



WELLINGTON PARISH COUNCIL

Regular Meeting of the Parish Council held at 7.30pm
on Thursday 4th June 2026 in the Community Centre

ITEM		ACTION
	Present	
	Parish Councillors:	
	Cllr. C Williams (Chair), Cllr. A Churcher, Cllr. S Marron and Cllr. K Parker	
	Also in attendance:	
	Emyr Saer (Parish Clerk) and 5 members of the public including Ward Cllr Pauline Crockett and Mrs. Shirley Edgar, Green Team.	
1.0	To accept apologies for absence:	
	Mrs. Viv Quinn, Wildlife Group and Mrs. Jen Jarrett, CLP.	
2.0	To Receive Declarations of Interest	
	There were no declarations of interest	
2.1	To Consider Requests for Dispensations	
	There were no written requests for dispensation.	
3.0	To Adopt the Minutes of the Annual Meeting of the Parish Council held on Thursday 7th May 2026	
	Resolved: The Minutes were confirmed and signed by the Chair.	
3.1	Following the resignation (confirmed during the month) of Mr. Prince, Cllr Parker was duly voted in as Vice Chair. She completed the required declaration, which was witnessed by Clerk.	
4.0	Receive reports	
4.1	Ward Cllr Pauline Crockett	
	The Leader's Report has been circulated to councillors and is available on the PC website. If anyone has any questions, please send to me. Locally, I'm just going to tell you what I did with the issues that were brought up at the last meeting: We had that concern regarding a police person coming to the village and asked somebody about their bike and about a number plate. It wasn't our local team; it was the traffic police. They were here doing something on the A49 and they thought they'd drive through the village. I've been advised to tell you is if anybody has any concerns about a police person in the village, make sure you get their number so that they can make sure it's a bona fide person, which it was. Has the village road been swept, I requested. It hasn't, so I will chase. Average speed camera Dinmore Hill (50mph) delayed due to problems getting power to Hereford side of hill, being worked on. Dingle update (X-reference to 10.2), Henry Snell is still waiting on review of the quote to undertake work from HC. S106 money – review with team shows £19,373 set aside for bus stop moving (outside Vinery Corner). Discussed and resolved that Cllr Crockett to go back to HC and ask for the work to carry on.	

4.2	Update from Local Policing Team:																		
	Hello Emyr, Thank you for getting in touch. I wanted to let you know that from 1 July, the way we deliver the Community Charter will be changing. We will share further updates in due course. We will no longer be providing regular written reports to parish councils. However, we are happy to produce a written report when attending parish council meetings, which will take place once per year. Any significant updates or matters of note within your local communities will continue to be shared via <i>Neighbourhood Matters</i>. We would be grateful if you could encourage your constituents to sign up if they have not already done so. They can sign up themselves at Home Page - Neighbourhood Matters Thank you for your continued support. Rachael Cllr Crockett to ask for clerk to be put on SNT mailing list.																		
5.0	Communications and Updates:																		
5.1	Request for financial assistance with Fun Week																		
	Discussion and resolved to offer £250. Clerk to approach Phil Smith with offer that items with VAT that are eligible be paid by PC and VAT reclaimed and then items gifted to FW.			Clerk ✓															
5.2	Social media use and control policy																		
	Cllr Churcher is 50% through policy document and will have update next month																		
5.3	Request for assistance with increased printing cost for Welcome Magazine																		
	Email received from Lizzie Bullar re printing issues and increased costs. Discussion and resolved that £77 be donated on one-off basis and invite Lizzie to next meeting to provide further information on magazine and potential future printing costs etc.			Clerk ✓															
6.0	Open Time – to Note Matters Raised by Residents Relevant to the Parish:																		
	Corner End parking, car parked right on junction during works to property. Resolved clerk to have a word with residents to seek their agreement to park away from junction for safety reason			Clerk															
	East Cottage hedge is encroaching the footpath. Resolved clerk to write to residents to ask to maintain			Clerk ✓															
7.0	Financial Matters:																		
7.1	To Receive a Report from the RFO:																		
	Bank Balances as at 03/06/26: <table><tr><td>Treasurer's Account</td><td>£29,030.61</td></tr><tr><td>Parish Council Instant Access (H&RBS)</td><td>£64,144.67</td></tr><tr><td>Shop Rent – £700 (June)</td><td>Reimbursement of portion of insurance £1,266.50</td></tr></table>			Treasurer's Account	£29,030.61	Parish Council Instant Access (H&RBS)	£64,144.67	Shop Rent – £700 (June)	Reimbursement of portion of insurance £1,266.50										
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7.2	To Approve Invoices Paid Since Last Meeting:																		
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	Resolved: All Payments Noted and Approved.	Clerk ✓												
7.3	To Agree Payments of Outstanding Invoices:													
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	Cllr Parker asked about what DC Gardening undertakes. Clerk to send schedule of works to councillors, which is received with each invoice.	Clerk ✓												
7.4	Agree recompense for internal auditor													
	Agree £80 and resolved to ask Gill Bullock to be Internal Auditor for 2026/27	Clerk ✓												
7.5	To adopt revised Financial Control and Risk Assessment													
	Adopted. Clerk confirmed audit trail of payments over £1,000 to be approved prior to sending. Lloyds Bank to be approached for formal limit to be in place, clerk to attend	Clerk												
8.0	To Consider Planning Matters:													
8.1	To Note Planning Applications Commented on Between Meetings:													
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8.3	To Note Any Decisions/Notifications Received:												
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8.4	To Consider any other Planning Issues												
	Herefordshire Local Plan and implications for NDP and future development												
	Nothing to report until HC makes announcement on local plan. Keep on agenda until matters materialise.												
9.0	To Consider Highway Matters:												
9.1	A49 issues:												
	Average speed camera Dinmore Hill – Cllr Crockett reported there were issues with obtaining power to one side, which is being sorted – X-reference 4.1												
	Cllr Marron received a notice from National Highways of night closure but without specific details of where these closures were. Properties close to A49 received full details.												
	Cllr Williams has had correspondence from a resident of The Marsh re the speed reduction point previously raised. He has responded with the details received at the last meeting and has raised here due to some councillors not being 'on social media' in the interest of openness.												
	Concern raised re the highways and the role Mr Prince undertook in liaising with Phil Pankhurst. His role has changed since the end of BBLP contact but time will tell on how this will evolve. Potholes etc. still need to be reported on website and it is hoped we get applications for the councillor vacancies (3 now) to assist with this in the future.												
	SID update:												
	Following last meeting and the recommendation of HC traffic, it was resolved to pursue S106 funding on the new development to seek 'lining' on the roads as a speed deterrent.												
	To review any other Highway Issues												
	None												
9.2	Identification of Work to be Carried out and any other Updates:												
	Cllr Crockett to chase road sweeping per 4.2 above.												

10.0	Report on Footpaths	
10.1	Update on Footpath Maintenance:	
	Footpath clearance is ongoing with growth rampant at present. H&S restrictions are hampering activity but work continues. Request for path Parsonage Fields to filed to be undertaken by Lengthsman.	Clerk ✓
	Cllr Crane received a 'job description' for PROW, which is quite prohibitive and only allows use of battery equipment. Cllr Crockett provided the name of the PROW Officer ay HC.	
10.2	Update on Dingle	
	X-reference to 4.2 – comments from Cllr Crockett	
11.0	Flooding Issues	
11.1	Update Flood Group:	
	Flood plan monitor updated onto website. Three outstanding items reviewed and will be actioned ASAP.	
	Cllr Churcher confirmed a recruitment drive for flood group volunteers to undertake local work and will form part of newsletter.	
	Final piece is regarding the fence at Vinery, where there is conflicting opinion re the fence holding back water. Cllr Churcher to seek expert opinion and refer back.	
12.0	Community Led Planning Group:	
12.1	Update on Projects and Activities	
	Update on activity from Mrs Edgar. Shed for tools has been acquired and will be sited on Mr Makin's land.	
12.2	To approve any expenditure	
	Agreed ink expenditure not been requested yet by Mrs Jarrett.	
	PC has agreed to meet 50% of the first aid course cost for 4 members, which means there will be a trained first aider for each group.	
13.0	Community Hub:	
13.1	To Consider any Other Issues or Expenditure:	
	Issue with tap in toilet left running Clerk to obtain quote from plumber (who has completed the Legionella works) to replace	Clerk ✓
	Cllr Crane reported the blockages to sewage waste may be due to poorly constructed drains. Resolved clerk to obtain quote for camera and GPS mapping of drains	Clerk ✓
13.2	Shop Lease	
	Lease is due to be renewed in 2028. Resolved to seek assistance from local commercial solicitor to begin work required	Clerk
14.0	To Note the Information Sheet and any other updates:	
	Raised re the number of 'press release' emails now being received. Clerk proposed a central drive to allow councillors to review the emails at their leisure and only to receive 'action' emails to their inbox. Clerk to investigate pricing etc.	Clerk ✓
15.0	To Raise Issues for the next Meeting of the Parish Council (no discussion).	
	None	

16.0	To Note Date and Time of the next Meeting of the Parish Council:	
	Thursday 2 nd July 2026 at 7.30pm in the Community Centre	Clerk
	The meeting ended at 21:10	
	 Signed (Councillor Williams): Chair, Wellington Parish Council 2nd July 2026	