance: Ward Cllr Adrian Blackshaw, Mrs C Bucknell (Parish Clerk) and 16 members of the public.</p> <p>The Chair welcomed Cllr Stephen Crane to the Parish Council.</p> <p>1.0 To Accept Apologies for Absence None</p> <p>2.0 To Receive Declarations of Member's Interest It was noted that planning application 132496/F (agenda item 8.1) was the Parish Council's application and as such would not be commented on.</p> <p>2.1 To consider requests for dispensations There were no requests for dispensations</p> <p>3.0 To adopt the Minutes of the regular meeting of the Parish Council held on Thursday 5th September 2013 Resolved: The Minutes were confirmed and signed by the Chair</p> <p>4.0 4.1 To note current vacancy and election procedure The Chair outlined the process following the submission of 10 elector signatures requesting an election. An election has been scheduled for 7th November and those interested in standing were currently being invited to do so by completing and submitting the relevant forms to the Elections Team at Herefordshire Council. A further vacancy had occurred due to the resignation of Graham Porter and this was currently in the first stage of the election process. If 10 electors request an election one would be called, otherwise this position would be available for co-option.</p> <p>4.2 To consider application for new Councillor An expression of interest had been received from a resident of Wellington Marsh, who had met informally with the Chair and Clerk. This would be progressed through the election process currently underway.</p> <p>5.0 To Receive Brief Reports 5.1 Ward Cllr A Blackshaw: Cllr Blackshaw updated the Parish Council on the handover to Balfour Beatty and</p>	

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6.0	<p>encouraged the community to report defects to the Parish Council, through streets@herefordshire.gov.uk or by phone on 01432 261800. Defects already reported to Amey had been passed to Balfour Beatty and already some potholes had been addressed. Cllr Blackshaw also gave an update on the position regarding county libraries and museums, both of which were at risk due to lack of funding. The Friar Street Resource Centre, supported by Lottery Funding, would not be closed down and people were encouraged to visit this excellent resource.</p> <p>5.1.1 Dovecote This would be progressed once Mr Makin was in a position to talk to the Conservation Team.</p> <p>5.2 Local Police Officers: There were no Police Officers present. The September newsletter, containing reported incidents and general updates, had been circulated to all Cllrs and posted on the website. PCSO Elena Ekanite will now be working with the local policing team.</p> <p>5.2.1 PCC Draft Community Engagement Strategy Police and Crime Commissioner Bill Longmore is inviting community views on his draft Community Engagement Strategy. This had been circulated to all Cllrs who were encouraged to respond. Parishioners were also advised that an email address was available if they wanted to respond.</p> <p>Open Time</p> <ul style="list-style-type: none"> • One resident congratulated the PC and landowners on the work that had been done on the footpaths. WG11 (final 20 yards from road by Bell Homes) needed attention and this would be reported. • It was noted that although cars were parking on the footpath by the cemetery there was little else that could be done. • A blocked drain at the end of the village (Bridge House) had been reported. • The Chair raised the concern of a resident regarding heavy lorries (not connected with Tarmac) coming in both directions on Auberrow Road, apparently transporting soil from a farm in Leominster to Tillington. Any concerned residents should pass on details of the company, registration plates etc but it was noted that this was not illegal and little could be done. 	JG							
7.0	<p>Financial Matters</p> <p>7.1 Bank balances: Treasurer's Account (as at 23/09/13) £13,346.53 and Business Instant Access (as at 21/06/13) £13,404.87.</p> <table border="1" data-bbox="272 1697 1326 1944"> <tbody> <tr> <td data-bbox="272 1697 443 1944" rowspan="3">Income since September meeting - £531.07</td> <td data-bbox="443 1697 1150 1749">August rental from Wellington Delights</td> <td data-bbox="1150 1697 1326 1749">£433</td> </tr> <tr> <td data-bbox="443 1749 1150 1800">Interest September</td> <td data-bbox="1150 1749 1326 1800">£0.57</td> </tr> <tr> <td data-bbox="443 1800 1150 1944">Refund from Hook Mason on Planning Fees for Air Conditioning Unit (Parish Councils are only required to pay 50% of charges) – <i>not yet showing on bank statements</i></td> <td data-bbox="1150 1800 1326 1944">£97.50</td> </tr> </tbody> </table> <p>Resolved: Report noted</p>	Income since September meeting - £531.07	August rental from Wellington Delights	£433	Interest September	£0.57	Refund from Hook Mason on Planning Fees for Air Conditioning Unit (Parish Councils are only required to pay 50% of charges) – <i>not yet showing on bank statements</i>	£97.50	Clerk
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	<p>8.2 To Note any Decisions/Notifications Received</p>										
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	<p>8.3 Trees in Conservation Areas The Chair highlighted the need for those living within the conservation area to seek approval from Herefordshire Council 6 weeks before carrying out any tree works, stating there were fines for non-compliance with conservation area provisions in relation to trees. A question was raised what level of work required approval and the Clerk was asked to research this. Following this Welcome magazine and the notice boards will be used to publicise the requirements.</p>		JG								
	<p>8.4 To consider procedure for submitting comments on planning applications As discussed at the September meeting there was a need to consider how the Parish Council handled planning applications in order to ensure full involvement of the public. It was felt that major applications would require a separate meeting but many could be incorporated into Ordinary Parish Council meetings. All details would be published on the website in advance of the Parish Council meetings.</p>										
	<p>Resolved: Cllr Wood to research the purchase of a projector which would come out of the Awards for All grant funding already approved.</p>		DW								
	<p>Resolved: The Chair to make the decision which applications required full presentation and projection.</p>		JG								
	<p>Resolved: To visit Bishopstone Group Parish Council to view their procedures</p>		JG/LL								
<p>8.5 Section 106 and Affordable Housing Nothing further to be reported. This would be followed up.</p>	JG										
<p>9.0 To Review Wellington Parish Council Standing Orders Standing Orders had been circulated to all Councillors and comments invited. The following issues had been raised</p> <ul style="list-style-type: none"> • The maximum number of times that the Chair could be re-elected (section 12) • Whether Cllrs needed to leave the room for all non-registrable interests (section 7f) or whether certain declared interests are exempt from the requirement or at the Chair's discretion? <p>Resolved: The Chair and Clerk would review the Standing Orders and put a written proposal to Cllrs for consideration at the November meeting.</p>	JG/ Clerk										
<p>10.0 To Consider Highways Issues 10.1 A49 Issues A further meeting with the Highways Agency, Ward and Parish Councillors had been arranged for 23rd October 2013. The Chair invited any Cllrs who wished to participate to do so and Cllr Wood expressed an interest in attending. A report would be brought</p>											

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
11.0	back to the November meeting.	
	10.2 To Receive other Highways Issues	
	10.2.1 Lengthsman Update and work to be carried out	
	The Clerk updated the meeting on the work already carried out by the Lengthsman which was detailed on the October Information Sheet. Currently £347.88 of the grant had been used out of a total allowance of £2,233. The Clerk encouraged members of the community to report work that could be carried out by the Lengthsman. Details would be included in the next issue of Welcome and on the website.	JG/DW
	The Winter Self Help Scheme was discussed. Up to 10 Tonnes of a salt/grit mix (in 1 tonne bags) could be supplied to participating parish councils for distribution by the Lengthsman. All storage must meet with Herefordshire Council environmental standards and it was felt that this would not be possible in time to apply for the scheme. The Clerk was asked to clarify the position regarding the filling of existing salt bins.	Clerk
	10.2.2 Heavy Lorries	
	Tarmac has confirmed that all drivers have strict instructions that they cannot turn right out of the quarry and the only lorries that do so are those delivering to the village itself. Lorries are not to use the village or the top road as a cut through. The advice was that if this rule is seen to be broken to take the registration number and ring the Wellington Quarry who will deal with the matter.	
	10.2.3 Dog Fouling and Footpaths	
	Having taken advice from NFU and Natural England an article had been prepared for Welcome magazine.	
	10.2.4 Auberrow Speed Issues	
A traffic regulation order had been completed and was being progressed by Cllr Blackshaw. This would be followed up by the Chair.	JG	
Report on Footpaths		
11.1 Causeway		
The Chair had been in touch with Bruce Evans regarding the Causeway and asked the Parish Council whether they wanted to pursue opening it up as a footpath.		
Resolved: To find out who owns the land before progressing.	JG/SC	
Resolved: The Chair to pursue the complaint about overgrown trees on The Causeway with Bruce Evans.	JG	
11.2 Update on Footpath Maintenance		
Cllr Crane had expressed an interest in helping to monitor and maintain footpaths and this was very much welcomed.		
11.3 P3 Scheme		
Herefordshire Council has confirmed that applications to join the P3 scheme will only be accepted for March 2014. In the interim period Lengthsman funding can be used for Footpath maintenance at the discretion of the Parish Council.		
Resolved: The Clerk to put forward an expression of interest for 2014/15 and to	Clerk	

