

WELLINGTON PARISH COUNCIL

Regular Meeting of the Parish Council held at the Community Centre
at 7.30pm on Thursday 1st November 2018

Item	Minutes	
	<p>Present Parish Cllrs: Mrs J Gowan (Chair), Mrs L Langford (Vice Chair), Mr B Prince</p> <p>Also in attendance: Ward Cllr Pauline Crockett, Mrs Chris Bucknell (Parish Clerk) and 15 members of the public.</p> <p>1.00 To Accept Apologies for Absence – Cllr S Crane Absent: Cllr A Campbell</p> <p>2.00 To Receive Declarations of Interest None</p> <p>2.1 To Consider Requests for Dispensations There were no requests for dispensation</p> <p>3.0 To Adopt the Minutes of the Regular Meeting of the Parish Council held on Thursday 4th October 2018 Resolved: The Minutes were confirmed and signed by the Chair</p> <p>4.0 To Receive Brief Reports from</p> <p>4.1 Police Update Cllr Crockett had been in touch with West Mercia Police about the continued absence of the newsletter and any communication from the Local Policing Team. The response was that there was now updated information available on the WMP website, but it was not felt that this was adequate or appropriate for all residents. Cllr Crockett had been assured that a representative would attend the December meeting and, following that, would attend the Parish Council meetings at least twice a year.</p> <p>4.2 Ward Cllr Pauline Crockett Cllr Crockett gave her report, summarised below</p> <ul style="list-style-type: none"> • NMite (New Model in Technology and Engineering) have launched their ‘Ingenuity Studio’ at the Shirehall, demonstrating their engineering concept. This display would be in place until 15th November. • A further 6-week consultation regarding plans for residential pitches for travellers was in progress, with 2 additional sites identified to help meet the shortfall; these were at Bosbury and Madley. • A programme of events to commemorate the centenary of the Armistice had begun. These events included services at Herefordshire Cathedral and events at the Museums and Archive Centres. A complete list of events could be found on the Herefordshire Council website. • The ‘Warm Homes’ discount scheme, open to low income households, had begun. This partnership between Herefordshire Council and Marches Energy Agency offered a £140 energy bill discount to those who qualified. Visiting the Herefordshire Council website would give full details and posters were up around the village. • Trading Standards & Environmental Health had successfully identified several outlets that were selling illegal tobacco, action had been taken. 	

	<ul style="list-style-type: none"> Herefordshire Council had approved an Action Plan to ensure continued improvement of Children's Services. This was in response to the 2018 Ofsted visit and report. Progress would be reviewed by the Scrutiny Committee on a quarterly basis. Cllr Crockett reported that she was continuing to support the village with their traffic and improvement plans, ensuring Wellington made full use of the Section 106 money raised from local developments. She had also been liaising with Herefordshire Council Communication Team regarding individually identified 'broadband issues'. Cllr Crockett invited comments and questions from the public. <p>Cllr Prince voiced his concerns about the parking costs for the Armistice Day Celebrations in Hereford City, feeling these should be waived. Cllr Crockett said she would investigate it and feedback.</p> <p>A resident asked about where he could find details of the Broadband rollout in the village. Cllr Crockett said she would discuss this with him to get more details and follow it up.</p> <p>4.2.1 Report on Parish Council Summit</p> <p>Cllr Crockett had been unable to attend the recent Parish Council Summit and no Councillors from Wellington had been able or willing to attend, meaning there had been no representation from the village. Cllr Crockett said this was a new initiative by Herefordshire Council and she was currently awaiting a report which she hoped would detail how Herefordshire Council intended to work with Parish Councils in the future.</p> <p>5.0 Communications and Updates (not requiring decision)</p> <p>5.1 Recruitment of Parish Councillors</p> <p>The Chair once again reiterated the need to recruit Parish Councillors, encouraging anyone who may be interested to get in touch. Currently there were only 3 Councillors present at the meeting, meaning the Council was quorate but if things did not improve this could severely disadvantage Wellington.</p> <p>5.2 Update on Community Governance Review</p> <p>Cllr Langford gave a brief update on the Community Governance Review which had now been approved by full Council. The review would require some minor ward boundary changes, which had to be done through the Local Government Boundary Commission for England. Parish to Parish changes could be approved by Herefordshire Council who understood that agreed changes would take effect from 1 April 2019. The proposals were that 3 properties in Dinmore moved out of Wellington Parish and 2 would be gained from Moreton on Lugg Parish.</p> <p>Other Updates - Redundancy of Anthony Bush</p> <p>Anthony Bush, Parish Liaison Officer, had recently been made redundant with the role being amalgamated into a new position of Local Resources and Assets Officer. It was felt that this was a very badly informed decision given the enhanced partnership working that would be required between Parish Councils and Herefordshire Council if services were to be maintained at local level. It was noted that Anthony Bush had been a great supported of WPC in the past with many things, such as the new shop, only being possible because of his input. It was agreed that a letter of thanks should be written to Anthony and a letter to Herefordshire Council saying how angry and disappointed the Parish Councillors were with the decision, also asking how it was envisaged operational issues would be taken forward.</p> <p>6.0 Open Time</p> <p>A resident asked when the BT phone box on the main street would be removed as the sign said it had been notified for removal on 6th September 2016. The Clerk would follow this up.</p> <p>7.0 Financial Matters</p> <p>7.1 To Receive a Report from the RFO:</p> <p>Bank balances: Treasurer's Account £15,443,03. Business Instant Access £49,144.67.</p>	<p>JG</p> <p>Clerk</p>
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Income since the October meeting

- Invoice 07/18 – Wellington PCC – 50% towards cost of graveyard maintenance £736.25
- Interest £1.95
- Aviva Claims for Noticeboard at Marsh - Net of the £250 policy excess £249.99.
- Contribution from Dormington and Mordiford towards Clerk's Training Seminar (50%) £37.50
- November rental from Carrot and Wine £700

7.2 To Agree Payments made since last meeting

Payment	Expenditure	Amount
BACS	SLCC - Clerks Attendance at Regional Workshop invoice 126645 £75 + VAT	£90.00
DD	Wellington Chapel rent for Chapel Fields 2018/19	£360.00
DD	October Loan Payment for PWLB	£6,546.75

7.3. To agree payment of outstanding invoices

Payment	Expenditure	Amount
BACS	Lynette Jones. Cleaning of Parish Room and toilet October	£50.00

Resolved: All payments approved

7.4 To Consider 2019-20 Budget and Precept

The Budget proposals formulated by the Finance Working Group had been circulated to all Councillors in advance of the meeting. Cllr Langford went through the proposed budget which had been prepared on the basis of retaining the precept at the current rate of £22,500. There were several items which would be funded through reserves and Cllr Langford outlined these.

A resident asked whether the precept should be increased as new development would mean a higher number of houses contributing towards Council Tax. Cllr Langford explained that the precept was based on the current number of houses and if it were increased this would put a heavier burden on everyone.

Resolved: To accept the budget and precept proposals and to submit the precept request to Herefordshire Council.

7.5 To Consider Donation in Memory of Jenny Guille

More details would be brought back to the December meeting

7.6 To Consider Parish Involvement in Xmas Tree Festival

Cllr Langford and Cllr Gowan would work together on this.

Resolved: To allocate a budget of £50 to cover any expenditure.

8.0

To Consider Planning Matters

8.1: To Consider any Planning Applications

Reference Number	Application
183813	Morwood, (better known as Woodbine Cottage) Bridge Lane. Works to Trees. This work has been viewed by Shirley Edgar, Tree Warden who has no objections to the proposals.

Resolved: To support the application

Reference Number	Application
183375	Stocks House Farm, Wellington – Variation of condition 2 - update

Details for this application were not available on line at the time of the last meeting and it was agreed that Councillors would deal with it between meetings. The application was to incorporate a room over the detached garage with an external staircase and was deemed to be acceptable by councillors.

Clerk

Clerk

Clerk

8.2: To Note any Decisions/Notifications Received

Reference Number	Application	
181468	Hayward Industrial Estate – Proposed erection of an industrial steel frame building to be used for the sorting of waste prior to onward transfer off-site. External concrete yard, drainage works, realignment of bund and the installation of a weighbridge.	Withdrawn

The application was withdrawn on Officer request. Following a site visit there were concerns about insufficient information relating to a number of issues and it was found there was also an unauthorised building on the site. The agent had advised that a new planning application will be submitted to retain the building as well as for the building proposed under this application.

Reference Number	Application	
183001	Bathfield, Hope Under Dinmore – proposed replacement dwelling	Awaiting Decision
182878	Land Adjacent to Graveyard, Wellington – proposed erection of 15 dwellings	Awaiting Decision
180581	Land adjacent to 19 Brookside, Wellington. Proposed one-bedroom dwelling.	Approved with Conditions

Reference Number	Application	
182669	1 Parsonage Fields, Wellington. Erection of garden pagolas, insertion of a window. Fell a pear tree and replace with a birch tree.	Approved with Conditions

The Chair noted that there was nothing in planning law to stop this application, but the Planning Officer had noted the Parish Council comments regarding the wish for a neighbourly solution to be found.

Reference Number	Application	
181754	Land at Kingcup Cottage. Proposed erection of 10 self/custom build dwellings, 5 affordable dwellings and alteration to existing access	Awaiting Decision

The Chair noted that the determination date for Kingcup Cottage was 31st October but the Planning Officer had been away, and there was nothing obvious on the website regarding additional information having been received. She noted that there was still some debate as to whether the site was at risk of flooding and on this basis a determination may be some time off.

8.3 To Consider Other Planning Issues

Update on allocation of Section 106 funding – there was nothing further to report

9.0

To Consider Highways Issues**9.1 A49 Issues****9.1.1 Meeting with Highways England**

Cllr Crockett had contacted Cllr Barry Durkin who had responsibility for Highways and would pursue the issue both with him and with Highways England. It was noted that the Haywards Lane junction needed to remain on the agenda for the meeting.

9.1.2 HGV U Turns on A49

There had been no response to the Chair's enquiries and comments about this. Cllr Crockett will keep this in mind for the proposed liaison meeting with Highways England.

Other A49 Issues

On the instructions of Phil Pankhurst the Chair had reported to Highways England a pot hole at the entrance to Holland Lane and the A49. This was currently back with BBLP for another inspection.

A member of the public observed that a lorry had been in the bus stop pull in at the end of the village street, which was causing problems when turning into the village from the A49. It was not thought that there was much that the Parish Council could do about this unless it became a regular occurrence. A member of the public said about the pull off from the A49 to the Bodenham Road where those turning onto the A49 had to edge out into the road because of an overgrown hedge. The Chair said she would report this on the website. It was also mentioned by the same member of the public that there had been suggestions of a bollard being placed at the junction to stop the issue where one vehicle was turning off the A49 and a second turning on, with vehicles coming down the righthand carriageway at speed. This will be added to the list for discussion by Cllr Crockett with Highways England when the meeting is arranged.

JG

9.2 To Receive any Other Highways Issues**9.2.1 Pull in by the Cemetery**

Cllr Langford reminded the meeting that this was on the original planning application but was then removed in favour of the car parking for the cemetery, which was subsequently removed. Cllr Langford felt the pull in should be considered again once the detailed planning application was received. It was noted that this would need to be further back from the cemetery so as not to cause issues to those turning off the A49 into the village.

9.3 Identification of work to be carried out and any updates**9.3.1 Section 106 funding for Road Surface Infrastructure Improvements**

There was nothing further to report on spending Section 106 funding. The Chair reported that she was due to have a meeting on Thursday 8th November to discuss the issues and cost of the bus stop in Mill Lane, and invited Councillors to join her. Once these costs had been clarified the Chair said she then intended to work with Cllr Crockett to get definitive costs for Speed Indicator Devices and the other suggested items. In terms of the SID it would also be necessary to ascertain whether getting a reduced speed limit outside the school was a realistic possibility. The Chair had suggested that the school consider employing a School Crossing Assistant, but it was thought this was not being taken forward.

9.3.2 Update on Village Road Resurfacing

The resurfacing work had been completed as planned and the Chair had received an email of thanks for a parishioner. Thanks were once more given to Cllr Crockett for all her hard working in making this happen for the Parish.

9.3.3 Update on Latest Meeting with Locality Steward

Cllrs Gowan and Prince had met with Phil Pankhurst before the Chair had gone away and identified work to be done by the Lengthsman including a number of potholes and work to road signs. It had now been established that Richard Mills, the current Lengthsman, was no longer undertaking pothole work due to the professional liability insurance being too expensive; this had not been communicated to the Parish Council or to Balfour Beatty. In the event the work on the road signs had been passed onto Richard Mills and D C Gardening had been contacted about whether they would carry out pothole work.

The Chair suggested that the Lengthsman work should be investigated and a report discussed at the December meeting. There were various options, but these would depend on cost and the willingness of contractors to undertake the work. The Clerk was asked to get a breakdown of costs from Dave Campbell (split between pothole and other Lengthsman work).

Clerk

9.3.4 Tree Work by Herefordshire Housing

The tree work in Mill Lane had not yet been done and the Clerk had been in touch with Herefordshire Housing who had promised to let the Parish Council know when this work was scheduled. Nothing had been heard back and this would be pursued.

Clerk

<p>10.0</p> <p>11.0</p>	<p>9.3.5 Filling of Grit Bins It had been established that Balfour Beatty would fill all the grit bins in the village with the exception of the one by the shop which was being filled by the Lengthsman.</p> <p>9.3.6 Report of Misuse of Residential Rubbish Bins A parishioner had reported that her wheelie bin was being used by other people to put their rubbish in when it was out for collection. She had reported this to Herefordshire Council and had been advised to remove any bags which would then be treated as fly tipping and examined for potential evidence of who might be doing this. It was also noted that this practice could result in a knock-on effect for everyone as currently the refuse collection team were relatively flexible about how many sacks they collect etc but if there were reports of abuse they may tighten up and this could result in non-removal of rubbish (for example if bin lids did not close fully etc).</p> <p>9.3.7 Report of Overgrown Hedge at Auberrow Cross Roads Cllr Langford had looked into a reported issue of poor visibility coming from Moreton Business Park to Auberrow as a result of the hedge. There was uncertainty as to whose land it was as the farm had recently changed hands due to Herefordshire Council's sale of smallholdings and it was not known if the boundary was to the ditch or the hedge. Cllr Langford felt visibility was reduced on the corner but not significantly so.</p> <p>Following the second RTA in that area the issue of road markings had again been raised as a matter of urgency. Phil Pankhurst had confirmed that this job had been put down as an priority issue and had now been escalated.</p> <p>It was suggested that the hedge was not the cause of the recent accidents and it was suggested that the white lining be done first and then the other issues could be considered.</p> <p>Report on Footpaths</p> <p>10.1 Update on Footpath Maintenance Cllr Crane was not present and there was no report.</p> <p>It was reported that WG33 at the back of the Garden Centre (Hayward Lane across to Holland Lane) had been ploughed and there was insufficient room for people to walk. This would be passed onto Cllr Crane.</p> <p>10.2 WG15 Flooding Issues Cllr Langford had looked into the issue of WG15 (Claypits Lane towards Canon Pyon) where water was collecting. The Parish Council had at one stage considered getting it stoned but the opinion was that the stones would soon disappear and little would be gained. It was felt that only solution was to surface it or to direct the water elsewhere, but this could have knock on effects to the surrounding land which was unacceptable. Cllr Langford would look into this further, but it was felt that the solution may be that this footpath needed to be avoided during excessively wet weather.</p> <p>Other Issues – Cllr Prince reported he had found a used nappy by a bench along the footpath by The Book and it was also reported that dog bags had been found abandoned further on. The issue of litter and the responsibility of walkers to take their rubbish home would continue to be reinforced.</p> <p>Community Hub</p> <p>11.1 To Consider Options for Front Door (Access Issues) Cllr Campbell had obtained a quotation of £252 + VAT to replace the hydraulic closures, which he had been told would make the doors lighter. As Cllr Campbell was not present it was agreed to defer this item until the December meeting. The Clerk asked if a quotation could be looked into for automatic doors so that the various options could be considered.</p> <p>11.2 To Consider Plant Tubs on Patio As Cllr Campbell was not present this item was deferred until the December meeting</p>	<p>JG</p>
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<p>12.0</p> <p>13.0</p> <p>14.0</p> <p>15.0</p>	<p>11.3 To Consider Outside Lighting As Cllr Campbell was not present this item was deferred until the December meeting. It was, however noted that the current outside lighting, which had been installed as part of a university project, was very effective and consideration needed to be given to local residents if lighting was to be enhanced.</p> <p>11.4 To Consider any Other Updates There was nothing further to add</p> <p>11.5 To Consider Any Other Expenditure There was no other expenditure</p> <p>12.0 Community Led Planning Groups</p> <p>12.1 Update on Projects and Activities Ford Meadow - A Rake and Rattle Day had been held on 21st October. The area was raked and new seeds were spread and bulbs planted by some very keen young gardeners. Shirley Edgar reported that poppy seeds and annual meadow seeds had been scattered. There had been numerous donations of bulbs received through the collection at the shop and if there were particular areas that residents wished to see planted they were asked to contact Shirley.</p> <p>WellPIP – it was noted that there had been 5 new packs distributed, including to new residents towards Burghope Farm. The pack had proved very popular and Jan Lyke was thanked for all her work putting it together and keeping it up to date.</p> <p>IT Courses in Understanding Social Networking – the new dates would be publicised once they had been confirmed with Fastershire</p> <p>12.2 Accessible Footpath Project (WellPATH) No further meetings had taken place. A report would be brought to December meeting</p> <p>12.3 Speeding in Mill Lane and The Row This could not be progressed until 2 more volunteers are identified to carry out the training to enable speed watch to be carried out in Mill Lane and The Row.</p> <p>12.4 Community Website (WellWEB) There was no further update</p> <p>12.5 To Consider any Expenditure There was no further expenditure</p> <p>To Note the Information Sheet (November 2018) and any other updates Resolved: The Information sheet was noted.</p> <p>To Raise Items for the next Regular Meeting of the Parish Council (no discussion)</p> <p>To Note Date and Time of the next Regular Meeting of the Parish Council Thursday 6th December 2018 at 7.30pm in the Community Centre. <i>Post Meeting Note: Next meeting subsequently changed to Thursday 3rd January 2019</i></p> <p>The Meeting closed at 8.50 pm</p> <p>Signed Date 6th December 2018 Chairman of Wellington Parish Council</p>	<p>SC/ BP</p>
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