

# WELLINGTON PARISH COUNCIL

**Parish Council Meeting held at the Community Centre  
at 7.30pm on Thursday 1<sup>st</sup> September `2011**

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
	<p><b>Present</b></p> <p>Parish Cllr's: Mr B Prince (Chairman); Mrs J Gowan; Mrs L Langford; Mr JR Makin; Mrs K Mayne; Mr G Porter; Mrs M Shields and Mr D Wood.</p> <p>Also in attendance: CSO D Wall and Mr MJ Hopkins (Parish Clerk) and 14 members of the public.</p>	
1.0	<p><b>To Accept Apologies for Absence</b></p> <p>Apologies were received from Ward Cllr A Blackshaw and PC P Epton;</p>	
2.0	<p><b>To Receive Declaration of Member's Interest</b></p> <p>No Declaration of Interest</p>	
3.0	<p><b>To Adopt Minutes of Thursday 7<sup>th</sup> July and Extra-Ordinary Meeting of Thursday 28<sup>th</sup> July 2011</b></p> <p><b>Resolved:</b> Both sets of Minutes were confirmed and signed by the Chairman.</p>	
4.0	<p><b>To Receive Brief Reports:</b></p> <p><b>4.1 Herefordshire Council - Cllr Blackshaw:</b></p> <p>No Report this month</p> <p><b>4.2 Local Police Officers:</b></p> <p>CSO Dean Wall reported two incidents - Theft of drain covers in Wellington and throughout the County. Suspects had now been apprehended. Also the theft of 2 x 5 bar iron gates.</p> <p><b>Resolved:</b> Report noted</p>	
5.0	<p><b>Open Time</b></p> <p>A report claimed that the lines of communication within the local Neighbourhood Watch scheme appear to have broken down and reported incidents were not received by all members.</p>	Police
6.0	<p><b>Financial Matters cont...</b></p> <p><b>6.1 To Receive a Report from the RFO</b></p> <p>Bank balances: Treasurer's Account £950.14 (25/07/11) and Business Instant Access £16,605.77 (28/07/11).</p> <p><b>Resolved:</b> report noted.</p> <p><b>6.2 To Consider and Agree Payments:</b></p> <p><b>6.2.1</b> Payments made since Last Meeting: 123 Registrations £15.07 (Item 2 in July)</p> <p><b>6.2.2</b> Invoices Due for Payment - Royal British Legion £25, Hfds Council £55.15 (election costs), Makin &amp; Sons £250 (shop rent for August)</p> <p><b>Resolved:</b> All payments approved.</p>	MJH
7.0	<p><b>To Consider Planning Matters</b></p> <p><b>Decisions/Notifications Received from Hereford Planning Department:</b></p> <p>DMN/111170/FH - 2 Auberrow Cottage, Wellington HR4 8AL - Granted</p> <p>DMN/111484/F &amp; 111485/L - Stocks House Farm, Wellington HR4 8AZ - Granted</p>	MJH

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7.0	<p><b>To Consider Planning Matters cont....</b></p> <p><b>Planning Applications with Comments:</b>  DMN/111634/F - Stocks Farm, Wellington HR4 8AZ - Proposed replacement general agricultural building. <b>Comments</b> - No objections  DMN/111940/FH - Green Farm, Green Lane, Wellington HR4 8DZ - Proposed single storey conservatory. <b>Comments:</b> No objections</p> <p><b>Works to Trees</b>  DMN/112150/K - 2 Bridge Cottages, Wellington HR4 8AY - Works to trees  <b>Comments</b> - No objections  DMN/112254/K - Cutshorn, Wellington HR4 8AZ - Works to trees  <b>Comments</b> - Provided the occupier of Cutshorn understands that all the trees are to be felled then no objections  DMN/112254/K - 8 Derside Close, Wellington HR4 8BP - Works to trees  <b>Comments</b> - No objections (2 Elders to stay)</p> <p><b>Resolved:</b> Comments noted</p>	MJH
8.0	<p><b>To Consider Highway Matters:</b>  No new updates to report  <b>Resolved:</b> A meeting between Highways Agency and Parish Cllrs is to be arranged</p>	BP/ AB
9.0	<p><b>Report on Footpaths:</b>  Two reports of problems on local footpaths. First - re the state of the footpath (OS 202) from Wellington to Marden Church. In particular the crossing of the railway line as being impossible. This problem has already been reported to Herefordshire Council/Amey PROW officer. The second re the poor condition of stiles along the footpath following the brook from Bridge Lane to the back of the church.  <b>Resolved:</b> Details passed to Footpath Officer</p>	BP
10.0	<p><b>Community Building - Village Shop:</b></p> <p><b>10.1 To Receive an Update on the Village Shop at Stocks Farm:</b>  <b>Resolved:</b> No new updates available</p> <p><b>10.2 To Receive an Update on the Village Shop Phase 2</b>  Cllr's B Prince and J Gowan had attended a meeting with Wellington Chapel on Thursday 25<sup>th</sup> August when cost and planning requirements were discussed.  <b>Resolved:</b> It was agreed that a Shop Working Group should be formed to share the work load A meeting of all Parish Cllrs to be arranged for next week to form a working group.</p> <p><b>10.3 To Consider Additional Use of Parish Room at Stocks Farm</b>  The shop owner, Mr Rob Ruck, had made a suggestion to use the Parish Room as a venue for serving coffee on an occasional basis. He has had several requests for this, particularly from the older people in the village.  <b>Resolved:</b> It was agreed in principle to support this request. Mr Ruck would supply the beverage facilities etc and be responsible for insurance, the clearing up and tidiness of the room?  Priority must be given to those persons/groups wishing to use the room for Parish Council matters. An internal notice board for Parish Council notices including agendas, minutes etc could be placed.</p>	All

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11.0	<p><b>To Receive Updates</b></p> <p><b>11.1 Notice Boards</b> The clerk reported that the old shop notice board had not yet been erected and that the notice board at the Marsh was in a dangerous state. <b>Resolved:</b> It was agreed for the Clerk to carry on sourcing the best price notice board and that Cllr Porter would remove the notice board at the Marsh.</p> <p><b>11.2 Village Website</b> Cllr Wood reported that he had purchased two domain names at a cost of £15.07 for 2 years as agreed: <a href="http://Wellingtonparish.co.uk">Wellingtonparish.co.uk</a> and <a href="http://Wellingtonparish.org.uk">Wellingtonparish.org.uk</a>. He also circulated a suggested website plan to the Cllrs and public for perusal and comment. Development of the website to continue. <b>Resolved:</b> Cllr Wood thanked and report noted.</p>	<p>MJH</p> <p>DW</p>
12.0	<p><b>To Consider Supporting the Football Pavilion Extension</b> With the recent changes in legislation re separating boys and men's changing room as well as additional separate facilities for girls and boys, the Football Club need additional changing rooms and showers. At the same time the provision of a hospitality lounge and an observation area is also being considered. Cllr Wood, who was fundamental to the extension of the Bowls Club shelter, has been asked to assist, with the co-operation of the Parish Council, with the production of the Planning Application. If the Planning Application is made through the Parish Council, the costs are halved and in the case of the Bowls Club it was £170 to £85. <b>Resolved:</b> It was agreed that, if the costs were the same as the Bowls Club, the Parish Council would pay £85 for the Planning Application. Cllr Wood to confirm final cost and report back at a future meeting.</p>	<p>DW</p>
13.0	<p><b>Views on any Future Involvement with the Parish Library</b> Cllr Shields reported that enquiries with the library service as to the feasibility of implementing a Community Run Library within the village were still in progress. <b>Resolved:</b> To be discussed when more information has been received.</p>	<p>MS</p>
14.0	<p><b>Possible Support of The Queens Diamond Jubilee June 2012</b> A possibility to celebrate the Jubilee is to approach the Fun Week organisers asking them to consider incorporating the two events next June. <b>Resolved:</b> It was agreed that when the request for financial support for the Fun Week is received if the Jubilee is it be incorporated consideration would be given for the provision of additional funding if available.</p>	<p>All</p>
15.0	<p><b>To Consider Consultations and Questionnaires</b></p> <p><b>15.1</b> Herefordshire Council - Herefordshire &amp; Shropshire Housing Strategy 2011-15 <b>Resolved:</b> It was agreed that as this was a local issue then interested Cllrs would meet and submit the questionnaire before the 30<sup>th</sup> September</p> <p><b>15.2</b> NALC - Local Planning Regulations <b>Resolved:</b> National issue - no further action at present</p> <p><b>15.3</b> NALC - National Planning Policy Framework <b>Resolved:</b> National issue - no further action at present.</p> <p><b>15.4</b> NALC - Local Government Resource Review <b>Resolved:</b> National issue - no further action at present</p>	<p>All/ MJH</p>

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16.0	<p><b>To Agree Attendees on HALC Information and Training Courses - 2011</b>  <b>Free Courses:</b>            Tuesday 20<sup>th</sup> September - Update on Locality Working - Cllr's Gowan &amp; Wood            Wednesday 28<sup>th</sup> September - On the Ball for Clerks/Chairs - Cllr Gowan            Wednesday 30<sup>th</sup> November - Bright Ideas - Cllr Wood</p> <p><b>Resolved:</b> No requests made for chargeable courses</p>	All
17.0	<p><b>To Nominate Two Representatives to the LDF-Core Strategy Consultations</b>  <b>Resolved:</b> Parish Councils were no longer restricted to two representatives. Cllr's L Langford and D Wood wished to attend</p>	All
18.0	<p><b>To Note the Information Sheet</b>  <b>Resolved:</b> The Information sheet, which had been circulated to all Parish Councillors prior to the meeting, was noted.</p>	
19.0	<p><b>To Raise Matters for Next Scheduled Meeting (No Discussion)</b>  <b>Resolved:</b> Agenda items referred from this meeting plus Parking at Queenswood, Emergency Co-ordinators/Procedures and the Causeway</p>	
20.0	<p><b>To Note the Date and Time of next Parish Council Meeting</b>  <b>Resolved:</b> The September Parish Council Meeting would start at 7.30pm on Thursday 6<sup>th</sup> October 2011</p> <p>Meeting Closed at 9.00pm</p> <p>Signed ..... Date 6<sup>th</sup> October 2011            Chairman of Wellington Parish Council</p>	