

WELLINGTON PARISH COUNCIL

Regular Meeting of the Parish Council held at 7.30pm
on Thursday 7th July 2022 in the Community Centre

Item	Minutes	
	Present: Parish Cllrs: Mr S Crane (Chair), Mr Sean Marron, Ms K Parker, Mr B Prince and Mr A Spittle. Also in attendance: Mrs Chris Bucknell (Parish Clerk) and 11 members of the public – including Nigel Cooper (Play Area Project), Jen Jarrett (CLP Group), Shirley Edgar (Tree Warden), Jules Shaddick (Brook Officer), Gill Bullock (Internal Auditor) and Russell Appleton (Property Advisor) 1.0 To Accept Apologies for Absence – Ward Cllr Pauline Crockett, Cllr Langford 2.0 To Receive Declarations of Interest – None 2.1 To Consider Written Requests for Dispensations There were no requests for dispensation 3.0 To Adopt the Minutes of the Annual Meeting of the Parish Council held on Thursday 5th May 2022 Resolved: The Minutes were confirmed and signed by the Chair. 4.0 To Receive Brief Reports from 4.1 Ward Cllr Pauline Crockett Ward Cllr Crockett was not at the meeting. Updates from Cllr Crockett were given during the relevant agenda item. 4.2 West Mercia Police Town and Parish Council Survey This had been circulated to all Councillors. It was agreed there was no need to respond to this as there was good communication with the local policing force and no outstanding issues. Report from Cllr Parker on WCA Liaison Cllr Parker, nominated Parish Council representative on WCA Committee, had attended a recent meeting as an observer and had opened a conversation with Clive France, Chair of the WCA, about ongoing involvement and liaison between WCA and Parish Council. 5.0 Communication and Updates (not requiring Decision) 5.1 Update on Play Area Nigel Cooper reported that a meeting had been arranged with various representatives from Herefordshire Council (including Quentin Mee – Head of Educational Development), Wellington Primary School, the WCA and the Sports Club. Plan 22 had been approved but at a subsequent meeting of the school governors it was decided that a 5 x 5 pitch was not acceptable, and a 7 x 7 pitch was required. Following this Plan 23 was developed which allowed a slightly larger football pitch for the school and a slightly smaller play area for the community. Although Plan 23 was acceptable to Wellington Primary School it was not acceptable to Sports England who felt the reduction in the playing area, to a 7 x 7 pitch, was not large enough for adult sports and the project could not progress without their approval. Sport England also rejected the contention that a play area was also a sports area. There were also issues surrounding the Secretary of State's requirements for primary school which needed to be taken into account. Discussions were therefore ongoing. 5.2 Update on Fun Week Jen Jarrett read out a report from Phil Smith, organiser of the Fun Week saying that the village was	

hugely grateful to him for all he had done to make the event such a success.

The Jubilee Fun Week ran for nine days with a programme packed with events aimed at all ages, abilities and interests, the overriding aim being to make a difference to the village for the duration of Fun Week, and on an ongoing basis. The event generated a significant amount of publicity, and several interviews were undertaken on local and national radio, with the event featuring in Sky News and several national newspapers; the event even had a prime-time TV News slot in Australia.

The village joined in the Queen's Platinum Jubilee Beacons, which was recorded with the Queen's Pageant Master, the village has a certificate of recognition which will be put into the history archive. There were also several hundred trees as part of Her Majesty's Green Canopy appeal and there was a ceremonial Royal Burgundy tree planted at Millway.

Shirley Edgar (Parish Tree Warden) reported that the cherry tree "Royal Burgundy" had been planted in the Spring to celebrate the Queen's Platinum Jubilee and was paid for by the Fun Week funds. Sir Bill Wiggin unveiled the plaque and Sarah De Rohan, the High Sheriff of Herefordshire, was also in attendance. Emily Wilson and her choir sang "Grow Little Tree," Shirley Edgar read a poem to the Queen and the event was accompanied by Emily's saxophone for the National Anthem. Sir Bill Wiggin made a short speech in which he said how much he always enjoyed coming to Wellington and stayed to chat to Parish Councillors and residents about Parish issues. Shirley Edgar said she wished to express her thanks to all the villagers and Parish Councillors who supported the event, Emily Wilson and her choir, Serena, Trevor and Richard Bavin for planting and regularly watering the tree, Phil Smith and the Fun Week contribution and of course Sir Bill Wiggin and Sarah, the High Sheriff who made the occasion so pleasurable and memorable.

The events during that week had raised sufficient funds to cover the cost of running the activities and donations were made to St Michaels Hospice, the Ukrainian Appeal and local clubs and organisations. Winners of the Scarecrow competition were Dernside (1st), The Row (2nd), Queenswood Close (3rd). The Group Award was won by The Chapel.

It was felt that, overall, the week had been a huge success, enjoyed by many, and was a great credit to all those who helped to organise the various events and activities.

5.3 Annual Parish Meeting

It was a requirement to hold an Annual Parish Meeting between 1 March and 1 June each year but because of the pandemic, and the necessity to keep residents safe, this had not been possible, with the last Parish Meeting being held in October 2021. It was agreed that the next Annual Parish Meeting should be held in March 2023, this would be further discussed at the September meeting and Councillors and members of the public were asked to put forward suggestions for topics and speakers.

5.4 Parish Newsletter

This would be produced in September/October and the Chair made a request for articles to be submitted as soon as possible. Suggested topics were the Fun Week, Wellington Talk Community Hub and The Brook.

6.0 Open Time - To Note Matters Raised by Local Residents Relevant to the Parish

Jen Jarrett paid tribute to Paul Bullar who had passed away peacefully at home with his wife Liz beside him. Paul had taken over the WELCOME magazine from Sue Hall, producing it every 2 months for more than 20 years before being joined in the endeavour by his wife, Liz. Jen said that Paul was a caring, funny and a good friend known throughout the village and much loved by many. He will be sadly missed.

7.0 Financial Matters**7.1 Bank Balances:** Treasurer's Account £11,250.63 Business Instant Access £64,144.67. **Income since the May Meeting**

June and July Shop Rent - £1,400 May and June Interest - £1.03 VAT Reclaim up until 30/03/22 £1,238.06

Invoice 01/22 – Wellington Shop Contribution towards Building Insurance £525.66

7.2 To Approve Invoices Paid Since May Meeting

Expenditure	Amount
Zoom Subscription for June £11.99 + VAT	£14.39
Theo Ashton invoice – Cleaning and Parish Room Bookings for May	£50.00
Direct 365 invoice ref 042820 Feminine Hygiene Disposal £153.29 + VAT	£183.95
D C Gardening invoice SI-1272. Maintenance work for May 2022. £595 + VAT	£714.00
Hereford Fire Protection Services invoice 184177 £55.34 + VAT	£66.41
Clerks Qtr 1 net salary	£1,192.40
HMRC PAYE related to Clerk's Qtr 1 salary	£298.00
Theo Ashton invoice – Cleaning and Parish Room Bookings for June	£55.00
Signworx invoice 2717 Board for Library £165.00 + VAT (Seed funding grant)	£198.00

Resolved: All payments noted and approved

7.3 To Agree Payments of Outstanding Invoices

Payment	Expenditure	Amount
BACS	Signworx invoice 2868 CLP Coffee Morning Posters £50.00 + VAT (from seed funding grant)	£60.00
BACS	Be Secure invoice SI-9890 Fitting double pole isolated, 6 amp supply £490 + VAT	£588.00
BACS	D C Gardening invoice SI-1305 Maintenance Work for June 2022. £720 + VAT	£864.00
BACS	Zoom Subscription for July £11.99 + VAT	£14.39
BACS	WCA – room hire for April and May	£30.00
BACS	Gift Card for Internal Auditor	£70.00

Resolved: All payments noted and approved

The Clerk noted that there had still been no request made for the agreed donation to the Jubilee Coins for the schoolchildren and this would be followed up.

7.4 To Note Internal Auditor's Report

Gill Bullock, Internal Auditor, gave the following report.

My role as Internal Auditor is to carry out a selective assessment of compliance with relevant procedures and controls:

- appropriate accounting records being kept through the year
- an adequate budgetary process being in place
- salaries and allowances being paid in accordance with WPC approvals
- account reconciliations being properly carried out

How do I go about this? I settle down with the physical file of statements, regulations, controls,

Clerk

evidence of income and expenditure and the electronic version of the summaries. I read through the Financial Regulations and Financial Controls and Risk Assessment to tune my mind in to the task in hand and then review all the items in the file, cross referencing against summary sheets and bank statements.

If something stands out as an observation, I document this for the Clerk/RFO and for Cllr Langford, the Financial Monitor. If, occasionally, something needs clarification, I also note this. I might ask for further evidence for a receipt or expenditure. We conduct a dialogue - usually by email so I can include both the Clerk/RFO and Cllr Langford – until I am satisfied with explanations.

I am tasked to look at the method of accounting practices and adherence to process, but it's inevitable I glean something of the content of the accounts. Therefore, I would like to share with the meeting my general observations that:

- 21-22 receipts and payments were at the lower level than in the previous year which had seen finances relating to flooding and the main thrust of the COVID-19 pandemic. However, there were still almost 100 items of documentary evidence of spending and a good dozen on income.
- I noted that in many cases a local contractor or business has been used for services and products eg Be Secure, EMS, PIP, which I feel is good practice
- I am pleased to see that our Footpaths Officer and Brook Officer have been provided with tools for their voluntary roles.

My conclusion is that the Wellington Parish Council Accounts 2021-22 are approved by this Internal Auditor and I commend Wellington Parish Councillors and Clerk for their diligence on financial matters throughout the year.

Gill Bullock was thanked for all her work in undertaking the Internal Audit which was noted and approved by Councillors.

7.5 To Approve Accounting Statement for 2021/22

This had been circulated to all Councillors in advance of the meeting.

Resolved: The Accounting Statement was approved to be submitted to the External Auditor together with the other required documentation.

7.6 Update on Renewal of Insurance Policy

The policy had been renewed on a 3-year basis, but it was felt that other companies should be investigated with respect of the building insurance as there had been several increases in premium, after the insurance claim for flood damage and the revaluation of the property. There had also been a number of queries related to the building insurance which Cllr Marron and Cllr Langford had needed to follow up.

8.0 To Consider Planning Matters

Item 8: Planning Matters

8.1 To Note and Approve Planning Comments Made Between Meetings

Reference Number	Application
221694	Orchard End Care Home, Auberrow Road, Wellington – erection of garden office building within grounds of existing care home.

Comment: *The Parish Council has no objection to this proposal*

Clerk

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Reference Number	Application
221805	Bryn Hill, 4 St Margarets Close, Wellington – to fell the cherry tree as it is outgrowing the small garden.

The site was visited by Shirley Edgar and on her recommendation the following comment was submitted.

Comment: *The Parish Council reluctantly agrees to this proposal, the tree has some signs of decay but is regularly cut and has a beautiful bark. The residents have agreed to replant with a similar tree and the Parish Council would like to request that this is included in the decision notice.*

8.2 To Consider New Planning Applications

Reference Number	Application
222034	1 Wellington Mill, Mill Lane, Wellington – Tree works

Shirley Edgar has reported that she has seen this and worked with the resident to prioritise the tree works on the land behind the Mill.

Resolved: To Submit a Comment based on Shirley Edgar's recommendations

Reference Number	Application
221483	Green Acre, Wellington – proposed construction of menage for private use

Resolved: To support the application

8.3 To Note Any Decisions/Notifications Received

Reference Number	Application	Decision
221805	Bryn Hill, 4 St Margarets Close, Wellington – to fell the cherry tree as it is outgrowing the small garden.	Approved
221694	Orchard End Care Home, Auberrow Road, Wellington – erection of garden office building within grounds of existing care home.	Approved with Conditions
220809	Zone C, Moreton Business Park, Moreton-On-Lugg – Application for approval of reserved matters (appearance, landscaping, layout and scale) of a building for B8 use following outline approval 164009 Application for variation of a conditions 5, 22, 24 and 33, and removal of condition 13 of planning permission 123075 (Site for B1(c) light industrial, B2 general industry and B8 storage and distribution uses, together with motor vehicle showroom, ancillary nursery, access and associated works including demolition of redundant buildings)	Awaiting Decision

Clerk

Clerk

Reference Number	Application	Decision
221145	Zone F Moreton Business Park - approval of reserved matters (appearance, landscaping, layout and scale) for a building for B8 use on Zone F, following outline approval 164009 (Application for variation of a conditions 5, 22, 24 and 33, and removal of condition 13 of planning permission S123075/O).	Awaiting Decision
221024/5	Norton House, Wellington - Partial demolition and rebuild of section of kitchen garden wall.	Awaiting Decision
221030	Cutsthorpe, Wellington – proposed erection of a timber frame double garage and removal of existing garage.	Approved with Conditions
220769	Land East of the A49 south of Hayward Lane, Wellington - proposed restoration of the site to wetlands habitat and construction of a mineral processing plant.	Awaiting Decision
220652	St Margaret's Church, Wellington – proposed change of use from agricultural land to burial ground. <i>The Rev David Wyatt has been having discussions with the Planning Team regarding the delay in the response from the Ecologist and was told this is due to the ongoing issues with the River Lugg and River Wye and the requirements for all applications within the catchment of the Rivers to undergo a Habitats Regulations Assessment. This has put an enormous pressure on the Council's Ecologist, which until recently there was only 1 in the Council covering the whole County.</i>	Awaiting Decision
220893	16 Watermill, Wellington – proposed removal of an existing conservatory and construction of a single storey extension.	Approved with Conditions
220923	The Cottage, Bridge Houses, Wellington – installation of demountable flood barrier to front and rear doors.	Approved with Conditions
213743	Oak Tree Farm, Dinmore – proposed re-profiling to create wetland habitat	Approved with Conditions
213646	Wellington House – proposed single storey annexe to replace garage	Approved with Conditions
214349	Derndale, Wellington - Proposed construction of 3 attenuation ponds with the primary purpose of these ponds is to attenuate water from agricultural land and the Wellington Brook during peak flows.	Approved

Reference Number	Application	Decision
213456	Maple View, Wellington – additional tree works application – Removal of Walnut tree to the front of the house due to damage being caused to our property and vehicles. Additionally, trimming of oak tree which is along our drive which is encroaching into neighbours' property and also causing their smaller tree to suffer due to the oak tree shading it and overpowering it.	Awaiting Decision
192810	Land at Yew Trees, The Row, Wellington – Dwelling with detached garage and vehicle access. Re - Consultation	On hold due to Phosphates

Reference Number	Application	Decision
214046	Land at Lyde Court, Lyde Cross, Hereford - Proposed change of use of land, as an aerodrome consisting of the continued use of a grass airstrip, re-use of an existing barn as hangarage and for maintenance and associated landscaping. .	Approved with Conditions

Cllr Marron had attended the Planning Meeting on where the Lyde Court application had been considered by Committee. There were 136 representations of which 90 were objections and 30 in favour but despite the objections the Council approved the application with some limited conditions of a vote of 5 to 4 with 4 abstentions and 1 recused. It was felt this outcome made a mockery of the planning system and Cllr Marron noted that, although Herefordshire Council had a net zero target, this had no legal basis and was not taken into consideration in terms of planning approvals.

Following this decision, the Duchy, who owned the land, had decided not to allow flying from Lower Lyde Court, but the planning decision still stood, and it was not known if this position would change in the future. Cllr Marron was thanked for all the work he had done on this application and for representing the Parish Council at the Planning Committee meeting.

8.4 To Consider any other Planning Issues

Rural Settlements Services and Environmental Survey and Rural Settlement Hierarchy

Cllr Marron had submitted a submission for the Rural Settlement Hierarchy Plan and reported that, having looked into it in some detail, Wellington was 6th on the hierarchy list for potential development. There was an option for the Parish Council to object to that hierarchy ranking and Cllr Marron proposed that an objection was put in

Resolved: Cllr Marron would put together a draft response and circulate for approval before submission

A question was raised by a member of the public about the position of NDPs and Cllr Marron felt that they would become less significant, adding that he had seen a report which indicated that there will be more development in the market towns but there was no further information on this.

214349 – Derndale, Wellington – 3 Attenuation Ponds – this had now been approved.

Phosphate Issues

In the recent Leader's Newsletter Cllr John Harrington said the Council had bought and is buying, land adjacent to water sewerage treatment plants and will block off the discharge pipes and, instead, make the outfall go through reed beds which will strip all the phosphate out before it enters natural watercourses. £100,000 has been secured for the Wye and Lugg catchments from a

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9.0	national fund that supported agricultural regulation. The additional funds will supply monitoring equipment that will capture real-time, high-resolution data over the catchments. This will allow the calculation of phosphate credits which will be traded with those wishing to build in the north of the country where there is a currently a moratorium in the area defined as the Lugg Catchment. Update on Section 106 Funding - Cllr Crane had spoken to Sir Bill Wiggin MP whose view was that the money belonged to the Parish, not Herefordshire Council. There were three parts to allocating the funding; a plan needed to be put together identifying what the funding was needed for, how it would benefit the locality and the various legalities needed to be checked. If a genuine reason was found why the money should not be spent, then this should be clearly stated. Sir Bill Wiggin felt that if all these criteria were met then the ultimate decision lay with Ward Cllr Crockett, not Herefordshire Council. Cllr Crane would follow this up with Sir Bill Wiggin. The issue of spending money on the A49 was also raised, with Herefordshire Council saying that Section 106 could not be used as the Parish Council did not own the land where the speed camera was to be located. Again, Sir Bill Wiggin did not feel this was insurmountable and Cllr Langford is continuing to follow this up with Hugh Dannatt, Senior Project Manager for Section 106. Update on Intrusive Lighting from Hayward Industrial Estate The Enforcement Officer had confirmed that the planning condition regarding the lighting had not been met and a meeting was being held with the applicant. To Consider Highways Issues 9.1 Update on Signage at Wellington Marsh Until there was clarity on the Section 106 money this could not be progressed. Road Safety Issues on Dinmore Hill Cllr Crockett was not present at the meeting and no further update had been received. Condition of the Road at The Mill At a recent Balfour Beatty briefing session Phil Pankhurst had stated that he did not feel this road was a priority and funding would be prioritised on the main Village Street, particularly the stretch by the school. Cllr Prince was continuing to follow this up with Ward Cllr Crockett and it was noted that Sir Bill Wiggin MP had mentioned it in his recent Hereford Times article. 9.2 To Receive any other Highway Issues Update on Drainage Grant Work Cllr Prince has spoken to Dave Campbell and he and Phil Pankhurst are meeting at the end of July to identify and agree the priorities for the grant. Cllr Prince confirmed that money will be focussed on non-village roads. Cllr Crane said he would check the position regarding the sump at the top of Bridge Lane. Parking Issues in Wellington Village Cllr Crane reported that there were three areas which have suffered recently from inconsiderate, and in some cases dangerous, parking, namely the passing area in Mill Lane, Bridge Lane where residents park on the green verge where there are services situated both under the ground and on the surface, The Steppes where there is a large garage and a workshop in the back garden. The resident, a keen motor sports enthusiast, had a low loader and, because of the size, he mounted the pavement in order to turn it around. It was felt the pavement would not take the weight of this large vehicle and would be damaged if this continued. Cllr Prince said he would follow the issue up with the owner of The Steppes. It was felt the house in Bridge Lane may be occupied by a tenant and Cllr Crane would try and find out the owner. It was felt the issue of parking in the village could be included in the next newsletter. Pothole Work at the Ford Phil Pankhurst had confirmed that this work had been prioritised and would be carried out shortly.	SC LL BP BP/ SC
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Verging on Wild

Balfour Beatty stated they are working with Verging on Wild on the protection of the flora and fauna on identified Roadside Verge Nature Reserve sites, but as the grass and flora grows and where a road safety concern becomes apparent, this would take priority. Phil Pankhurst said that if a member of the public reported a safety concern, he would be sent out to investigate and assess the site. If it was found the safety of road users was impeded a job would be raised to have an area of the verge cleared to ensure a clear visual splay for road user safety.

Shirley Edgar noted that the verge by the new houses at Gatherstone Close had been cut by landowners. This was one of the areas which had been identified as a verge that should remain uncut in order to support wildflowers, which in turn would encourage bees and butterflies and other insects. This was highways land and should come under the protection of verges policy, Cllr Crane said he would put together a note which could go out to residents.

Update on Smoke Issues in the Village

Following comments from Cllr Prince regarding smoke in the village, Dinmore Christmas Tree Farm was contacted and below is the response from Colin and Davina Griffith

Each year, usually between January and March, we clear an area of our fields in readiness for re-planting. This involves cutting down and burning any trees left in the area to be re-planted. For this we hold a "D7 Waste Exemption – burning waste in the open" from the Environmental Agency

For 2022 we needed to clear two areas, and this involved us burning trees on three occasions. The first was at the end of January, when we cleared a block of larger trees. The second in mid-March when we cleared a area in the field at the back of the Mill. The third on 20th May which was the final tidy up.

When we have these fires we try to pick days when any smoke is not going to blow on to the village. This is always difficult as most of our wind comes from the West, and the wind direction can change so suddenly. We also endeavour to have these fires when fewer people will be in their gardens, eg earlier in the year, or when the weather is inclement [for example Friday 20th was meant to be a wet day, although the forecasters got it wrong again!] and we always avoid weekends.

It was felt this was a very reasoned response and nothing else would be done.

9.3 Identification of work to be carried out and any updates

Cllr Crane read out the following update report from Jenni Gowan, who was not able to attend the meeting.

Proposed study on Wellington Brook -The study is being undertaken by a sub-contractor of BBLP; a timeframe is not yet confirmed due to availability of resources. The starting point is a topographical survey to be done during the summer; the whole project will take about 6 months starting late summer with a report early January.

Joel Hockenhull, BBLP's Senior Drainage Engineer, has been seeking information on the 2019 and 2020 flood events. He had requested any additional photographs of flooding and also identification of locations on some of the ones he already had to help with assessing flood depths. Both were provided.

C1108 drainage from Vinery Corner to the Church

BBLP have enquired if residents have noticed any improvement in highway drainage since the jetting work was done, having had no serious weather events it was difficult to tell. Remediation work identified in the CCTV survey is being finalised into the works programme for this current financial year, but no firm date has been provided.

There are four main outfalls into the Brook – at the Social Club, Cutsthorn, between Hillbury and the Plock and into the ford at the bottom of the lane. Of these there is no reported blockage other than roots and rock mass part way down ford lane and some roots along the stretch at the social club. Whilst the channel from the road at Cutsthorn is clear there is considerable damage identified in of most the gullies that lead to it from the road (around the Old House area).

	The damage at the Vinery is identified as 'unable to pass' it has been allocated a job number as reported on previously. There is a collapse at the corner of Brookside and an obstruction by a gas pipe on the other side of the road; a collapsed pipe close to the shop, Bridge Lane has several issues from the gulley outside Brandoaks with 7 faults in one length, there are numerous broken pipes, holes in pipes, root mass and displaced joints. Very few of the gullies inspected were given an all clear - the faults are colour coded with anything marked in red denoting a structural defect, with green being 'operational observations'; most of the tree root impact falls under the green category but in all there were 50 separate gullies where something was flagged up in red and there was sometimes more than one red fault in a single length of pipe. It is now clear that a comprehensive repair programme is needed, and Jenni Gowan suggested that this was something that could be progressed by Ward Cllr Pauline Crockett via Cllr Harrington.	
10.0	Report on Footpaths Update on Footpath Maintenance Cllr Crane reported that he was currently carrying out general maintenance saying that unless paths were deemed to be dangerous or impassable the grass would not be strimmed. A member of the public noted that on WC25 the rape was 7 foot high making the footpath impassable. Cllr Crane said that rape was a crop which was difficult to have a path through and little could be done while the crop was at its highest.	
11.0	Wellington Brook Brook Officer's Report Jules Shaddick gave the following report Connexus Land - Rear of Brookside Close - Connexus previously stated they would start the outstanding repair work on the Brook when the weather improved and when the Brook was low. There is a deep hole in the brook bed and a section of the bank is eroding away. An enquiry has been raised with RLIDB to ascertain when this work by Connexus will be started as they now have the perfect conditions. A reply is awaited. The Non-Compliant Riparian Owner who was being dealt with by River Lugg Internal Drainage Board has now cleared away the large quantity of debris from their bank. Therefore, no legal action is now required. No Man's Land at the Rear of Causeway Close – since the last update there has been a revisit to this parcel of land by the Council Enforcement Officer and Balfour Beatty. This has now resulted in a quantity of dumped garden debris on the Brook bank being removed by a resident and a number of paving slabs that were piled up on the bank also being removed by another. There still remains debris on this land to be removed but as there is no way of knowing or proving who's dumped it, it falls to the Parish Council, and we need to agree how this is undertaken. Numerous pieces of debris removed from Brook - I walked along the Brook today and removed several pieces of debris including a hard plastic sheet, large piece of plastic pipe, several branches and pieces of wood. A volunteer is needed to help remove a small section of a shed roof. Cllr Crane said he had noticed that on the far side of the A49, over the footbridge, there was a significant number of weeds. Jules confirmed that this area had been sprayed during the last maintenance work, but the IDB were coming out in the autumn to do the land from Bridge Lane to the Mill and she would ask them to look at the area Cllr Crane had identified as needing attention. Jules Shaddick was thanked for all her work in maintaining the Brook.	JS
12.0	Community Led Planning Group Jen Jarrett gave the following report	

13.0	12.1 Updates on Projects and Activities WellWEB - Thanks go to Peter Woodward who has volunteered to work as admin with Harry. The website has been moved to a new server which provides higher security and enables the emails to be sent speedier. There are several changes to the layout, and we continue to review the content. Thanks were given to the WCA for financing this upgrade. Fun Week had many good outcomes, and one was that the number of hits on the website went up from 400 average per month to over 1200 in 2 weeks in June. Ongoing Projects Speedwatch – Cllr Spittle said there was a regulation change regarding Speedwatch which may enable it to be undertaken on the A49. Jen Jarrett said she would follow this up but felt that it would be harder to get volunteers for the A49 because of the perceived safety issues. Post Meeting Note: <i>different information was given to Jen Jarrett by PCSO Howard and this is being followed up.</i> Accessible Footpaths, IT Courses – these will be followed up Sustainability and Environmental Thanks were given to Cllr Marron who had agreed to be the CLP S&E Champion. Wildlife Whats App - This is going from strength to strength with new members joining and a widening number of issues discussed and knowledge sought. Several walks have been arranged. One was though Westhope Woods, another was a dawn chorus walk around the gravel pits and last week we were invited to visit the wildlife area in Dinmore that is owned by Malcolm Russell. In addition, for fun week we held another Walk through the village taking in the wildlife meadow owned by Richard and Lyn Langford and historic points of interest courtesy of Gill Bullock. Thanks go to Lyn and Viv and Gill for arranging this event. We also ran a Nature in Wellington Photo Competition during Fun Week with all pictures being on display in the church for the week. Community Orchard - Due to the illness of Jane the Vicar this is currently on hold. 12.4 To Approve any Expenditure There was no expenditure 13.1 Update on Safety and Fire Risk Assessments The following issues identified at the May meeting have now been addressed • Double-pole key switch isolation. • All cable metal to be retained. • 6 amp supply breaker The Clerk had ascertained that the Air Conditioning in the Parish Room was separate from the Shop system and while Julia regularly had the shop equipment serviced the Parish Room had not been serviced or checked. The Clerk had asked Julia to ask her contractor to undertake a service of the Air Conditioning in the Parish Room, to be invoiced separately back to the Parish Council. 13.2 To Consider Proposal for Whole Moo World Vending Machine Julia had been approached by the Whole Moo World company, a family run business from Bodenham who install and manage vending machines which dispense milk and milk shake into reusable bottles. The company cover the cost of electricity and pay a percentage of the sales back to Julia, thus making it a business opportunity for the shop. The Parish Council would just be required to give permission for the vending unit to be placed outside the shop building, which would be on the side by the road behind the Community Noticeboard, the foliage being removed, and some paving stones put down to enable safe access to the unit. All costs for installation and maintenance would	Clerk
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	be covered by the Company. The Clerk felt this would be a good business opportunity for Julia who was keen to take this forward. Cllr Prince was concerned about the impact this may have on the current Milkman, but it was felt that it would be down to a choice on the part of the residents. He was also concerned about any potential vandalism of the machine if it held cash, but it was thought the machine would probably only take card payments. This would be followed up. Cllr Parker was concerned that there no environmental impact if the milk were spilt or went off whilst in the machine. It was confirmed that the company came and managed the milk supply on a daily basis and the machine/pipes were washed out after each use. Cllr Crane queried whether there were any planning requirements, and the Clerk would follow this up. There would need to be some kind of written agreement with the Whole Moo World Company confirming the arrangements for installation/removal of the machine. The Clerk would ask if there was a similar agreement with Bodenham that could be replicated. 13.3 To Consider Cost of Electricity in Parish Room With the rising cost of power Julia had raised the issue of the consumption in the Parish Room which has increased due to the additional library session and the higher use of the room by community groups. There was a meter which monitored the usage so one option was that the Parish Council cover the cost of actual power used. Julia currently paid for 50% of the cost of Fire Extinguisher Service – the current 50% being £27.67 - and Julia had suggested another option which was for the Parish Council to pay the full amount and she cover the cost of electricity in the Parish Room. Resolved: To agree to this proposal as this would be a cheaper option for the Parish Council and easier administratively. 13.4 To Consider any Other Issues or Expenditure There were no further issues or expenditure	Clerk
14.0	To Note the Information Sheet (July 2022) and any other updates Resolved: The Information sheet was noted.	Clerk
15.0	To Raise Items for next Regular Meeting of the Parish Council (no discussion) Parish Newsletter	
16.0	To Note Date and Time of the next Regular Meeting of the Parish Council Thursday 1st September 2022 at 7.30pm in the Community Centre. The Meeting closed at 21.40  Signed 1st September 2022 Chairman of Wellington Parish Council	Clerk