

# WELLINGTON PARISH COUNCIL

Regular Meeting of the Parish Council held at the Community Centre  
at 7.30pm on Thursday 3<sup>rd</sup> September 2015

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
	<p><b>Present</b> <b>Parish Cllrs:</b> Mrs J Gowan (Chair), Mr S Crane Mrs L Langford, Mr D Miller, Mr B Prince, Mrs J Shoesmith, Mr D Wood</p> <p><b>Also in attendance:</b> Ward Cllr Pauline Crockett, Mrs Chris Bucknell (Parish Clerk) and 19 members of the public.</p> <p><b>1.0 To Accept Apologies for Absence – None</b></p> <p>Before asking for Declarations of Interest the Chair made an apology for an error in procedure at the Extraordinary Meeting held on 6th August 2015. On receipt of a declaration of non-pecuniary interest from Cllr Prince, the Chair had stated that Cllr Prince could not speak on the topic relating to his declaration. The Chair corrected this saying that if the topic was a matter that the public could speak on, then the declaring councillor could also speak, it then being at the Chair's discretion whether they remain in the room, and for that she had apologised to Cllr Prince. The Chair went on to clarify that councillors with a pecuniary interest in a particular agenda item could not participate in any discussion at all and had to leave the room. The Clerk also apologised for not picking up on this inaccuracy.</p> <p><b>2.0 To Receive Declarations of Interest</b> Cllr Gowan declared a non-pecuniary interest in Item 8.1, specifically planning application 152498 for tree works at her home. It was agreed that she could remain in the room whilst this item was discussed.</p> <p><b>2.1 To Consider Requests for Dispensations – None</b></p> <p><b>3.0 To Adopt the Minutes of the Extraordinary Meeting of the Parish Council held on Thursday 6<sup>th</sup> August 2015</b> <b>Resolved:</b> The Minutes were confirmed and signed by the Chair</p> <p><b>4.0 To Receive Brief Reports from</b> <b>4.1 Ward Councillor</b> Ward Cllr Pauline Crockett gave an update on Herefordshire Council's budget position, saying that although there was a deficit investments were still being made, notably the Three Elms Trading Estate which had been bought for £1.75 million. The Council were looking at how they could balance the budget and were currently reviewing Senior Management in the Economic, Environment and Corporate Directorates and parking charges were being considered in the city centre. Queenswood would be handed over to the New Leaf Consortium in October. Cllr Crockett outlined some of her responsibilities within the Council saying she was currently attached to the Health and Social Care Committee and was opposing the closure of 1 Ledbury Road, which the Wye Valley Health Trust consider unsustainable, there being no statutory requirement to provide respite care. Staffing at Hereford County Hospital was a concern with severe staff shortages requiring nurses to be recruited from the Philippines. It was noted that unless overseas staff had a good level of English, people, particularly older people, would be disadvantaged. Herefordshire Council was still looking at closing down rural libraries and Cllr Wood noted that other counties were watching</p>	

developments in Hereford; none had yet closed a library, as this would be in contravention of the Public Libraries & Museums Act 1964, which made the provision of a public library service a statutory duty for local authorities. Cllr Wood noted that if Herefordshire moved forward with the closures this may result in a domino effect in other parts of the county. A question was asked about tenant farms to which Cllr Crockett responded that there was currently a Task and Finish Group looking into this.

#### **4.2 Local Police Officers:**

There were no Police Officers present. The August and September newsletters had been circulated to all Councillors. The Chair noted that there had been just one reported crime in July, the theft of four fence panels on 31<sup>st</sup> July. There had been no reported crime in August but the Chair noted that concerns have been raised about safety on the A49 direct to the police.

The Chair reported she had been liaising with PCSO Ekanite regarding a complaint about security lights from one of the companies on the Haywards Lane Industrial Estate. A resident having said these were creating a hazard for drivers exiting onto the A49 from the Garden Centre road at night. PCSO Ekanite had spoken with the company and PC Cullen had also investigated. The police do not feel there is enough of a problem to warrant intervention at this stage and the owner of the company is reluctant to do anything. The situation will be re-assessed later in the year when the leaves drop. The parishioner who complained has been notified.

## **5.0 Communications**

### **5.1 Broadband Update**

Cllr Wood reported that there continued to be no information from Fastershire. Cllr Graham Powell had cautioned not to overstate expectations as Milestone 11 – due for completion in March - was now scheduled for the end of September. A member of the public asked about cables that appeared to have been left in a garden. Cllr Wood confirmed that these were tubes which would take the fibre and would be required in due course.

### **5.2 Parish Newsletter**

The draft of the next Newsletter had been circulated to all Councillors in advance of the meeting for comment and would now be printed. The Chair asked all Councillors if they could help to distribute Newsletters, specifically in Millway, the Mill and Watermill (Cllr Prince), Brookside (Cllr Miller), Dernside Close and Bridge Lane (Cllr Wood), The Marsh, Main Road and Almshouses (Cllr Shoesmith), The Row from Vinery Corner to Greenacres (Cllr Crane) and Auberrow and Auberrow Common (Cllr Langford). The Chair would take on everything from the Church down including Wellington Court and the CLP group had volunteered to deliver in the other areas. Cllr Wood did not agree to deliver any newsletters and the Chair said she would discuss this with him after the meeting.

### **5.3 Facebook**

Cllr Miller reported this was continuing to go well with local people approaching the Parish Council to post things of interest to the community. A link to Fastershire would be put on the Facebook page.

### **5.4 School Liaison**

No response had been received from the School Headteacher proposing enhanced communication links between the School and the Parish Council. It was felt the mail was not being passed on and it was agreed to modify the letter and to send to Clifford Primary School where Mrs Thomas was also Headteacher.

### **5.5 Dealing with Complaints/Requests from Parishioners**

The Chair noted that Councillors often got approached to deal with issues and complaints that might not be matters that should be dealt with by the Parish Council, but trying to write a formal policy to deal with this would be impossible as each scenario was different. The Chair outlined how she

LL/  
Clerk

would like complaints and requests dealt with in order to ensure conformity and impartiality. Councillors who get issues of dog fouling were asked to pass the report straight to Cllr Crane or the Clerk as these matters, at an initial stage, did not need to come to a PC meeting. Cllrs should go and have a look at over-grown hedges, and if they feel they needed action should ask the Clerk to write a letter to the homeowner, again there was no need for this to come to a PC meeting. Footpath issues should be referred straight to Cllr Crane who would bring them to the PC meeting if he felt it appropriate

The Chair recognised that there was always the potential for conflict, particularly with disputes between neighbours and in order to avoid the PC getting involved in matters that were outside of their remit the Chair asked that Councillors encouraged the person with the issue to write formally to the PC so that the concern could be considered properly in a full Council meeting rather than just one Councillor making a decision which could then be challenged. Failing that the Chair asked that the person come to a PC meeting and raise their concerns in Open Time although it was noted that this may not be possible for elderly and less able people.

If the Councillor felt the issue was something that needed to be dealt with between meetings they should refer it to the Chair and the Clerk (at the same time) so that the matter could be discussed and a way forward agreed. The Chair proposed that this way of working was adopted for a while and then reviewed. All Councillors agreed to this.

#### 5.6 Press Policy

The Chair noted that the Parish Council didn't have a formal press policy and proposed that one was drafted to be discussed and agreed at the October meeting. This was agreed.

#### 6.0 Open Time

There were no further comments from the public.

#### 7.0 Financial Matters

##### 7.1 To Receive a Report from the RFO

**Bank balances:** Treasurer's Account (as at 01/09/15) £10,815.13 Business Instant Access (as at 27/06/15) £58,404.87. The Clerk noted that these figures included earmarked reserves and did not represent available funds. The External Audit was now completed with no issues and all that remained was to publicise the notice of Electors Rights.

<b>Income since July meeting – £2,609.84</b>	Interest (July and August)	£4.96
	VAT Reclaim (up until 31/3/15)	£1,301.33
	Wellington Delights (July and August Rent).	£1,300
	Wayleave	£3.55

An invoice for the 2014/15 Q4 payment of Lengthsman Grant has been submitted but not yet paid (£127.25)

##### 7.2 To Agree Payments made since last meeting

Cheque	Expenditure	Amount
BACS	Epson. Ink Cartridges for Clerk. £56.52. To come from NP Grant	£56.52
BACS	Viking Direct. Envelopes and Labels for NP Regulation 14 mail out. £75.96 + VAT. To come from NP Grant.	£93.53
950	Royal British Legion Donation	£25.00
BACS	Payment for application to remove Planning Conditions (as agreed at August meeting). Paid online by Clerk and reimbursed	£97.50

Cheque	Expenditure	Amount
953	PIP Printing invoice 59950. Printing Mill Lane Planning documents. £85.23 + VAT	£98.34
955	G P Thomas Invoice 5246. Payment for removing bollards and making cables safe. Concreting over patch where bollard was. Cementing waste bin in position. All as agreed at July PC meeting. £494 +VAT	£592.80

**Resolved:** Payments approved

### 7.3. To agree payment of outstanding invoices

	Expenditure	Amount
DD	The annual fee to the Information Commissioners Office. As this is a legal requirement Clerk requested permission for a Direct Debit be set up.	£35.00
951	Grant Thornton invoice 8422057. 2014/15 External Audit. £400 + VAT	£480.00
952	D C Gardening. Invoices 125 and 171. Work undertaken at the Community Hub in June (1 routine visit and 3 grass mowing visits) and July (1 routine visit and 2 grass mowing visits). £225 + VAT	£270.00
954	Cllr D Wood. Reimbursement for 123 reg website domain name renewal (2 years). Wellingtonparish.co.uk/Wellingtonparish.org.uk	£16.75
956	D C Gardening. Invoice 208. Work undertaken at the Cemetery in June/July/August £680 + VAT	£816.00
957	D C Gardening. Invoice 209. Work undertaken at the Community Hub in August (1 routine visit and 2 grass mowing visits) £100 + VAT	£120.00
958	Cllr Wood. Reimbursement of Hosting fees for website for 3 years.	£187.92

**Resolved:** To set up a Direct Debit for the ICO fees

**Resolved:** All Payments approved

### 7.4 To Consider Grant Request from Citizens Advice Bureaux

The CAB had written requesting WPC consider making a donation to their work. This has come with a range of statistics about how many people have been helped in Wormsley Ridge Ward, their age, health issues, family income etc.

**Resolved:** To revisit the Grant Awarding Policy to clarify the criteria and to bring back to the October meeting for a decision.

### 7.5 To Agree Process and Timescale for 2016/17 Budget and Precepting

The deadline for precept requests to be received at Herefordshire Council has been set as 31<sup>st</sup> December 2015.

**Resolved:** The Clerk to produce a year to date summary of expenditure against budget which would then be considered by Cllrs Gowan and Cllr Langford with a proposal being brought back to the November meeting for consideration and approval.

Clerk

Clerk/  
JG/LL

### 7.6 Budget Briefing Update

CLlr Wood gave a presentation about Herefordshire Council's budget position following a briefing he had attended by Peter Robinson, Director of Resources at Herefordshire Council on 22 July 2015.

CLlr Wood covered a range of issues, central government austerity measures, what Herefordshire Council has already done, its ability to raise more Council Tax, options for services in Herefordshire and concerns for Wellington in particular.

CLlr Wood noted that between 2016 and 2020, Herefordshire County Council would be changing their approach to one that:

- Provided more preventative services to address issues before they arose
- Helped people take care of themselves
- Supported Town and Parish Councils to deliver more services within their communities.

Herefordshire Council's stated priorities were to:

- Keep children and young people safe and give them a great start in life
- Enable residents to live safe, healthy and independent lives
- Invest in projects to improve roads, create jobs and build more homes

CLlr Wood noted that over 70% of the current budget was spent providing statutory services for adults and children and demand for these services was growing. He also outlined proposals for how revenue could be increased and expenditure decreased as well as explaining the Council Tax Reduction Scheme and how this could affect parishioners.

Finally CLlr Wood explained how local people could become involved in the Budget Consultation, encouraging them to get involved in the decisions that would ultimately affect them.

## 8.0 To Consider Planning Matters

### 8.1 To Consider any Planning Applications

Reference Number	Application
152347	Ognal Cottage, Bridge Lane, Wellington. Proposed conversion of existing garage, workshop and office to ancillary self-contained annex. <i>There was no objection to this application.</i>
152498	Kingfishers, 3 Queenswood Close, Wellington. Work to weeping willow tree. <i>This had been referred to Jenny Guille, Tree Warden, who had no objection to the proposals.</i>

Reference Number	Application
152188	Land opposite Aylus Cottages, Auberrow, Wellington. Proposed erection of a solar photovoltaic array, including metering and inverter kiosks, security cameras, fencing and gates and a temporary construction compound and access track.

The Chair introduced the application saying that was a different applicant from the previous solar application and was on a 10 hectare (24 acre) site (considerably larger than the earlier application) on land connected to Brookhouse Farm on the A49. The application was just on the border with Moreton on Lugg and was not in Wellington Parish, although the Parish Council had been asked to comment on it. The Chair had been in touch Ward CLlr Kema Guthrie who said the application was raised at Moreton on Lugg PC meeting on 1<sup>st</sup> September and was due to be discussed again at a meeting on 22<sup>nd</sup> September. The Chair noted that she would be going to Burghill PC meeting on

Wednesday 9<sup>th</sup> September where the application was being discussed and requested that a Councillor attend the Moreton on Lugg meeting.

It was also noted that cumulative effect was a material consideration and should be treated separately in any response.

The Chair proposed an Extraordinary Meeting on Monday 14<sup>th</sup> September to discuss the application, saying that as herself, Cllrs Prince and Crane could not attend it was important that the meeting remained quorate.

**Resolved:** To hold an Extraordinary Meeting on Monday 14<sup>th</sup> September at 7.30pm.

## 8.2 To Note any Decisions/Notifications Received

Reference Number	Application	Determination
151913	6 Derside Close, Wellington – proposed works to Conifer tree	Approved
152007	Claremont, Wellington – fell one tree	Approved
152222	The Plock, Wellington – remove Conifer and Leylandii Tree	Approved
151954	Land Adjacent to Ravensholt, Wellington – proposed development of three bedroom dwelling	Awaiting decision
152129	Bridge Farm, Wellington – proposed erection of a new timber framed three bay carport	Awaiting decision
151855	Land adjacent to Mill Lane, Wellington. Proposed development of site to provide 45 houses.	Awaiting decision
150977	Westfield Farm, Auberrow, Wellington. Removal of portal frame buildings; change of use and conversion of existing barns.	Approved with conditions
151845	6 Brookside, Wellington. Proposed change of use of summer house to small beauty room	Awaiting decision
151460	Ravensholt, Wellington. Proposed works to various trees	Awaiting decision
151530	Festive Farm, Wellington. Erection of single storey sun room.	Approved with conditions
150929	Stocks Farm, Wellington. Proposed installation of a 1MW solar photovoltaic farm and ancillary infrastructure.	Refused
132970	Khotia, Wellington. Change of use and proposed double garage	Awaiting decision
P143792/O	Kingcup Cottage, Wellington, Hereford. Residential development	Awaiting decision

The Chair noted that on the website there were 19 public objections to the Mill Lane application of which only 4 were from Millway and Watermill, the rest being responses from elsewhere in the village, showing public opposition was stronger from those not so directly affected.

The Chair had spoken to the Planning Officer about the delay in making a decision on the Kingcup Cottage Application which he said was due to an outstanding response from Highways England. The Chair felt this ongoing delay was indefensible suggesting that MP Bill Wiggin be involved to put pressure on Highways England. This was agreed.

JG

<p>9.0</p>	<p><b>8.3 Other Housing Issues</b></p> <p><b>8.3.1 Bell Homes and Section 106</b></p> <p>A member of the public had approached the Chair asking that Bell Homes fund the cleaning of cars and windows due to the dust from the development. The Chair had advised the resident that this was not a matter for the Parish Council and should be dealt with by those affected.</p> <p><b>To Consider Highways Issues</b></p> <p><b>9.1 A49 Issues</b></p> <p>The Chair reported she was still pursuing the issue of the bisected footpath at Old Comrade House. An email has been received from Patrick Thomas, Asset Manager at Highways England saying the resident of Old Comrade House was receptive to the idea of the removal of the hand rail blocking the footpath, subject to a number of remedial improvements being made to facilitate access along the footpath and into and out of the property. Patrick Thomas is going to take this forward and seeks to have an indicative proposal agreed by 25<sup>th</sup> September 2015, saying that implementation of the work would enable continuous access to the footpath alongside the property and provide a good basis for further discussions with the householder regarding the fence.</p> <p>The Chair also reported that she had opened discussions with Highways England about resurfacing at the A49 end of the main street where the first 5m of carriageway are the responsibility of Highways England rather than BBLP. She has also been in touch with Highways England regarding provision of rubbish bins at bus stops at the end of the village and at the Marsh, but noted it was highly unlikely these would be provided.</p> <p>Cllr Shoesmith noted, with particular reference to the Kingcup Cottage application, that there were a number of road accidents and incidents where the police did not attend and these were not recorded in the statistics. Residents at the March had requested that signage to the north be improved and the signs damaged by vehicles be replaced.</p> <p><b>Resolved:</b> Cllr Shoesmith to put together a dossier of facts and figures about incidents</p> <p><b>Resolved:</b> Cllr Gowan to discuss signage with Highways England</p> <p><b>9.1.1 Culverts</b></p> <p>Work had begun on clearing the culverts. Tarmac Lafarge had started clearing ditches on their property along the A49 and in their entrance where water drained onto the road.</p> <p><b>9.2 To Receive any other Highway Issues</b></p> <p>The Chair reported that the road by the Bell Homes development would be closed from Wednesday 9<sup>th</sup> until Sunday 13<sup>th</sup> September. The Chair had notified the bus company, the school and the refuse collection team. Notices will be put up notifying residents of the closure.</p> <p>The Chair reported on a meeting that had taken place with the Locality Steward, saying that all Councillors had been circulated with a report. The drain at Vinery Corner has been jetted to a distance of 50m and is being monitored. It was noted that because it had been blocked for so long other drains from The Row had been filling with silt and needed jetting. Cllr Prince reported that the jetting was being done incorrectly. The Chair would report this to the Locality Steward.</p> <p>With regard to the Marsh drainage issues, Welsh Water had completed some infiltration surveys with the result that they have established that infiltration into the system is being driven by groundwater when the water table is high rather than directly as a result of rainfall. More surveys are planned for October/November including surveys of the sewage pumping stations at the Marsh and in the village (by the Club).</p> <p>Land drainage issues at the Mill are still being looked into and the Chair asked Councillors for their view on a complaint made about concrete being tipped into the brook upstream from the Mill, on private land. The Chair explained that the concrete pieces had been tipped around a cattle drinking</p>	<p>JS JG</p>
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10.0	<p>area, not on the land to provide hard standing but in the brook itself. It was reported that this was done by the Landowner, the concern being that the pieces of concrete were of a size that they will get carried downstream when the water runs high and could result in blockages especially around the culverts that the PC are talking to Land Drainage about. The Chair asked Councillors for their views on this and whether the Landowner should be contacted.</p>	
	<p><b>Resolved:</b> The Chair to draft a letter which the Clerk would send to the Landowner</p>	JG/ Clerk
	<p>The Chair reported on an issue raised at a PC meeting some time ago regarding the condition of the bridge over the brook close to Church House Farm and Bridge Farm. It had been confirmed that this is not under the jurisdiction of BBLP, nor do HC have any responsibility for it as it is on private land. The residents of Bridge Farm say that when they purchased their property in 1997 it was not part of their deeds and as far as they were aware the people they purchased from did not own it either. River Lugg IDB are only interested once it falls in the water and causes a blockage and would also need to know who was the owner of the land. Cllr Crane said he has some evidence of ownership and he would liaise with the Chair to take this forward.</p>	SC/JG
	<p>The Chair reported on the increasing use of the north lane from the A49 to Westhope as an apparent heavy vehicle rat run, saying that in her view not all the concrete mixer lorries were going to jobs which required them to use this route. The Chair asked Councillors for their view on having a traffic survey undertaken to ascertain the scale of the issue.</p>	
	<p><b>Resolved:</b> The Chair to investigate having a traffic survey undertaken</p>	
	<p><b>9.2.1 Bus Shelter</b></p>	
	<p>Cllr Prince reported that he had been unable to get costs for the seating and this would be pursued. D C Gardening had quoted £25 to cut and tidy up around the bus shelter at the same time as undertaking work at the cemetery. The cemetery contract was for 14 cuts between March and November. The Chair would continue to follow up on provision of a litter bin.</p>	BP JG
	<p><b>Resolved:</b> To ask D C Gardening to trim and tidy up around the bus shelter for the remainder of this contract and then to review it for 2016.</p>	Clerk
	<p><b>9.2.2 Identification of work to be carried out and any other updates</b></p>	JG
	<p>Cllr Crane reported the road surface at The Row was breaking up and the edge of the road breaking away. Cllr Gowan would go and look at it and report to BB as appropriate.</p>	
<p>The Lengthsman had been asked to deal with a fallen tree at the top of the Dingle and to cut back the brambles which are blocking the footpath from the school down to the cemetery.</p>		
<p><b>9.2.2.1 To Consider Quotation for Tree and Other Work in Mill Lane</b></p>		
<p>Richard Mills (Lengthsman) had been asked to quote for two projects in Mill Lane - to cut back the banks around the drains and stabilise them with concrete slabs to stop the drains continually silting up (£720) and to cut back the trees that are now down lower than the bus height and are hanging in cables (£590). Cllr Prince felt that the proposed work on the drains would not solve the issue.</p>		
<p><b>Resolved:</b> To ask the Lengthsman to do the work on the trees and to reconsider the work on the drains at the October meeting.</p>	Clerk	
<p><b>9.2.2.2 Process for Reporting Potholes/Repairs</b></p>		
<p>The Chair asked that Councillor reports of potholes and defects were sent to herself and the Clerk to avoid duplication on the BBLP reporting system. Members of the public could continue to report issues themselves directly rather than through the Parish Council if they prefer.</p>		
<p><b>10.0 Report on Footpaths</b></p>		
<p><b>10.1 Update on Footpath Maintenance</b></p>		
<p>Cllr Crane said that there had been problems ascertaining whose responsibility it was for the paths which crossed Wootton Farm as the land was tenanted. It was agreed to write to the landowner</p>		



	<p>asking him to remind tenants to keep the paths clear. There had been vandalism of a stile and signage on the Langford's land and Cllr Crane asked that if anyone knew anything about this they should report it. Cllr Crane reported that people parking cars and blocking footpaths were causing a problem for walkers and incidents of flytipping continued. The path running down Parsonage Farm development was overgrown with brambles. The responsibility lie with the individual householders but it was a challenge to get this sorted and it was agree to ask the Lengthsman to undertake the work.</p> <p><b>Resolved:</b> Cllr Crane to put together a schedule for regular maintenance of some paths and bring back to the October meeting. Cllr Wood reported further flytipping of garden waste on WG11 where the homeowner has been contacted on previous occasions. Cllr Crane to investigate pending potential enforcement action by BBLP.</p> <p><b>10.2 Claypits Lane</b> There was an ongoing issue with mud on WG15, Claypits Lane. Cllr Crane felt the decision of how to handle this should be put off until there had been a decision on an appeal on the Solar Farm application. Cllr Gowan said she would talk to the planning team about the possibility of an appeal.</p> <p><b>10.3 Dog Fouling</b> Members of the public had commented that the situation had improved although this was not the view of Cllr Crane. An article had been put in the September newsletter.</p>	<p>Clerk</p> <p>SC</p> <p>SC</p> <p>JG</p>
<p><b>11.0</b></p>	<p><b>Community Hub</b></p> <p><b>11.1 To Consider Provision and Position of Noticeboards</b> This item was deferred until the October meeting</p> <p><b>11.2 To Agree any Expenditure on Landscaping</b> This item was deferred until the October meeting</p>	
<p><b>12.0</b></p>	<p><b>Update from the Community Led Planning Groups</b></p> <p><b>12.1 Playground Initiative</b> Cllr Miller explained that the Group was having difficulty identifying landowners and requested help. Cllr Gowan and Mrs Jarrett offered to pick this up.</p> <p><b>12.2 Cycle Route Update</b> Cllr Prince reported that a meeting had taken place between himself, Jennifer Jarrett and Liz Bullar. A potential cycle route along the village street had been discussed. It had been decided to contact local firms and charities to help to progress this and also to consider putting in traffic calming measures. The Clerk noted that this may require a traffic order. Cllr Prince also reported that a route into Hereford had been proposed and this would be discussed with Ward Councillors Kema Guthrie and Pauline Crockett, as well as with the Parishes this route would pass through.</p> <p><b>12.3 Planting Licences</b> Thanks to the Parish Council's intervention a response had now been received from Balfour Beatty who were going to progress the Licence. The group had collected £22 of donations and several bags of bulbs were ready to plant in the village streets. It was confirmed that no planting would take place on the A49. The Clerk said that the volunteers would be covered by the Parish Council's liability insurance provided a risk assessment was in place and a Parish Councillor was overseeing the work. It was confirmed that risk assessments were in place and Cllr Langford was leading on the work on behalf of the Parish Council. The Clerk was asked to notify the Insurance Company.</p> <p><b>12.4 Other Updates</b> <b>Good Neighbour Scheme</b> – Cllr Shoesmith had been working on this with John Hayward and Cherry Newton and reported that there were already very good services available in the village. This would be kept on the agenda.</p>	<p>JG</p> <p>BP</p> <p>Clerk</p>

<p><b>13.0</b></p> <p><b>13.1</b></p> <p><b>13.2</b></p> <p><b>13.4</b></p> <p><b>14.0</b></p> <p><b>15.0</b></p>	<p>Jennifer Jarrett reported that a meeting of the original Steering Group had been called so that Volunteer Leaders could review the position. She requested that the Parish Council consider giving the CLP Group access to a noticeboard so that they could publicise the actions coming out of the Plan. This would be considered at the October meeting.</p> <p><b>Neighbourhood Planning</b></p> <p><b>Update on Regulation 14 Consultation</b></p> <p>The Chair reported that the NDP Steering Group had met on 26<sup>th</sup> August to go through the comments received to the Regulation 14 consultation. There were 55 forms from members of the public representing 23 households and 38 individuals. As would be expected there were some negative comments from people living in the immediate vicinity of the three sites proposed but also some very positive and constructive comments. All the responses plus those from the statutory consultees including Herefordshire Council itself have been entered onto a template and Parish Council responses will be added. These will eventually be published on the Parish Plan website. As a result of the meeting Kirkwells, our planning consultants, are now making agreed changes to the Plan before it goes to the next stage of public consultation. The Chair added that some of the changes relate to Policy wording but none affected the site decisions made.</p> <p>Grass at Mill Lane – The Chair asked the Parish Council for approval to make an addition to the plan as it currently stood by adding in an additional piece of green space to be protected, the grass between Millway and Mill Lane. Cllr Prince had made the Chair aware of community interest in this land following on from the Mill Lane planning meeting and had suggested that it might be purchased to protect it from development. The Chair noted that if the land could be included in the Plan and progressed through to Regulation 16 stage that should ensure that it is protected without the need for community purchase. Cllr Shoesmith suggested Cllr Prince investigate the legislation on Assets of Community Value.</p> <p><b>Resolved:</b> To add the grass between Millway and Mill Lane to the list of green space in the Neighbourhood Development Plan.</p> <p><b>Next Steps</b></p> <p>It is planned that the draft NDP with the Regulation 14 amendments will come to the October Parish Council meeting for approval. The next stage will be Herefordshire Council’s formal Regulation 16 consultation. The timing of this was uncertain as it awaited the publication of the Council’s Local Plan.</p> <p><b>To Agree any Expenditure</b></p> <p>There was no expenditure</p> <p><b>Transparency Code for Local Councils</b></p> <p>The Clerk reported that it was not yet confirmed whether Wellington PC will be in scope for this but if it is there are implications for the way the PC publish information, specifically in terms of the website. Further discussion on this item was deferred until the October meeting</p> <p><b>Herefordshire Council Governance Review</b></p> <p>Information on this had been sent to all Cllrs in advance of the meeting. Herefordshire Council were proposing to cover the following aspects and were requesting initial views from Wellington Parish Council on how/whether the CGR would affect them.</p> <ul style="list-style-type: none"> <li>• Grouping or de-grouping of parishes/parish councils.</li> <li>• Splitting off an area of an existing parish council and establishing a new separate Parish Council.</li> <li>• Altering boundaries of existing parishes/parish councils.</li> <li>• Amending the number of parish councillors per parish council.</li> </ul>	<p><b>BP</b></p> <p><b>JG</b></p>
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	<p>Feedback on the proposals were due with Herefordshire Council by 30<sup>th</sup> September. It was agreed that further discussion on this item would take place at the October meeting and the Clerk would inform Anthony Bush that initial responses would be delayed.</p> <p><b>16.0 To Note the Information Sheet (September 2015) and any other updates</b>  <b>Resolved:</b> The Information sheet was noted.</p> <p><b>16.1 Good Neighbour Scheme</b>  This was discussed and minuted under Agenda Item 12.4</p> <p><b>16.2 Code of Conduct Training</b>  It was noted that all Councillors had attended the Code of Conduct Training. Cllrs Gowan and Wood had attended the Training Session on Planning.</p> <p><b>17.0 To Raise Items for the next Scheduled Parish Council Meeting</b>  There were no items raised</p> <p><b>18.0 To Note Date and Time of the Extraordinary Meeting of the Parish Council</b>  Monday 14th September 2015 at 7.30 pm.</p> <p><b>To Note Date and Time of the next Regular Meeting of the Parish Council</b>  Thursday 1<sup>st</sup> October 2015 at 7.30 pm.</p> <p><b>19.0 Public Bodies (Admission to Meetings) Act 1960</b>  <b>Resolved:</b> To Close the meeting to the public and to discuss and minute Item 20 as a confidential item</p> <p>The public part of the meeting closed at 9.40 pm</p> <p>Signed ..... Date 1<sup>st</sup> October 2015  Chairman of Wellington Parish Council</p>	<b>Clerk</b>
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