

WELLINGTON PARISH COUNCIL

Regular Meeting of the Parish Council held at the Community Centre
at 7.30pm on Thursday 1st March 2018

<u>Item</u>	<u>Minutes</u>	<u>Action</u>
	<p>Present Parish Cllrs: Mrs L Langford (Chair), Mrs J Gowan (Vice Chair), Mr S Crane, Mr Chris Tipping</p> <p>Also in attendance: Mrs Chris Bucknell (Parish Clerk) and 7 members of the public.</p> <p>1.0 To Accept Apologies for Absence – Cllr A Campbell, Cllr B Prince, Ward Cllr Pauline Crockett</p> <p>2.0 To Receive Declarations of Interest There were no declarations of interest</p> <p>2.1 To Consider Requests for Dispensations There were no requests for dispensation</p> <p>3.0 To Adopt the Minutes of the Regular Meeting of the Parish Council held on Thursday 1st February 2018 (Open and Closed Sessions) Resolved: The Minutes were confirmed and signed by the Chair</p> <p>4.0 To Receive Brief Reports from</p> <p>4.1 Police Update The February SNT Newsletter had been circulated to all Councillors. There were no issues reported. The March SNT Newsletter had been circulated to all Councillors – there were 2 local incidents reported</p> <ul style="list-style-type: none"> • Between midday and 4pm, victim has discovered a scratch to their vehicle covering the driver’s side, across both doors towards tail lights. Vehicle was stationary in Millway at the time. • Between 16th and 18th February person(s) unknown have taken a quantity of steel cladding sheets from a rural location accessed across fields. The sheeting was placed on an unknown vehicle which, upon exit has collided with a hydraulic post rammer causing damage. <p>4.2 Ward Cllr Pauline Crockett Due to the extreme bad weather Cllr Crockett was not present at the meeting.</p> <p>5.0 Communications and Updates (not requiring decision)</p> <p>5.1 Community Governance Review Update Cllr Langford had the letters which would go out to the residents potentially affected by any change in Parish boundary. 3 dwellings in Wellington (which may move into a neighbouring Parish) and 2 currently outside of the Parish which may be brought into the Parish by any boundary changes.</p> <p>5.2 Tree Warden Update Shirley Edgar was not present at the meeting but had submitted the following report which was read out by Cllr Gowan.</p> <p>Tree wardens were recently introduced to Oliver Kay (Herefordshire Council) who is solely responsible for agreement to treeworks in Herefordshire, including the conservation area of Wellington. Since coming into post in August 2017 he has visited the village on at least 3 occasions, familiarising himself with the area and examining the applications for tree works first hand. He has particularly made the following points:</p> <ul style="list-style-type: none"> • Applications for tree reduction will not be automatically agreed by Herefordshire Council as Oliver Kay is of the belief that trees should be allowed to grow naturally and will return to their 	

former size rapidly. He stated that no one has a legal right to views or light, so any reference to tree growth cutting out light will not be recognised. *Cllr Crane noted that while no-one had a right to a view he felt that there was a right to light.*

- Tree removal should not be approved unless the tree is diseased or dead.
- He is keen to impose Tree Protection Orders where necessary
- Although Herefordshire Council has taken no punitive measures in the last 10 years, this is not a guaranteed state for the future.

In Wellington Oliver Kay had personally viewed and objected to

- Cemetery willow which had outgrown its space -removal. A tree preservation order was nearly imposed on this tree.
- Overgrown willow over the stream - reduction
- Silver birch interfering with power lines- removal

Shirley Edgar noted that even though in most cases where removal was planned more suitable replacement trees were suggested Mr Kay still did not support the applications. One of the changes being introduced was the requirement for applicants to include photographic evidence of the tree/s they may wish to reduce/remove. Shirley Edgar had advised residents of this requirement and had provided some suggestions in the Welcome magazine of more suitable, smaller trees to plant in gardens to help avoid these issues in the future. Shirley noted that, with ash dieback becoming a real issue in the county, residents should consider this when planning to remove trees.

Shirley was thanked for her input and her report noted.

5.3 Parish Newsletter

This would be sent out after the April Meeting. Cllr Gowan would liaise with the Clerk regarding items for inclusion in the newsletter. The newsletter would include an insert which aimed to refresh the CLP questionnaire and Jen Jarrett would design and plan this and send it to the Clerk for printing.

5.4 Facebook

Thanks were given to Claire Tolley for her help in giving assistance and advice about how to deal with visitor posts which should now be more accessible in the future.

6.0 Open Time

There were comments about the inconvenience caused by recent Welsh Water work which had necessitated three way traffic lights on the village road and the A49. Request for highways maintenance have been minuted under item 9.3.

7.0 Financial Matters

7.1 To Receive a Report from the RFO:

Bank balances: Treasurer's Account £6,533.79 Business Instant Access £59,144.67

Income since February meeting – £652.51	February Interest	£2.51
	Wellington Delights Rent from Carrot and Wine (February 2018)	£650.00

The January rent for Wellington Delights (Carol Lloyd) is still outstanding (invoice 011/17 dated 28/01/18)

A claim has been submitted for the residual P3 grant £780.64. Invoice 08/17

7.2 To Agree Payments made since last meeting

Payment	Expenditure	Amount
BACS	Payment to Cllr Crane for P3 equipment (to be claimed on P3)	£44.95
BACS	D C Gardening invoice 336-1718. Maintenance work for January 2018. £60 + VAT	£72.00

Resolved: Payments Agreed

7.3. To agree payment of outstanding invoices

Payment	Expenditure	Amount
Chq 1019	Richard Mills invoice 3243. Work on WG3, WG 30 and WG7. £513 + VAT	£615.60
BACS	Reimburse to Clerk. 50 second class stamps	£28.00
Chq 1020	Richard Mills invoice 3246. Work in replacing finger posts on WG30. £230 + VAT	£276.00
BACS	Jane McNeill Invoice 34. February cleaning of Parish Room and Toilet	£40.00

Resolved: Payments Agreed

7.4: To Consider Donation to Fun Week

Phil Smith has asked the Parish Council to consider paying an invoice for £600 (+ VAT) to support Fun Week. No other details were known at this stage.

Resolved: To cover an invoice up to the value of £600 (+ VAT). Phil Smith to ensure that the invoice is made out to the Parish Council so that the VAT can be recovered.

7.5: To Consider Cost of Upkeep of Ford Meadow

Shirley Edgar has asked the Parish Council to consider the upkeep of Ford Meadow which would include the regular mowing of the path. As yet D C Gardening had been unable to meet up with Shirley Edgar but estimate the work would be around £20 per cut (in line with the bus stop). Councillors felt this was expensive, but it was agreed to wait until there had been a site meeting and an accurate quotation could be given.

8.0

To Consider Planning Matters**8.1 To Consider any Planning Applications**

Reference Number	Application
180453	3 Derside Close, Wellington – Tree Works.
180628	3 St Margarets Close, Wellington – Tree Works
180703	White House, Auberrow, Wellington – Tree Works

All of the above applications had been considered by Shirley Edgar (Tree Warden) who had no objections to the work being proposed.

Cllr Prince had queried whether Yew Trees were protected. Shirley had confirmed that while some Yews in churchyards may have protection there did not seem to be any species that had blanket preservation orders

Resolved: To submit comments to Herefordshire Council based on the above recommendations.

Clerk

Clerk

8.2 To Note any Decisions/Notifications Received

Reference Number	Application	
174759	Stocks House Farm, Wellington. Proposed demolition of redundant farm buildings and erection of 4 dwellings	Awaiting Decision
180056	Durseley Cottage, Wellington. Tree Works.	Approved
180273	Seadrift, Bridge Lane, Wellington. Tree Works.	Approved
173771	Three Arch Barn, Church Farm Barns – Proposed pentice boards to exterior	Awaiting Decision
172259	Land adjacent to Graveyard, Wellington. Outline application for 10 dwellings with garages and construction of new access.	Awaiting Decision

8.3 To Consider Any Other Planning Issues

- **Section 106 funding**

No more had been heard about this. Cllr Langford would ask Ward Cllr Crockett to follow this up.

- **Derndale Hill Consultation** – this consultation had been undertaken by the developers in advance of submitting their full application. The Parish Council had considered this in between meetings and had no objection to the proposals.

9.0

To Consider Highways Issues**9.1 A49 Issues**

Cllr Crockett was arranging a meeting with Highways England which Cllrs could attend if they so wish. No more had been heard about this meeting and Cllr Gowan would ask Cllr Crockett for an update. One of the areas of concern was the clearance of the culverts under the A49 had been carried out.

9.2 To Receive Other Highways Issues**9.2.1 Drainage at The Marsh and Auberrow**

There was nothing further to report. Cllr Langford would follow this up.

9.2.2 Speeding in Mill Lane

Jen Jarrett said that the police were currently re-calibrating the equipment and, once this had been done, the Speedwatch Team would carry out the exercise in Mill Lane and The Row.

9.2.3 Car Parking in Watermill

Cllr Prince had reported that Herefordshire Housing residents were parking outside of their houses in 1 – 4 Watermill, blocking the pavement. The car park at the rear of the properties was not being used. It was agreed to wait until Cllr Prince returned before contacting Herefordshire Housing.

9.2.4 Comment from Marden Parish Council about Hayward Lane

Marden Parish Council had contacted the Clerk with concerns about the state of Hayward Lane, asking the Parish Council to see what could be done. The Clerk had contacted Phil Pankhurst who confirmed that he had logged many defects along Haywood Lane recently and had asked the Asset Team to consider resurfacing in the future. He noted that the worst of the potholes should have been completed as they were logged as category 2A (28 days). Any suggestion that Tarmac should fund the resurfacing work in some way would be subject to their original planning application which would be looked into. Phil said he would contact Marden Parish Council to give them an update on the situation.

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JG

LL

would be considered, and advice taken from Alex Cunliffe, Lambe Corner Solicitors, who were acting for the Parish Council. The aim was to have a new lease agreed in principle so that it could be signed once Carole had agreed to sign the Deed of Surrender. All legal fees related to the new lease, with the possible exception of advice for the Parish Council, would be covered by Carrot and Wine.

11.1.2 Update on Surrender of Lease

See also 11.1.1. Carol Lloyd had indicated in writing that she was willing to sign the Surrender of the Lease but needed to agree a financial settlement with Carrot and Wine before doing so. All legal fees for surrender of the lease would be met by Carol Lloyd.

11.1.3 To Agree Lease with Carrot and Wine Limited

Resolved: Once Carol has surrendered the existing lease, and the Chapel had agreed to the new lease, a new lease would be signed with Carrot and Wine.

11.2 To Consider any Expenditure

It had been reported that there was an issue with the heating in the Parish Room. Cllr Gowan and Cllr Tipping agreed to go down and check what temperature was being achieved and if there was a need for maintenance or repair of the system.

Resolved: To cover any cost incurred in getting a service engineer in to look at the system.

The Clerk noted that she was expecting an invoice from Shaun Hudson for the work done on the bollards outside the shop but this had not yet been received.

12.0

Update from the Community Led Planning Groups

12.1 Community Speedwatch

A thank you was given to the volunteers. The activity has had to be put this on hold for a while as the Police who are recalibrating the equipment.

12.2 Community Website (WellWEB)

WWW.Wellingtoncommunity.co.uk The group are still on the look-out for a keen volunteer to join the team. One volunteer is currently working with the website on a trial basis.

12.3 IT Courses

The group have identified two possible sources of funding of the IT courses. Thanks were given to the Clerk who had contacted AGE UK Hereford and Localities and it was also noted that Fastershire was willing to fund more courses.

12.4 Other Issues and Updates

Parish Information Pack (WellPIP) – the updated pack has been sent to a further 2 newcomers to the Parish.

Memorial to Rose Thomas – the group now have the rose and the plaque and once the weather improves this will be planted and an unveiling arranged

Hereford Community Champions - This was an award scheme arranged by the Chairman of Herefordshire Council. The group were very pleased to nominate Shirley Edgar as Environment Community Champion but unfortunately the nomination did not make the shortlist. The group would like it minuted that they remain very grateful for all the work Shirley did in the community. This was echoed by the Parish Council

Litter Picking – this had been arranged for weekend after Easter 7th / 8th April.

Refresh of 2013 – 2018 CLP – the group are drafting an insert for the Parish Newsletter. They are envisaging a fairly open set of questions rather than the prescribed ones in the 2014 CLP.

12.5 To Consider any Expenditure

There was no further expenditure.

13.0

<p>14.0</p> <p>15.0</p> <p>16.0</p> <p>17.0</p>	<p>To Consider Date and Format for the Annual Parish Meeting This needed to take place between 1st March and 1st June. It was suggested that a theme encompassing Health and Wellbeing could be considered and Jen Jarrett agreed to talk to John Hayward about this. A date and format would be considered and brought back to the next meeting.</p> <p>To Note the Information Sheet (March 2018) and any other updates Resolved: The Information sheet was noted. There were no other updates.</p> <p>To Raise Items for the next Scheduled Parish Council Meeting To consider the role of the Shop Committee and Buildings Manager</p> <p>To Note Date and Time of the next Regular Meeting of the Parish Council Thursday 5th April 2018 at 7.30pm in the Community Centre.</p> <p>Public Bodies (Admission to Meetings) Act 1960 Resolved: To close the meeting to the public and to discuss and minute Item 18 as a confidential item The Open Meeting closed at 9.00 pm</p> <p>Signed Date 5th April 2018 Chairman of Wellington Parish Council</p>	
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