



WELLINGTON PARISH COUNCIL

**Regular Meeting of the Parish Council held at 7.30pm
on Thursday 4th December 2025 in the Community Centre**

ITEM		ACTION
	Present	
	Parish Councillors:	
	Cllr. C Williams (Chair), Cllr Crane, Cllr. A Churcher, Cllr. S Marron, Cllr. K Parker and Cllr. B Prince	
	Also in attendance:	
	Emyr Saer (Parish Clerk) and 11 members of the public including, Jen Jarrett (CLP)	
1.0	To accept apologies for absence:	
	Mrs Viv Quinn, Wildlife Group, Mrs. Shirley Edgar, Green Team. Not in attendance - Ward Cllr Pauline Crockett	
2.0	To Receive Declarations of Interest:	
2.1	To Consider Written Requests for Dispensations:	
	There were no requests for dispensation	
3.0	To Adopt the Minutes of the Regular Meeting of the Parish Council held on Thursday 6th November 2025	
	Resolved: The Minutes were confirmed and signed by the Chair.	
4.0	Receive reports	
4.1	Ward Cllr Pauline Crockett	
	Cllr Crockett not in attendance	
4.2	Update from Local Policing Team:	
	PARISH COUNCIL UPDATE: WELLINGTON DATE COMPOSED: 27/11/2025 TIME PERIOD COVERED: Sep 2025 – Nov 2025 LOCAL INCIDENTS Suspicious Activity, Millway, Wellington DATE: 01/10/2025 On 1st October, we received a call from a member of the public, about three vehicles that were driving suspiciously up and down the road in the Millway area. The cars were reported to be driving in convoy either too fast for the road, or very slowly, and flashlights were seen. There was no trace of them when officers attended, but the VRM's of the vehicles were added to the hotlist. No further sightings were seen. If you see any suspicious behaviour, trust your gut instinct and contact us either by calling us on 101 or via the West Mercia Police website. If you are witnessing a crime taking place, contact us on 999. Dangerous Driving, A49, Wellington DATE: 16/11/2025 In the early hours of the morning on 16th November, a vehicle was seen by a member of the public to be driving dangerously and erratically on the A49 before turning off towards Marden. Unfortunately, there was no trace of the vehicle when officers searched the area. The VRM of the vehicle was added to the ANPR hotlist but there were no further activations.	

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	CHARTER PRIORITIES Wildlife Crime & Poaching We usually see an increase in poaching as nights get longer. To tackle this, we have increased patrols in the Rural areas of Herefordshire, paying passing attention to local poaching hotspots. If you witness suspicious activity that could be poaching, call us on 999 and an officer will be deployed to the area. Make a note of any vehicle VRM's and markers, descriptions of people and times and dates. This information helps us when making enquiries. COMMUNITY ENGAGEMENTS Wellington Play Area Opening Celebration, 13/09/2025 In September, a member of our Safer Neighbourhood Team joined the community at the Wellington play area opening celebration. PCSO Westlake enjoyed meeting residents and was delighted to be part of such a positive event. NEIGHBOURHOOD MATTERS REMINDER NHM is a free online messaging platform launched by West Mercia Police to enable direct communication between the Police and the community; including local businesses, parish councils and residents. • Anyone can sign up at: www.neighbourhoodmatters.co.uk • You can receive emails about goings on in area where you live. • You can control the frequency and types of emails you receive. • You can reply directly to the officer who sent the email. Thank you for your ongoing support. If you have any concerns or questions, please don't hesitate to contact us.					
	Resolved to renew quarterly charter as existing	Clerk				
	Cllr Prince reported the vandalism on Barry Cobbett's home to Ward Cllr Crockett, who arranged for PCSO to attend. Prevention leaflets left for Mr Cobbett, as he was not home.					
5.0	Communications and Updates:					
5.1	Outcome of letter re Yew Tress					
	Enforcement officer has been on site, taken photos and, as there was no-one on site, has contacted the developer – further communication awaited form HC					
5.2	Lorries from quarry travelling through village					
	Meeting noted the issue has abated slightly over past 2 weeks but remains an issue. The agreement is verbal and is not enforceable. Decision: To seek sightings with times and date (with Reg. No. if poss.) to be notified to Clerk, who will continue to email quarry manager. Suggested: Put request to notify Clerk on FB and website	Clerk				
6.0	Open Time – to Note Matters Raised by Residents Relevant to the Parish:					
	Nigel Cooper provided an update on play area. This is now open and he wished to thank Ward Cllr Crockett for her invaluable input and several members of the PC and community. The final safety fence, which is essential for safeguarding within the school (and may have adversely affected their OFSTED review, which is due shortly) is to be installed beginning 20 th December. It is regrettable that this could not have been coordinated with the original installation of the play equipment. In addition, the school has arranged to clear the undergrowth and dangerous willow tree along the western fence (after consultation with Shirley Edgar, tree Warden) to add extra space for children and make the area more presentable.					
7.0	Financial Matters:					
7.1	To Receive a Report from the RFO:					
	Bank Balances as at 3/12/25: <table><tr><td>Treasurer's Account</td><td>£20,594.12</td></tr><tr><td>Parish Council Instant Access (H&RBS)</td><td>£64,144.67</td></tr></table> Income since the November Meeting: Shop Rent - £700 Interest Savings - £655.15	Treasurer's Account	£20,594.12	Parish Council Instant Access (H&RBS)	£64,144.67	
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7.2	To Approve Invoices Paid Since November Meeting:																																									
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	Resolved: All Payments Noted and Approved. Cllr Marron asked for detail of the alarm call-out as it was very close to the maintenance call. Clerk has requested from company			Clerk																																						
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7.4	Finalise Precept requirement 2026-2027																																									
	Clerk reported SID units are working and are currently on loan to Tillington, as they have capacity to use whilst WPC obtain necessary permission to site. Cost to set up units reported last time - £400 in batteries and cabling. Each site will cost approx. £1,700 in total permissions, poles and installation. 5 sites would be £9,000 and 3 = £5,500. Cllr Crane re-iterated his concern on siting and that WPC should obtain professional advice (he believes the distributing company can help) and seek some sort of maintenance cost before the spend was committed. Cllr Marron, quite rightly said, at this juncture, WPC are under time pressures to set the precept request to HC (must be in by 31/12/25). It was decided to keep provision for 3 this year to allow research work to be completed prior to commitment and, if further sites were identified, more capital expenditure could be included in next year’s budget.																																									
	Resolved: Request £29,180 (+4.9%) and form to be submitted to HC. This includes provision for 3 SID installations.			Clerk																																						

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	Further resolved: Clerk to investigate professional advice on siting, any options on maintenance contracts and return to WPC when available prior to decision on funding commitment.	Clerk								
8.0	To Consider Planning Matters:									
8.1	To Note Planning Applications Commented on Between Meetings:									
	None									
8.2	To Consider New Planning Applications:									
	<table><tr><th>Reference Number</th><th>Application</th></tr><tr><td>253191</td><td>Norton House, Wellington. HR4 8AP. Works to trees in conservation area</td></tr><tr><td>253416</td><td>2 Queenswood Close, Wellington. HR4 8BQ. Works to Trees in a Conservation Area. 1 Maple - dead needs cutting down. 2 Japanese Cherry – horizontal branches to be cut back. 3 Willow - Pollard to keep brook free flowing.</td></tr><tr><td>253407</td><td>Land at Yew Trees, C1109, The Row, Wellington. Application for approval of details reserved by conditions 3 7 8 9 & 10 attached to planning permission 192810</td></tr></table>	Reference Number	Application	253191	Norton House, Wellington. HR4 8AP. Works to trees in conservation area	253416	2 Queenswood Close, Wellington. HR4 8BQ. Works to Trees in a Conservation Area. 1 Maple - dead needs cutting down. 2 Japanese Cherry – horizontal branches to be cut back. 3 Willow - Pollard to keep brook free flowing.	253407	Land at Yew Trees, C1109, The Row, Wellington. Application for approval of details reserved by conditions 3 7 8 9 & 10 attached to planning permission 192810	
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8.3	To Note Any Decisions/Notifications Received:										
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8.4	To Consider any other Planning Issues										
	Herefordshire Local Plan and implications for NDP and future development										
	Nothing to report until HC makes announcement on local plan. Keep on agenda until matters materialise.										
9.0	To Consider Highway Matters:										
9.1	A49 issues:										
	A49 closed at night for tree works on Dinmore Hill, details in streetworks.										
	SID update:										
	Included in 7.4 above. Future updates here in agenda.										
	To review any other Highway Issues										
	None										

9.2	Identification of Work to be Carried out and any other Updates:	
	Drainage works to be undertaken in February, although we only have £2,236 of £6,900 grant approved -v- applied for. Burghope is an issue but the drain PC responsible are kept clear. The water collection is due to matters outside local control and rests with Highways England.	
	Cllr Crane mentioned pothole repairs were washing out especially around The Vinery to South Road turn. Cllr Prince to have a drive round with Phil Pankhurst, locality officer.	
10.0	Report on Footpaths	
10.1	Update on Footpath Maintenance:	
	Cllr Crane sought update on Claypits Lane and path from Orchard End to Auberrow. Email sent 20/11/25, followed by hand delivered letter. No response yet, although letter only delivered 4/12. Cllr Williams is going to call for an update. The path from Orchard End to Auberrow was reported to clerk from a resident earlier in that week.	
	Cllr Crane has had reports of styles being slippery and he has purchased some non-slip strips to trial (spend in 7.2), and if successful will roll out that programme.	
10.2	Update on Dingle	
	Nothing to report since last meeting.	
11.0	Flooding Issues	
11.1	Update Flood Group, inc. action plan:	
	Flood Mobile was well attended on Tuesday. The 'aqua sacks' have been collected and currently stored in Cllr Williams garage. Cllr Churcher has the data on dwellings which reported ingress of water last year. Resolved: Action plan to be determined on who should be offered bags (from current list), with the bags from those that decline as they have undertaken preventative measures themselves being offered to the dwellings that may be vulnerable to flooding. This is now urgent given the time of year and possibility of floods in the village.	
	Tree to rear of Dursley Cottage has been removed. Bough behind Goose Barn remains in place and Cllr Williams to speak with RLIDB again re this.	
	Drainage grant from HC has been reduced by 32% to £2,236 from £6,900.	
11.2	WPS Topographical report:	
	Deferred to February meeting	
12.0	Community Led Planning Group:	
12.1	Update on Projects and Activities	
	None received, Jen Jarrett offered apologies for both Viv Quinn and Shirley Edgar. Coffee morning next Friday (second Friday each month). Church Xmas Tree Festival (34 trees this year) runs from Friday 5 th to Sun 7 th , with a carol service on Sunday at conclusion.	
12.2	Report from Green Team:	
	None	
12.3	Report from Wildlife Group	
	None	
12.4	To approve any expenditure	
	None requested - £770 held for group from recent successful grant application.	

13.0	Community Hub:	
13.1	To Consider any Other Issues or Expenditure:	
	Jen Jarrett revisited the parish room use outside shop opening hours. There is no more mileage as the room is not separated from the shop due to a suspended ceiling and, as such, the Post Office Insurance would be invalidated if there was an incident. Resolved: This decision to be made clear on website (copied to noticeboard) together with opening times for room.	Clerk
13.2	Discuss Legionella Risk Assessment Report:	
	Report commissioned, received and distributed. Several recommendations, including record keeping (Clerk to action) and plumbing work (Clerk to obtain quotes). Further review next time on progress.	Clerk x2
14.0	To Note the Information Sheet (December 2025) and any other updates:	
	None	
15.0	To Raise Issues for the next Regular Meeting of the Parish Council (no discussion).	
	WPS topographical reports, deferred from this meeting.	
16.0	To Note Date and Time of the Regular Meeting of the Parish Council:	
	Thursday 5 th February 2026 at 7.30pm in the Community Centre	Clerk
	Lyn Bavin expressed gratitude and season's greetings to all on the Parish Council on behalf of all parishioners and thanked for all their hard work.	
	The meeting ended at 21:06	
	 Signed (Councillor Williams): Chair, Wellington Parish Council 5th February 2026	