

WELLINGTON PARISH COUNCIL

Regular Meeting of the Parish Council held at 7.30pm
on Thursday 7th October 2021 in the Community Centre

Item	Minutes	
	Present: Parish Cllrs: Mr S Crane (Chair), Mrs L Langford, Mr S Marron, Mr A Spittle (until item 12) Also in attendance: Mrs Jenni Gowan, Mrs Chris Bucknell (Parish Clerk) and 11 members of the public – including Jules Shaddick (Brook Officer) Jen Jarrett (CLP Implementation Group), David Wood (Community Pub Group) and Nigel Cooper (Play Area Project). It was noted that all current Covid guidelines were being adhered to as per the WCA Special Covid Conditions and Covid Risk Assessment 1.0 To Accept Apologies for Absence – Cllr Barrie Prince, Ward Cllr Pauline Crockett 2.0 To Receive Declarations of Interest – None 2.1 To Consider Written Requests for Dispensations There were no requests for dispensation 3.0 To Adopt the Minutes of the Regular Meeting of the Parish Council held on Thursday 2nd September 2021 Resolved: The Minutes were confirmed signed by the Chair. 4.0 To Receive Brief Reports from 4.1 Ward Cllr Pauline Crockett Cllr Crockett was not in attendance at the meeting and there was no report. All Councillors had received a copy of the October Leader's Newsletter. 5.0 Communication and Updates (not requiring Decision) 5.1 Update on Community Pub David Wood, Pub Project Team Chairman, gave the following update on the Community Pub The project has raised £230,000 to date which still leaves the group short of the target of £250,000, which is the least amount that needs to be raised to be eligible for the full amount of Community Ownership Fund match funding grant. David Wood detailed the costs, the building is valued at £275,000 and a further £25,000 is needed for stamp duty and legal fees. There is then the cost of refurbishment which it is estimated will be in the region of £200,000 to include a three-phase electricity supply, new kitchen equipment and extraction, new toilets, disabled access, improved internal layout, improved decoration etc. David Wood reported that as well as promotion on social media, the project had been extensively advertised around the village with notices being placed in the village and in Moreton and Marden Parishes. Prospectuses had been placed in the shop foyer and pop-up events had taken place at Queenswood Arboretum. An investment had been received from a major charitable organisation in the village and the group were hoping to receive a similar response from another charitable community organisation in the area so that the target could be reached. 5.2 Update on Play Area Nigel Cooper, Play Area Project Team Chairman, gave an update saying that although there was	

enthusiastic support from the WCA and local residents, Herefordshire Council had come up with a scheme that went against previously agreed schemes and Nigel Cooper had asked Ward Councillor Pauline Crockett to intervene on behalf of the group. The issue was around increasing the school land holding and the requirement to have fencing between the school land and the play area. The group had now come up with a scheme which involved a smaller sized play area and pitch in order to address these issues. The group had recently been given a grant of just over £8k, from the WCA Covid relief fund, but even with the promised Section 106 funding there was still an expected shortfall of around £40k.

Nigel Cooper said that he was confident the capital costs could be covered but building on the experience of other parishes it was felt that running costs would be in the region of £2k per year to include regular inspection of equipment, grass cutting and rubbish removal. Nigel Cooper thanked Cllr Crockett for all her support and asked if the Parish Council would formally agree to cover the running costs and maintenance of playground. As this was not on the agenda the Clerk said it could not be discussed and agreed at the meeting, but it would be put on the agenda for the November meeting. In the meantime, Nigel Cooper was asked to put together a breakdown of costs and a proposal of what inspection and maintenance may involve to inform the discussion.

5.3 Update on Community Fete

Cllr Crane and the Clerk gave a quick update on the Community Fete which took place on 4th September, saying that it was an excellent event which was well received by residents. The Parish Council met with several residents and had received nothing but compliments and support for what had been achieved over the past year. David Wyatt, Curate at St Margaret's Church, was commended for all his hard work in arranging the event and thanked for the letter that he had subsequently sent to the Parish Council, which had been very much appreciated.

6.0

Open Time - To Note Matters Raised by Local Residents Relevant to the Parish

Jen Jarrett asked about WiFi in the Parish Room saying that this used to come from the connection in the shop. The Clerk said that Julia Ashton was concerned about the amount of download this would generate as she had a contract based on usage. It had been left that Julia would check whether the internet feed reached the Parish Room and depending on the result of that, further discussions could take place.

Julia had also mentioned the Church book exchange in the foyer and the fact that the Community Library was not accessible to many people as it was only open for a very limited time. Julia wondered if there was anything that could be done about this, and Jen Jarrett said she would discuss it with her.

7.0

Financial Matters

Item 7: Financial Matters

Bank balances: Treasurer's Account £21,895.25 Business Instant Access £64,144.67.

The next PWLB Payment is due on 01/11/21.

Income since the September Meeting

September payment from Wellington Shop - £700, August interest - £0.54, Part 2 Precept £11,250

7.2 To Approve Invoices Paid Since September Meeting

Expenditure	Amount
Zoom subscription September £11.99 + VAT	£14.39
Be Secure invoice SI 8566 - Take over of Fire Alarm System £127.50 + VAT	£153.00
PKF Littlejohn invoice SB20212150 £300 + VAT. External Audit 2020/21	£360.00
Viking invoice 76292831 50 display folders for CLP. £61.19+ VAT	£73.43
Ink cartridge and copying for John Hayward £75.58 + VAT	£90.84
Theo Ashton Cleaning of Parish Room, toilet and Foyer for September and Booking Diary for September Parish Room	£45.00

Expenditure	Amount
D C Gardening SI-1096 Maintenance and P3 work for month of September £495 + VAT	£594.00
Information Commissioners Annual Fee (paid by Direct Debit)	£35.00

Resolved: All Payments noted and approved

7.3 To Agree Payments of Outstanding Invoices

Payment	Expenditure	Amount
BACS	Clerk's net salary Qtr 2	£1,171.20
BACS	HMRC PAYE Payment related to Clerk's salary Qtr 2	£292.80
BACS	Wellington Community Association invoice OCT07 – Hire of Hall for 3 rd Quarter (September only)	£15.00
BACS	Zoom subscription October £11.99 + VAT	£14.39

Resolved: All Payments Approved

Resolved: To continue with the Zoom subscription until early 2022 in case there was a change in guidance which would require a move to virtual meetings.

7.4 To Agree Donation to British Legion

Resolved: To donate £75 to the British Legion to include the cost of the wreath

Payment	Expenditure	Amount
Chq 1065	Donation to British Legion Poppy Appeal	£75

7.5 Update on External Audit

The External Auditor had been completed and the Notification of Electors Rights documents had been placed on the website and on the noticeboards.

7.6 To Agree Process for 2022/23 Budget and Precept Setting

The 2022/23 Precept request needed to be submitted to Herefordshire Council by the end of December 2021 and therefore approved either at the November or December meetings. It was agreed that the Clerk would circulate a mid-year update of income and expenditure against budget, and this would be considered by Councillors with a view to agreeing the 2022/23 budget and precept at the November meeting.

8.0 To Consider Planning Matters

8.1 To Note Planning Applications Commented on Between Meetings

Reference Number	Application
213199	Maple View, Wellington – removal of oak tree

Submitted Comment: Shirley Edgar, the Parish Council Tree Warden, has undertaken a site visit and spoken to the applicant, who explained that he wanted the oak to be felled to make way for a car port to protect his and his wife's car from the walnuts which were dropping from the tree directly in front of his house. The walnut tree had already had limbs removed on the house side and was now very lopsided. Shirley Edgar stressed the value of the oak tree in wildlife terms, the rarity of oaks in front gardens along the main village road and suggested that if the walnut tree was removed, it would take away the problem. However, the applicant wished to keep the Walnut Tree to maintain the privacy of the next-door property and said he could not put a car port on the adjoining fence side because of electricity cables to the neighbouring house.

Shirley Edgar made several suggestions of alternative trees that would perform the required privacy function without the issue of nuts etc dropping onto the cars, but the applicant would not

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consider these options. The Parish Council therefore objects to this proposal for the reasons stated above, strongly feeling the oak should be protected and other options considered. The Parish Council would like to suggest that the Case Officer arrange to meet Shirley Edgar and the applicant to further consider the alternatives before a ruling on this application is given.

Shirley Edgar gave an update at the meeting saying that Herefordshire Council Tree Officer, Oliver Kaye, had been prepared to put a Tree Preservation Order on the oak but he had now arranged to visit the site to discuss the issue with the resident with a view to the oak being sensitively trimmed but not reduced too far. A second application had now been put in to remove the Walnut tree (see application 213456 under 8.2)

8.2 To Consider New Planning Applications

Reference Number	Application
213456	Maple View, Wellington – additional tree works application – Removal of walnut tree to the front of the house due to damage being caused to our property and vehicles. Additionally, trimming of oak tree which is along our drive which is encroaching into neighbours' property and also causing their smaller tree to suffer due to the oak tree shading it and overpowering it.

Agreed Comment: to support the removal of the walnut tree

Reference Number	Application
213179/0	Brick House, Wellington Marsh - Site to erect a dwelling on the land adjacent to the garage, access included.

Following discussion at the meeting Cllr Marron produced the following comment which was approved by Councillors via email and submitted to the Planning Portal.

This is an outline application but no details at all are provided to show what is planned. The outline location plan shows the existing garage remaining, the site would therefore be congested and limited.

The application says, at 12, that the development is not within 20 metres of any watercourse but

- there is visual indication that a stream route lies or lay immediately adjacent to the boundary,
- a watercourse appears to be shown on the location plan and
- the application states that surface water is to be disposed of via an existing watercourse

The application states, at 15, that there are no trees or hedges on the development site. This appears incorrect because there are trees and hedges visible within the development location.

The application states, at 17, that no additional residential housing is proposed. This is likely a simple error – but means that no information on the size or nature of the building proposed is given.

The application states that the development is not within EA flood map zones 2 and 3

The Council considers that:

- The site lies outside the NDP settlement and outside NDP development areas
- Any development will be constructed adjacent to the A49, causing concerns over the level of noise and pollution for residents
- Access is directly to the A49 although the application states it would be using the existing driveway
- The A49 is particularly narrow at the section accessing the location and there is a bus stop right outside without any pull-in or layby making visibility for access problematic
- The bus stop is not shown on the location plan submitted by the applicant but is shown in

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photographs.

- There is a street lamp sited outside the location further impeding access visibility
- There are main line power line poles directly outside the location and power lines lie across the site. These are not shown in the location plan but are shown in photographs.
- There appears to be or to have been a stream or watercourse just south of boundary

Built Form - The application is contrary to requirements for Built Form within the Wellington NDP, in particular:

Avoid roadside development outside the existing village

New build should be set back from the road frontage incorporating green space between the built form and the road

Sewage disposal - The application states that connection to mains drainage is proposed but Welsh water previously objected to any additional connection to local mains. Situation unchanged?

Access to A49 - The PC has particular concerns about traffic travelling on the A49 through Wellington Marsh and accessing the proposed development.

A bus stop, without a pull in, is situated on the narrow pavement on the southbound side of the A49 on the highway boundary of the development immediately adjacent to the proposed access increasing the danger. The bus stop is not shown on the location plans submitted by the applicant.

Accessibility: Pedestrian access/safety for young children & impaired mobility

The remoteness of this site from the main village centre reduces the likelihood that residents at this location would use village facilities. There are limited bus services, including to the school.

Access on foot to the village is difficult, there is no continuous pavement along the A49 to Wellington village. From the proposed site, pedestrians to Wellington's main village facilities, (including to the school), would need to cross the A49 in the 70 mph zone at the village entrance.

Precedent - If granted, approval of the proposal is likely to act as a precedent. It could generate additional proposals from other isolated properties having large gardens with access situated along the A49.

Moratorium on development for the River Lugg catchment area

The Parish Council notes that the application is for construction of a detached building to the side of the existing house and therefore falls under the moratorium on development for the River Lugg catchment area.

Irrespective of whether the moratorium applies or not, the Parish Council objects to the proposed development for the reasons above.

Further, Councillors wish to register their concerns that this application contains a number of errors and omissions which, together with the absence of details, make it difficult for Council to give a properly informed view. Councillors consider that these issues should have been identified during the validation process.

Reference Number	Application
213443	The Steppes, Wellington - Proposed double garage, workshop and garden store.

It was agreed that the application did not contain enough information for the Parish Council to accurately assess and comment on the proposal, some parts of which it was felt did not make sense. It was therefore suggested that a notice was circulated to the neighbours, inviting representations and it was agreed that in the meantime Cllr Marron would put together a comment and circulated it to Councillors. The final date for comments was 28th October.

Reference Number	Application
213430	Derndale, Wellington - Creation of three separate flood attenuation ponds on agricultural land adjacent to the Wellington Brook.

This application would be discussed relative to flooding implications for Wellington and minuted under item 10.

8.3 To Note Any Decisions/Notifications Received

Reference Number	Application	Decision
201326	Land at Kingcup Cottage – Appeal against refusal of planning permission.	Appeal Pending
192810	Land at Yew Trees, The Row, Wellington – Dwelling with detached garage and vehicle access. Re - Consultation	On hold due to Phosphates
182878	Land Adjacent to Graveyard, Wellington – proposed erection of 15 dwellings. On hold due to Section 106 and Phosphates	On hold
194229	Bathfield, Hope under Dinmore HR6 OPX – Replacement Dwelling	Awaiting Decision
210381	Chiropodist Surgery, Marsh House Farm, Wellington. Retrospective change of use of surgery and office to holiday let.	Awaiting Decision
212296	The Byre, Village Street, Wellington – timber cladding to north elevation	Withdrawn
212315/6	Church Farm Barns, The Old Cow Shed, Wellington – proposed formation of flood defence wall and replacement garage floor with flagstones	Awaiting Decision
212356/58	1 and 2 Wellington Court Barns, Wellington – removal and replacement of clay roofing tiles	Approved with Conditions
212535	Land off Holland Lane, Wellington. Agricultural building for sheep housing	Approved with Conditions
212699	4 Gatherstone Close, Wellington – single story extension and conversion of section of garage to utility space	Approved with Conditions
213185	Dernside, Bridge Lane, Wellington – tree works	Approved
213199	Maple View, Wellington – tree works	Awaiting Decision
213235	The Steppes, Wellington – Tree Works	Approved
211981	Orchard View, Wellington – proposed garage and workshop/home office	Awaiting Decision

Update on Section 106 Funding

It was noted that a significant reorganisation of the Section 106 system was being considered, following a lot of negative comments from Parish Councils about the current delays and non-

	communication. This had been the subject of the recent Parish Council Reference Group and all Parishes had been invited to put comments in via Talk Community, which Wellington would do following the Parish Council meeting. It was hoped the follow up meeting, scheduled for November, would provide some answers to the issues raised.	
9.0	To Consider Preparation and Submission of Proposal to Connexus for Land at Brookside Cllr Crane gave an overview of the issue, saying that the project encompassed the path that ran along behind Brook – the bank of which fronted the ground and pathways that allowed access to the rear of the Brookside properties that backed onto the Brook, although none of the gardens went as far as the Brook. All the land was owned by Connexus who had currently been very responsive in terms of removing branches etc which were falling into the Brook. What was being suggested was that the Parish Council could adopt that bank, with it possibly being developed for wildlife, planting etc which would help to maintain the bank and make it more accessible. Cllr Crane noted that the bank was quite steep and not having trees and shrubs could be disadvantageous as they held the soil back from falling into the Brook. There was a financial responsibility on Connexus to maintain that stretch of ground and the Parish Council had suggested that Connexus pay the Parish Council a fee to adopt and maintain the land, which would run for around 50-100 foot along the bank. It was agreed that Jen Jarrett, along with Shirley Edgar and Jules Shaddick would review the site and come back to the Parish Council if they thought it was something the CLP group would be prepared to be involved in.	SC
10.0	Parish Council Flood Resilience Activities and Environmental Concerns Jenni Gowan reported on the following issues: The Autumn flail, undertaken by RLIDB took place on 28th September, later than normal due to workload. Jenni Gowan reported that she was meeting with the engineer to discuss ongoing work which included amongst other things, the areas that could not be reached such as the culvert under the A49 and Highways England responsibilities. Also on the agenda would be whether a Flood Action Group could help with Brook maintenance but it was felt this may prove difficult because of restricted access, and there had also been minimal interest from parishioners with regard to forming a group. However, even if volunteers could not undertake work on the Brook Jenni Gowan still intended to pursue some kind of early warning system and help for the less able if there were to be a flood of any kind. (See also agenda item 8.2) The Natural Flood Management Team had confirmed that a wetland project would be forthcoming upstream, incorporating three attenuation ponds close to the brook on agricultural land at Derndale thanks to the cooperation of Mr Jay (planning application 213430). Derndale Farm was a 250-acre mixed farm upstream, with free draining loamy soil with the land draining into the Brook. The three ponds would be created on arable field scrub margins and permanent pasture and would not impact on the activities of the farm. High peak flows from the Brook would be diverted via an open ditch designed to only capture peak flows and not interrupt normal flows. Jenni Gowan would continue to follow this up. Following the letter the Parish Council had sent to landowners, Claire Spicer from the Wildlife Trust had been contacted by landowners who wanted to help, with some already agreeing to trial cover crops on high-risk fields, amounting to some 70 hectares, which would help reduce surface run off. It was hoped to use the Derndale ponds (if they were approved) as a case study to help encourage more farmers to take part in this activity. Jenni Gowan had looked into the proposed investigation of the highway drains and had initially established that this was scheduled for the last week in September, this work did not take place and this would be followed up. Jenni Gowan was also looking into the installation of a flood depth marker at The Mill to	

11.0	discourage drivers from driving into standing water and this would be picked up again once the new Section 106 process was in place. Investigation was still on-going into the cost of an electronic flood alert device and possible sources of funding were being investigated with Talk Community. Following the September meeting the possibility of having 'flood warning signs' at The Mill had been followed up with Balfour Beatty and their response (below) was read out and will be followed up <i>We are reviewing the 'policy' with Herefordshire Council to confirm that all are in agreement and ensure we have a consistent approach for any requests we receive. As you appreciate, we have to carefully manage the use of signage on the network and also ensure whoever is tasked with putting it out is clear on a safe location as well as ensuring their own safety. Please can you leave with us for a few weeks whilst we review, and we will be in touch.</i> 10.1 To Note Appointment and Role of Brook Officer Following last year's floods, the idea of having someone who was familiar with the Brook, who understood where the pinch points were and who was able to report fallen branches, debris etc had been considered. Jules Shaddick had volunteered to be Brook Officer, regularly walking the Brook and reporting issues which needed resolving in order to minimise the risk of flooding. She would work closely with the Parish Council, in a role similar to that provided by Jenni Gowan for infrastructure and, like her, would share knowledge and expertise with the Parish Council. It was also mentioned that there was a need to get together a group of able-bodied people who could assist others if there were ever to be another flood. To Consider Highways Issues 11.1 A49 Issues 11.1.1 Update on Signage at Wellington Marsh Cllr Spittle reported that he was due to have a meeting with a resident of Marsh Lane with regard to placing the sign on his land. The sign would be north facing to be seen by people travelling south. 11.2 To Receive any other Highway Issues Bridge Farm Private Road – Cllr Prince had established that the bridge was privately owned but it was not known by whom. Jenni Gowan said she would look at the map which showed the extent of the highway and would also speak to RLIDB as deterioration of the bridge could be a risk to the Brook. To Consider Cost of Drainage Work at The Dingle – Cllr Crane outlined the issue, saying that there was a pipe at the top of Bridge Lane which fed into the drainage system which this often got blocked with debris. Work had been done there around 5 years ago but nothing since. Mike Lyke had developed a plan for a series of catchment pits to deal with the debris; these would be cleared by a resident, allowing water to enter the drains, not blocking Bridge Lane and stopping any debris going into the Brook. All the proposed work had now been approved by Balfour Beatty and Herefordshire Council. Cllr Crane had secured the materials free of charge and quote had been obtained from DC Gardening for work which was £1,200 ex VAT. A resident of Bridge Lane said he felt the proposed solution would not stop the debris as the water would just move it elsewhere. He also queried whether there was an ongoing maintenance cost and Cllr Crane said there would not be a maintenance cost but the work would require someone to remove the debris on a regular basis Resolved: To accept the work for the quotation A49 Footpath Issues – Cllr Spittle had reported that the footpath which ran along the boundary of the gravel pits was overgrown with brambles. It was established that this was the responsibility of Highways England as it was on the A49, and it was still being looking into it. It had also been	SC
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	reported that the path leading to the bird hide and beyond and a number of access footpaths which birdwatchers used were overgrown. A group brought together by Viv Quinn of the Herefordshire Ornithological Club had put together a group of volunteers had done an excellent job in clearing them. 11.3 Identification of work to be carried out and any updates Cllr Prince had reported that Phil Pankhurst had logged some work in Mill Lane designed to stop rubbish entering the drains and Balfour Beatty was cutting back the bank on the Millway side. Welsh Water were due to do some work at Doctors Corner. There had been no major potholes identified. A resident noted the freak accident that had taken place at the Ford when a cyclist had hit the hole on the Church side. This hole had been filled twice but the understanding from Phil Pankhurst was that the concrete bed needed repairing, this was on the work schedule but not as a priority. The Clerk was asked to report it. Case No: CAS-820157-L9G2V4 Grit and Salt Storage and Filling of Bins Balfour Beatty will provide grit and salt to Parishes that require this and are offering to deliver 1x tonne bag of salt to assist with grit bin maintenance. To qualify for this the Parish must • Provide a suitable address and contact details for delivery of the grit salt. • Confirm that the grit salt will be situated off the ground and in a sheltered area • Confirm that the recipient of the delivery will have the equipment to lift the bag off our vehicle as we unfortunately do not have the resources to do this. Dave Campbell had been contacted and cannot provide long term storage for the grit and salt, but is happy to collect the free grit salt in bags or have it delivered to his unit and then subsequently fill up the grit salt boxes throughout the Parish as necessary. It was agreed to ask Dave Campbell to check the position regarding Salt Bins on his next maintenance visit. Cllr Spittle left the meeting at this point	Clerk
12.0	Report on Footpaths 12.1 Update on Footpath Maintenance Cllr Crane reported that there was only one maintenance issue which was the recurring issue of WG15 which ran from The Row to Lower Parks Farm. The Landowner, Mr Pudge, ploughs out the footpaths every year and this is reported annually to the Enforcement Officer who, last year, undertook a full survey on all of the land resulting in stiles being repaired and paths maintained across WG15. This year the paths have been ploughed out again and Balfour Beatty are awaiting a new Enforcement Officer so at this stage there is little that can be done. Cllr Crane said he had been asked by walkers whether they could walk on the crops. If they keep to the legal line of the footpath, they were within their rights to walk on the crops but otherwise not.	
13.0	Community Hub 13.1 Review of Provisions and Conditions within Lease Agreement and Insurance Policy Cllr Marron felt the current insurance policy did not take into account the Parish Council's position as commercial landlord and was more suitable for standard Parish Council with standard activities. Specific queries were • Is Came and Company clear, and have they made the insurers clear, that, whilst the PC owns the building we call the Community Hub, within the community hub there is a shop operated as a commercial business by a tenant and that it is not the PC that operates the shop. • Is Came and Company clear, and have they made the insurers clear, that, the PC does not get an income directly from the activities of the shop and tenant. The PC receives an income from	

14.0	the rental payments made by the tenant. • Is the “loss of income cover” within the policy intended for activities carried out only by the PC itself or does it include the income of a 3rd party occupying an asset owned/controlled by the PC? • Is the PC covered for potential liability for an event which stops the shop being able to operate its normal business activities? Is any such cover nullified if that event arose from an action or inaction by the PC? Cllr Marron felt the Parish Council needed clarification whether: • “your activities” includes the activities of the operation of the shop by a 3rd party or is limited only to those activities directly carried out by the PC itself • the insured value under rent receivable being £0 essentially negates the protection under that clause, ie the PC is not in practice covered for any loss of rent receivable anyway • the scope of activities which would be covered under “business interruption” and “loss of income” include the activities of the shop as operated by the tenant and/or interruption of payment by the tenant of rent to the PC The Clerk was asked to put these queries to Came and Company for clarification 13.2 Update on Drainage Work Cllr Spittle had arranged this to take place the week after the Parish Council meeting and would monitor the work to ensure it provided an effective solution to the issue. 13.3 Update on Building Management Review and Actions Following on from the Maintenance Schedule Russell and Hannah Appleton had produced, which showed a number of areas which needed to be addressed, both now and on an ongoing basis, the Clerk had obtained an itemised quotation from Be Secure which covered the various issues highlighted. This had been circulated to all Cllrs in advance of the meeting. 13.4 To Consider Quotation for Security Maintenance contracts The quotation for servicing and maintenance had been divided into 2 sections Maintenance of the Fire and Security Systems to include call out and 2 service visits per year for the Fire Alarm System and Emergency Lighting and Maintenance and 1 service visit per year for the CCTV system and Disabled Toilet Alarm. Total £590 + VAT Optional items of work to linked to the fire alarm system, listed and costed as separate items The Clerk strongly felt that not to address these maintenance issues, now they had been identified as lacking in the Building Management Review, would put the Parish Council in a difficult position if someone were to go wrong and it was found the maintenance had not been carried out. However, Cllr Langford felt that the Parish Council had not been given enough time to consider the quotation in advance of the meeting and suggested the decision was postponed until the November meeting. Following discussion, it was agreed to put in place the proposed Ongoing Maintenance Security and Fire Systems options £590 + VAT per annum. Cllr Marron put forward a number of queries regarding the optional items which he felt needed clarification before committing to them. The Clerk was asked to follow these up with Be Secure. 13.5 To Consider Quotation for Digital CCTV System It was agreed to defer the decision on this item until the November meeting, both Cllr Langford and Cllr Prince feeling it was not necessary. However, the Clerk noted that if the current analogue system were to remain then there would need to be commitment from a nominated Councillor to monitor the system were anything to happen. 13.6 To Consider any Other Issues or Expenditure – none Community Led Planning Group Jen Jarrett (Chair of the CLP Implementation Group) was in attendance at the meeting and gave the following report	Clerk Clerk
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14.1 Update on Projects and Activities

WellIMPS – the group had a really good day at the Community Fete on 4th September meeting old and new residents to Wellington and displaying all the activities the group undertake. We signed up new subscribers to the Website Email, the Neighbourhood Watch circulation list and to the Wildlife Watch Group

WellLINK Wellington's Talk Community Hub - We had our first face to face meeting with our project manager and also welcomed a new member to our team Cherry Newton. We continue to use posters, emails and Facebook to send out a wide range of information. Now that clubs and meetings are starting again, we will be spreading the word about our Hub. We can also advertise any events on the Talk Community directory. This is the new name for Hereford Councils WISH website. John Hayward is the contact.

WellPATH - Footpath WG9 – Bridge Lane to west of Ford: We are waiting an on-site meeting with the Hereford Councils PROW officer.

Litter Pick - Thanks go to Gill Bullock for organising the Autumn litter pick.

Ford Meadow - A few hardy individuals joined Shirley to clear and tidy Ford Meadow. Yellow rattle was spread together with other seeds ready for spring. Thanks go to the Parish Council for their support and supply of a heavy duty strimmer and the rattle seeds.

Speedwatch - We now have the requisite number of volunteers and are awaiting the go ahead from Marc Watts the new West Mercia Police Speedwatch Co-ordinator. The position regarding the Auberrow TRO has still not been officially confirmed and this would be followed up.

Neighbourhood Watch - Jennifer Jarrett is in contact with Christina Howard, the local PCSO, who is interested in the work of Wellink and how it fits in with the work of the local policing team.

Jen Jarrett clarified that when people originally sign up to the NHW their email addresses are put on the official list, which is now Neighbour Matters. There are 66 Wellington people signed up to get emails from Neighbourhood Matters on a monthly basis and will also get more focused alerts addressed as, alert@neighbourhoodalert.co.uk.

In addition, Dave Willis runs a "bush telegraph" email circulation for any immediate need to send out information on very local matters...eg suspicious vehicles. This list now has about 30 people signed up.

14.2 To Approve any Expenditure

Payment	Expenditure	Amount
BACS	Jen Jarrett – ink cartridges £96.44 + VAT	£115.74
BACS	CLP Group - Yellow Rattle Seeds	£11.99
BACS	Cordless Lawn trimmer and Scythe for CLP Group £192.58 + VAT	£238.23

Resolved: Expenditure Approved

15.0**To Agree Details and Publicity of the Annual Parish Meeting**

This has been planned for Tuesday 19th October and would comprise of presentations from Paul Walker, the Chief Executive of Herefordshire Council, the River Lugg Internal Drainage Board and West Mercia Police. There would be questions after each speaker and time at the end for summing up and final questions. A poster had been prepared which Cllr Crane had put up around the village and all Cllrs were asked to promote the event. The Clerk was asked to send a copy of the poster to all members of the Parish Council and CLP and to put the details on Facebook and send out via the website.

The CLP Group would have a stand and would also help with the refreshments.

16.0 To Note the Information Sheet (October 2021) and any other updates**Resolved:** The Information sheet was noted.**17.0 To Raise Items for next Regular Meeting of the Parish Council (no discussion)****18.0 To Note Date and Time of the next Regular Meeting of the Parish Council**Thursday 4th November 2021 at 7.30pm in the Community Centre.

The Meeting closed at 22.05



Signed 4th November 2021
 Chairman of Wellington Parish Council