

WELLINGTON PARISH COUNCIL

Regular Meeting of the Parish Council held at the Community Centre
at 7.30pm on Thursday 5th October 2017

Item	Minutes	Action
	<p>Present Parish Cllrs: Mrs J Gowan (Vice Chair), Mr S Crane, Mr B Prince, Mr C Tipping Also in attendance: Mrs Chris Bucknell (Parish Clerk) and 7 members of the public.</p> <p>In the absence of Cllr Langford Cllr Gowan (Vice Chair) chaired the meeting.</p> <p>1.0 To Accept Apologies for Absence – Cllr L Langford (Chair), Cllr A Campbell, Ward Cllr P Crockett</p> <p>Cllr Gowan and Councillors welcomed Cllr Chris Tipping to the Parish Council.</p> <p>2.0 To Receive Declarations of Interest Cllr Prince declared a pecuniary interest in Item 11.2</p> <p>2.1 To Consider Requests for Dispensations There were no requests for dispensation</p> <p>3.0 To Adopt the Minutes of the Regular Meeting of the Parish Council held on Thursday 7th September 2017 Resolved: The Minutes were confirmed and signed by the Vice Chair</p> <p>4.0 To Receive Brief Reports from</p> <p>4.1 Police Update The October issue of the Safer Neighbourhood Team Newsletter had been circulated to all Councillors. An increased number of cold calls in relation to pedlars in the area of Wellington had been reported to police. SNT have spoken with residents and delivered NO COLD CALLING signs in areas affected. Further signs have been left at Wellington Delights Village Stores</p> <p>4.2 Ward Cllr Pauline Crockett Cllr Crockett was not in attendance but had submitted the following report which was read out by the Chair.</p> <ul style="list-style-type: none"> • Herefordshire Council has a grant scheme in progress offering up to £100k to businesses and communities in rural Herefordshire, this is called the LEADER scheme, more information is available from www.herefordshire.gov.uk/leader or from Dawn Turner on 01432 383023. Cllr Crockett noted that if the money was not used locally it will revert to Europe. • Herefordshire Council are continuing with the investigation regarding the overspend at Blueschool House. • Herefordshire Council is partnering with Stonewater Housing Association on two developments in the county. • Work on the delivery of next year’s budget processes are continuing. Changes in the financial strategy will be necessary to ensure a balanced budget is maintained. • Wellington’s comments on the Community Governance Review will be considered by the Full Council shortly. <p>Cllr Crockett also commented that following her remarks at the September meeting there had been further discussions and Herefordshire Housing did not consider Mill Lane a safe area for a playground and this would not be taken further.</p> <p>As usual Cllr Crockett urged any residents that had concerns to contact her.</p>	

Cllr Prince asked why residents of Millway had not been notified about the proposed Play Area and why he, as Councillor, had not been involved in the discussions. Cllr Gowan explained that the development of the playground was a WCA issue and was not being led by the Parish Council. At the September meeting Cllr Crockett had commented on a potential site at Mill Lane with the discussion being noted in the minutes.

5.0 Communications and Updates (not requiring decision)

5.1 Wellington Primary School

There was no further update

6.0 Open Time

A resident asked if parishioners could put their views forward on the reported overspend at Blueschool House. It was noted that investigations were ongoing and that a report would be made public in due course.

7.0 Financial Matters

7.1 Bank balances: Treasurer's Account £43,320.07 Business Instant Access £59,144.67

Income since September meeting – £11,909.69	September Interest	£2.67
	Payment of Invoice 07/17 from Herefordshire Council for Lengthsman and P3 Grant Q1 and Q2	£417.00
	Herefordshire Council Pt 2 Precept	£10,750.00
	HMRC VAT Reclaim 01/04/17 – 30/08/17	£740.02

- The Wellington Delights September rent (now back to its full level of £650) was due on 28th September and is outstanding. This is being followed up with Carol Lloyd.
- The annual fee for the Data Protection Registration (£35) will be taken by Direct Debit within the next few days.
- The next instalment of the PWLB Loan Repayment (7,428.11) will be taken at the end of October

7.2 To Agree Payments made since last meeting

Payment	Expenditure	Amount
BACS	Jan and Mike Lyke. Various Expenses related to the Welcome Pack	£23.49
BACS	PIP Printing. Payment for printing 470 copies of Autumn Newsletter	£193.26

Resolved: Payments Approved

7.3 To agree payment of outstanding invoices

Payment	Expenditure	Amount
BACS	Clerk's net salary quarter 2	£994.76
BACS	HMRC PAYE related to Clerk's salary quarter 2	£248.80
BACS	Jane McNeill invoice 30. Cleaning of Parish Room September	£40.00
BACS	D C Gardening invoice 246-1718. Grounds Maintenance for September 2017. £360 + VAT	£432.00
BACS	Clerks Expenses quarter 2	£32.04
BACS	WCA – Room Hire July and September. Including the defibrillator training session	£45.00

Resolved: Payments Approved

7.4 To Note Outcome of External Audit

The Clerk reported that the External Audit had been completed with no issues. The notice of Electors Rights is on the website and will be posted on the noticeboard.

7.5 2018/19 Budget and Precept Setting

Cllr Langford, Cllr Gowan and the Clerk had met to plan a preliminary budget for the year 2018/19. Cllr Gowan noted that the Parish Council should end this current year with a zero balance on its budget, adding that this is as it should be. The Clerk is currently working up the figures for 2018/19 budget which will be circulated to all Councillors during October, with the aim of the budget being publicly discussed and approved at the November meeting.

8.0 To Consider Planning Matters**8.1 To Consider any Planning Applications:**

Reference Number	Application
170323	Westfield Farmhouse, Auberrow, Wellington HR4 8AJ. Construction of new access track, wetland, pond and complimentary tree planting.

Cllr Gowan outlined the application which had previously been discussed at the April PC meeting. The original application had been rejected as the applicant had not produced a traffic survey and applied for change of use from agricultural to residential. The Parish Council had approved the original application, with one objection. The traffic survey was now available. Cllrs and the public were asked if they wanted to make any comments.

Resolved: To support the application

8.2 To Note any Decisions/Notifications Received

Reference Number	Application	
172553	Cutsthorpe, Wellington. Removal of 2 x Hedgerows, 2 x Sycamores, 1 x Laburnum, 1 x Crab Apple and 1 x Rowan	Approved
172657	1 Wellington Mill, Wellington - Reduce a Weeping Willow by 60% which overhangs two footbridges over stream and remove fractured limb from a Walnut tree	Approved
172659	Kingfishers, 3 Queenswood Close, Wellington– reduction of 1 large Willow tree by 40%	Approved
173063	Burial Ground for St Margaret’s Church, Wellington – Fell Willow Tree	Awaiting Decision
171706	Land South of Gatherstone, Auberrow Road, Wellington. Proposed Residential development of 4 dwellings (amended and additional application)	Awaiting Decision
172259	Land adjacent to Graveyard, Wellington. Outline application for 10 dwellings with garages and construction of new access.	Awaiting Decision
171524	2 Wellington Court Barns – detached timber frame and clad garden room and store	Awaiting Decision

8.3 To Consider any other planning Issues**Cemetery Parking**

Cllr Crockett was going to discuss with the Planning Team the reduced need for a parking area, or possibly a pull-in but in her absence, there was no further update. Cllr Gowan would follow this up.

Post Meeting Note: The Planning Officer has agreed with Cllr Crockett to take these comments back to the applicant.

Clerk

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Herefordshire Council Consultation on Future Plans for Mineral and Waste

As discussed at the September meeting large scale maps had been obtained and circulated to all Cllrs along with the handouts from the information session. It was noted that the maps in the handouts did not include locations of proposed sites including the one in Wellington Parish believed to be adjacent to the A49/Haywards Lane
There were no further comments.

9.0 To Consider Highways Issues

9.1 A49 Issues

9.1.1 Priority on Village Junction

Cllr Gowan had taken advice on the issues raised at the September meeting regarding priorities and crossing the white lines at the junction.

Priority – it was clearly marked by means of a give way triangle that vehicles travelling from Leominster on the A49 and turning right into Wellington must give way to vehicles exiting the village to turn right to Hereford. Ian Connolly from Safer Roads Partnership has confirmed that this junction should be treated as a roundabout and the above description regarding priorities is correct. There were some aerial photographs in existence which Highways England supplied to the Parish Council about five years ago and Ian Connolly is attempting to obtain these

Overtaking in the cross hatched area –there were now rumble strips on the white lines which are solid and not broken as was previously the case. It had been confirmed that it was illegal to cross the solid white line whilst broken lines could be crossed. Cllr Gowan had passed on concerns that people waiting in the centre of the road for a break in traffic when turning to Hereford are vulnerable and Ian Connolly would raise these concerns at a meeting with Highways England later this month.

Cllr Gowan noted that the police and Highways England gather data on personal injury collisions only, with near misses and non-injury incidents not being included. The collision statistics for the last three years were checked and it was noted that there had been two collisions involving injury but none involved crossing over the dual carriageway.

It was suggested that a statement to this effect was put on the noticeboard.

9.2 To Receive Other Highways Issues

A resident of Kingfisher Rise, who was at the meeting, had contacted the Parish Council about the road outside their house which had been widened by the developer when the houses were built. This was at the request of the then South Herefordshire Council who also made it a condition for the provision of visibility splays either side of the access road into the development. The land on which the widening of Bridge Lane was carried out (approx. 2.3 metres in width) was not acquired by the Council but was instead included within the title deeds of numbers 1 and 4 Kingfisher Rise who were required to be responsible for the maintenance of this area of road. The resident noted that there had been ongoing issues with cars parking on this widened part of Bridge Lane but there was now a mobile home regularly parked there which was causing a nuisance to the residents and was impinging on the visibility turning into Bridge Lane. It was noted that no-parking signage had once been put up but this had been removed. The resident concerned stated that he would rather the land was adopted by Herefordshire Council who would then be responsible for administering and maintaining it. Cllr Gowan noted that there was not a lot that the Parish Council could do but she would consider the issue and talk to Balfour Beatty.

9.2.1 Drainage at The Marsh and Auberrow

There was nothing further to report.

9.2.2 Speeding in Mill Lane

The CLP implementation team had been approached to see if their Community Speedwatch volunteers would undertake a speed check in the Mill Lane area. Before this could be carried out the Safer Roads Partnership would undertake a risk assessment so that the volunteers conformed to

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10.0	<p>the CSW policy and were covered by their insurance. Jennifer Jarrett had confirmed that the team would run some Speed Watch sessions in Mill Lane but would expect someone from Mill Way to join the process as was the case with the other locations in the village. Cllr Gowan asked Cllr Prince if either he could join the team or identify someone who could.</p> <p>Cllr Crane noted that speeding was a constant issue on The Row and asked that the Community Speed Watch be considered again.</p> <p>9.2.3 Buses in Mill Lane</p> <p>As a result of the comments made at the last meeting Balfour Beatty had been contacted about buses hitting overhanging branches in Mill Lane, although it was noted that there had been no complaints from the bus companies concerned. Balfour Beatty had confirmed that this was a landowner issue, largely Herefordshire Housing but also Thomas Jay and Colbatch Clarke. It was agreed that landowners would be written to about their responsibilities.</p> <p>9.2.4 Priority on the Junction by the Vinery</p> <p>Following a request at the September meeting Cllr Langford had contacted Balfour Beatty to ascertain the viability of changing the priorities at the Vinery junction so that it became a T-junction with the non-halting traffic being that from the Row to Mill Lane and vice versa, rather than traffic from Mill Lane having to give way, which was the case at present. At first Balfour Beatty stated that there would have to be a six-month consultation, funded by the Parish Council with accident statistics also being considered. However, following a site visit by the Traffic Team Balfour Beatty had advised that it was highly unlikely that any formal request to change the priority would be progressed.</p> <p>9.3 Identification of work to be carried out and any other updates</p> <p>A pothole on the left-hand side going out of the village was identified and Cllr Gowan will report this to Balfour Beatty. The Clerk reminded Cllrs that all the Lengthsman Grant had been expended and any work for the remained of 2017/18 would need to be funded in full by the Parish Council.</p> <p>Report on Footpaths</p> <p>10.1 Update on Footpath Maintenance</p> <p>Cllr Crane reported that the footpath network was in good condition with minor clearance jobs being undertaken on branches which had come down in the recent winds. A new landowner had been in contact with Cllr Crane regarding WG8 which crossed his field, asking for advice about how this should be maintained. Cllr Crane had agreed the work which would result in 3 or 4 days of disruption to the footpath network but would result in the path being upgraded and reinstated.</p> <p>Cllr Crane had discussed the issue of the stile on WG15 with Cllr Langford. The footpath ran from the bottom of The Row to Lower Parks Farm and, at the junction with the service track, there was a stile which was on the wrong side of the gate. This needed replacing and Cllr Crane suggested a kissing gate which he already had. This was agreed and the Clerk was asked to request that Richard Mills install it.</p> <p>Cllr Crane noted there had been various complaints about cars parking on the footpaths – this was a regular occurrence and obstructed the footpaths. Cllr Langford had said she would deal directly with the owner of the vehicle parking in Claypitts Lane. Cllr Crane also noted that many people did not have control of their dogs whilst on the footpaths and dog bags were being left in in the hedges and on the stiles. There was also an increasing incidence of young people riding bikes and playing football in the vicinity of the footpaths. It was agreed to put an article about using footpaths appropriately into the next Newsletter.</p> <p>10.2 Rights of Way Improvement Plan Consultation</p> <p>This had been circulated to all Cllrs and to the CLP Group in advance of the meeting. Cllr Crane suggested potential additions could be a cycle path past the Garden Centre, The Causeway and a path linking the village to WG30 which ran from the bottom of Dinmore Hill up to Kipperknowle, this was supported by the CLP Group. Cllr Crane felt The Causeway would be a nice addition to the</p>	<p>BP</p> <p>JG/ Clerk</p> <p>JG</p> <p>Clerk</p> <p>RL</p>
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	<p>village but the implications of opening this up needed to be taken into account. He also considered the link path to Dinmore Hill would also be a benefit as it would complete a full circle walk without having to use the A49. Cllr Crane said that in addition it would give easy access to Kipperknowle which was very underused. Cllr Crane would liaise with the CLP Implementation Team to formulate a response which will be ratified at the November meeting.</p>	SC
<p>11.0</p>	<p>Community Hub</p> <p>11.1 Update from the Working Group The Working Group had not met since the last meeting.</p> <p>11.2 To Consider Quotation for Upgrade of External CCTV A quotation had been received from BP Security Services for installation of a 4 channel DVD HD control box and 2 infra-red cameras. This came to £675 + VAT.</p> <p>Resolved: To accept the quotation and to issue an order to proceed. Cllr Campbell would work with Cllr Prince to agree the position of the cameras</p> <p>11.3 To Consider any Expenditure There was a need to get the lock changed on the Parish Room door. This was agreed.</p>	Clerk
<p>12.0</p>	<p>Update from the Community Led Planning Groups</p> <p>12.1 Report from the CLP Implementation Group There had been no further meeting of the IMP Group</p> <p>12.2 Ford Meadow There was nothing further to report</p> <p>12.3 Welcome Pack (Wellington Parish Information Pack WELLPIP) There was nothing further to report</p> <p>12.4 Community Website The Community Website, www.Wellingtoncommunity.co.uk was now live and thanks were given to the WellWEB team for all their hard work. It was noted that the website would be dynamic and things would be included as appropriate. The WCA had written to the Parish Council expressing their thanks for its generosity in meeting the costs of the new community website and its first year's running costs. The WCA confirmed that they would meet all future cost following the Parish Councils original investment. It was confirmed that the website was now being run under the auspices of the WCA and was not, in any way, the responsibility or liability of the Parish Council.</p> <p>12.5 Other Issues and Updates - There were no other updates</p> <p>12.6 To Consider any Expenditure There was no expenditure</p> <p>13.0 To Note the Information Sheet (October 2017) and any other updates Resolved: The Information sheet was noted.</p> <p>14.0 To Raise Items for the next Scheduled Parish Council Meeting Changes to Data Protection Rules, Rights of Way Improvement Plan Consultation</p> <p>15.0 To Note Date and Time of the next Regular Meeting of the Parish Council Thursday 2nd November 2017 at 7.30pm in the Community Centre. The meeting closed at 8.45 pm</p> <p>Signed Date 2nd November 2017 Chairman of Wellington Parish Council</p>	